

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING**

JULY 19, 2017

The Committee met by teleconference on Wednesday, July 19, 2017, at 1:00 pm EST. Chair Myron Getman led the meeting.

1 – Roll call

Wyatt Dupay, Pace Laboratories (Laboratory)	Present
Zonetta English, Louisville Jefferson County (Laboratory)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management (Other)	Absent
Carl Kircher, FLDOH, Associate Committee Member	Present
Ken Jackson, Program Administrator	Present

2 – Review and Approval of Previous Minutes

It was moved by Glenn and seconded by Wyatt to approve the minutes of June 21, with the amendment that Dixie’s affiliation is “other” in the Roll Call list. All were in favor.

3 – Agenda

It was moved by Glenn and seconded by Wyatt to approve the attached agenda. All were in favor.

4 – Names and Affiliations for TNI Website

Myron reminded the Committee Members to let Ken know how they should be listed on the website. Subsequent to the meeting, Ken received the information from all members and arranged for the Asbestos Committee web pages to be created.

5 – Freeconference Reminders

A better way to generate reminders of conference calls was discussed. It was agreed, after a 3-month trial period with the system Myron was using, Ken would take over the call scheduling duties if requested.

6 – TNI Glossary

The Consensus Standards Development Executive Committee (CSDEC) had developed and circulated a draft glossary, requesting its review for completeness, errors or omissions by the Expert Committees. Myron asked Committee Members to review it and to let him know if changes were needed.

7 – SOP 2-100

Ken explained the processes in Section 5.2.1 of the SOP. In particular he outlined the procedures the committee would have to follow in posting a Notice of Intent to Modify a Standard, and a Notice of Proposed Standard Activity. On receiving input from stakeholders, and prior to issuing a Voting Draft Standard, an outline of proposed changes from the 2009 standard would then be required. This outline would identify each section of the standard to be modified, together with a brief justification for the proposed modification. Ken also announced he would soon be offering a webinar to describe the standards development process, and this should be considered a part of Committee Member training.

8 – Preliminary Review of Volume 1 Module 3

Myron asked the call participants how they wanted to work through the existing module; e.g., start with Section 1.0 and systematically work through it in the order of the sections. Carl suggested the current structure is not optimal for asbestos and a better approach would be by technology. Others agreed, saying it is necessary to “jump around” in the module. Ken said all the current technical modules have the same structure, and the Committee should go to the CSDEC with any proposal to change this for the asbestos module. Carl suggested bringing this issue up during the CSDEC session at the August Forum on Environmental Accreditation in Washington DC. Meanwhile, Myron asked the call participants to think about a preferred layout based on technology.

9 – Other Business

Myron was unsure if he would be approved to travel to Washington DC to present the Committee’s progress. Ken said he would be able to do that on the Committee’s behalf.

rt reviewing the Module 3 and find places they felt it needed revision. Is asked they provide those items to me as agenda items for the next call.

7 – Adjournment

It was moved by Glen and seconded by Wyatt to adjourn the meeting at 1:40 pm EDT. All were in favor.

The next meeting would be on August 16, 2017 at 1:00 pm EDT.

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TNI Asbestos Testing Expert Committee (ATEC) Conference Call

Committee Meeting Wednesday, July 19, 2017 Call in: (605) 475-4120; Access code: 575 1780

Myron Getman, Chair Glen Green, Vice Chair

AGENDA

Roll call

Review and approve June 20, 2017 Minutes

Review and approve Agenda

Old Business • Names and affiliations for TNI website

New Business

- Freeconference.com – reminders? (Myron Getman)
- TNI Glossary (Myron Getman) • Standard Review; SOP 2-100, ver. 2, Section 5.2.1 (Ken Jackson)
- Beginning review of our Module – developing a consensus on how to move forward (Myron Getman)

Next Meeting: August 16th, 2017 @ 1pm