

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING**

AUGUST 16, 2017

The Committee met by teleconference on Wednesday, August 16, 2017, at 1:00 pm EST. Chair Myron Getman led the meeting.

1 – Roll call

Wyatt Dupay, Pace Laboratories (Laboratory)	Absent
Zonetta English, Louisville Jefferson County (Laboratory)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management (Other)	Present
Carl Kircher, FLDOH, Associate Committee Member	Present
Ken Jackson, Program Administrator	Present

2 – Review and Approval of Previous Minutes

It was moved by Glenn and seconded by Dixie to approve the minutes of July 19. All were in favor.

3 – Agenda

There were no modifications to the agenda (attached)

4 – Old Business

There was no old business

5 – New Business

Vote on Charter

Myron had circulated the charter that had earlier been written and approved by the members before the committee had been officially formed. Therefore, it was necessary for the committee to reconsider the charter for approval. It was accepted unanimously by the committee without further modification. Ken said he would make minor editorial corrections and forward it to Bob Wyeth for approval by the Consensus Standards Development Executive Committee (CSDEC).

Notice of Intent to Modify the Standard

Ken explained this was required by SOP 2-100, being also an ANSI requirement. A standard form had to be completed and then subsequently approved by the CSDEC. Ken had partially completed the form and presented it for discussion. Suggestions were made, and Ken said he would then complete the form and present it to the committee for comments. Completion and publication of the form would be an administrative function, and it was agreed a formal committee vote would not be necessary.

New Layout for Standard

During the previous conference call there had been agreement that the structure of the 2009 standard was not optimal for asbestos and a better approach would be by technology. This would break with the pattern of the other technical modules in Volume 1, but conversations with Bob Wyeth and Jerry Parr indicated the committee was free to design its own layout. Prior to this conference call, Myron and Wyatt had individually submitted suggested layouts. They were quite similar, but on discussion it was agreed to follow Wyatt's plan (attached). The Transmission Electron Microscopy (TEM) section was broken down into matrices and it was discussed whether Polarized Light Microscopy (PLM) should also be separated into bulk building material and soil. However, Myron thought both of those matrices should be considered "bulk". In response to the question whether the applicable matrices for each technology should be described, Dixie pointed out that is already in Section 1.0, so it was agreed that would be sufficient.

In moving forward, Myron suggested rearranging the 2009 standard to fit into the agreed format presented by Wyatt, and then working through it section by section. Ken said he would circulate an MSWord version of the 2009 module to the committee. Then at the next meeting it was hoped to complete Sections 1.0 through 3.0. Call participants were invited to circulate proposed language prior to the next meeting.

Ken to take over scheduling etc.

First it was confirmed that the third Wednesday of the month at 1:00 pm would work for everyone. Ken agreed to take over the scheduling, including sending out call notices and reminders with an agenda supplied by Myron.

6 – Adjournment

It was moved by Dixie and seconded by Glen to adjourn the meeting at 1:30 pm EDT. All were in favor.

The next meeting would be on September 20, 2017 at 1:00 pm EDT.

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TNI Asbestos Testing Expert Committee (ATEC) Conference Call

Committee Meeting Wednesday, August 16, 2017 Call in: (605) 475-4120; Access code: 575 1780

Myron Getman, Chair Glen Green, Vice Chair

AGENDA

Roll call

Review and approve July 19, 2017 Minutes

Review and approve Agenda

Old Business

New Business

- Vote on Charter
- Draft Notice to Modify Standard
- New layout for standard
- Ken take over scheduling etc.

Next Meeting: September 20, 2017 @ 1pm

VOLUME 1, MODULE 3

Quality Systems for Asbestos Testing

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