

**SUMMARY OF THE  
TNI ASBESTOS EXPERT COMMITTEE MEETING  
May 20, 2020**

The Committee met by teleconference on Wednesday, May 20, 2020, at 1:00 PM EDT. Chair Michelle McGowan led the meeting. The meeting was recorded for the sole purpose of preparation of meeting minutes by the Program Administrator and was deleted immediately after preparation of said minutes.

**Roll call**

Mike Carpinona, Vice-Chair, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Present
Myron Getman, NY State DOH (AB)	Absent
Glen Green, Xcel Energy (Other)	Absent
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, Chair, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present; the meeting/conference call commenced. Associate committee member Maria Friedman was also present for the meeting. The proposed agenda was approved. The Agenda approved by the committee is presented as Attachment 1.

**Minutes from April Meeting**

The minutes from the April conference call meeting were edited to reflect the proper date and to note that the present Vice-Chair was Mike Carpinona. With said corrections Michelle moved and Dan seconded the motion. The motion was passed by a unanimous vote of the members. Minutes will be forwarded to William for posting.

**Training Reminder**

Committee members were reminded of applicable training at the following website; <http://nelac-institute.org/eds/download/ChairTraining.php>

**Review and Complete Response to Comments Document**

Bob presented the Response to Comments document (Attachment 2) which reflects the decisions made by the committee during the April meeting. The final comment was left unresolved in April awaiting research by Michelle. Discussion of this issue resulted in the comment being deemed persuasive and the citation of the ANSI notation was removed from the document. Attachment 2 presents the completed response to comments document which is being sent to all commenters and will be posted on the TNI website.

On a motion by Mike and a second by Dan the Response to Comments document was approved unanimously by the committee.

**Finalize EL V1 M3**

The EL V1M3 was again reviewed to ensure that all corrections both editorial and substantive were incorporated into the final version of the module including those decisions made during this meeting. The committee on a motion by Zonetta and a second by Mike approved these edits.

The final draft will be submitted by e-mail for final approval by all members of the committee as per SOP 2-100. A tally of those votes will be collected and presented in the minutes of the June conference call minutes.

### **Internal Audit**

Myron as past chair and Bob completed the QMP required internal audit of committee activities. Corrective actions to the audit were required for 3 items. The responses to the audit and the corrective actions proposed are included in Attachment 3. On a motion by Mike and a second by Dan these response were unanimously approved by the committee. The report will be forwarded to the Policy Committee.

### **NEMC 2020 Status**

Bob advised committee members of the changes being implemented regarding NEMC 2020 form an join TNI and NEMC meeting and Symposium to a virtual conference for NEMC only. TNI committee meeting will meet on their regular schedule as opposed to a face-to-face meeting in Minneapolis in August.

### **Old/New Business**

None were presented but Bob advised the committee of ANSI's decision to temporarily suspend TNI based upon the results of their audit. This suspension resulted primarily from our inability to provide documentation in support of our requirements in SOP 2-100. This situation was caused principally by the loss of Ken's file upon his death. This suspension has little direct impact on the expert committees and committees should proceed with "business as usual".

The meeting adjourned at 2:05 PM ET on a motion by Zonetta and seconded by Mike, all were in favor of adjournment.

The next meeting of the Asbestos Expert Committee is scheduled for Wednesday June 17, 2020 at 1:00 PM ET.

## **Attachment 1**

### **Asbestos Expert Committee Meeting Minutes**

**May 20, 2020**

(712) 832-8330; Access Code 822174#

Michelle McGowan, Chair

Michael Carpinona, Vice Chair

### **AGENDA**

1. Roll Call
2. Approval of Agenda
3. Review and Approve April Meeting Minutes
4. Training Reminder
5. Review and Complete Response to Comments Document
6. Finalize EL V1 M3
7. Internal Audit
  - a. Report
  - b. Corrective Actions
8. NEMC 2020 Status
9. New/Old Business

## **Attachment 2**



Copy of Response to  
comments public mee!

## **Attachment 3**



Copy of Internal  
Audit report with CA !