

## Mentor Subcommittee

### Charter

(Approved: 05-28-2020)

#### **Mission**

Explore and make recommendations on developing a financially sustainable laboratory mentoring plan that provides assistance to laboratories seeking to implement and maintain a quality management system based on the TNI standard.

#### **Objectives**

- Explore approaches to mentoring such as one on one, conference calls, webinars, electronic bulletin boards, and FAQs that can be used for a TNI mentoring program for laboratories.
- Develop and make recommendations for a mentoring plan for laboratories.
- Explore ways to use the TNI Ambassadors to help implement.
- Explore ways to make the program financially sustainable.
- Provide monthly reports to the Advocacy Committee on progress.

#### **Decision Making**

- Decisions will be made by majority vote and in the presence of, or by electronic voting of a committee quorum; voting options are: Yea, Nay or Abstain.

#### **Available Resources:**

- Volunteer committee members
- Teleconference and A/V services
- Program Administrator support

#### **Anticipated Schedule:**

- Teleconferences: regular monthly schedule of calls until such time as the plan is developed.
- Within 12 months, provide a plan to the TNI Board of Directors for approval before implementation.
- Quarterly calls thereafter to monitor progress.
- Face to face meeting as needed at TNI meetings.