

## SUMMARY

### TNI CHEMISTRY EXPERT COMMITTEE MEETING

#### April 7, 2021

The Chemistry Expert Committee (CEC) met by teleconference on Wednesday April 7, 2021, at 2:00 PM ET. The teleconference was recorded solely for the purpose of preparation of the minutes. The recording will be deleted immediately upon generation of the draft summary of the committee meeting. Michelle Wade, CEC Chair led the meeting.

#### Roll Call

Joseph Manzella, OCSD (lab)	Present
Jay Armstrong, VA DGS (AB)	Present
Nicole Cairns, NYS DOH (Lab)	Present
Paula Blaze, NJ DEP (AB)	Present
Eric Davis, Horizon (Other)	Present
Deb Gaynor, Independent Consultant (Other)	Present
Shawn Kassner, Pace (Lab)	Present
Max Patterson, UT DOH (AB)	Absent
Charles Neslund, Eurofins (Lab)	Present
Calista Daigle, Quality Consulting (Other)	Present
Tony Francis, Saw Environmental (Other)- Vice Chair	Present
Ali Boren, State of Vermont (AB)	Present
Lee Wolf, Consultant (Other)	Absent
Chad Stoike, ALS Global (Lab)	Present
Michelle Wade, A2LA Work Place Training (Other)- Chair	Present
Robert Wyeth, Program Administrator	Present

The attached agenda (Attachment 1) was presented and accepted by the committee. A quorum was present, and the meeting continued.

Associate members present were Kelvin Yung, Hong Yu, Karna Holquist, Colin Wright, Carl Kircher, Arthur Denny, Debbie Bond, Valerie Slaven, David Smith, Crystal Sheaf, Durant Maske, Adrian Gonzalez, Kathleen Mitchell, Antoine Chamsi, Derek Sirico and Julia Adamiak.

#### March Meeting Minutes

The March 2021 minutes were presented for review. A few minor editorials changes were made. Calista motioned for acceptance which was seconded by Ali and approved unanimously with an abstention by Michelle Wade. March minutes will be forwarded to William for posting. A copy of the final March meeting minutes is attached below.



CEC Minutes  
03.03.2021\_Final.docx

#### Training Reminder

Bob advised committee members that the new training webinar for Committee Chairs and Committee members was presented in a webinar on 3/31/2021. The training was recorded and will be available for all committee chairs and members. The exact form of the presentation either as a link to the TNI website or as scheduled presentations has yet to be determined but Bob will advise ASAP. Participation in the training is required for all committee members and recommended for all committee associates.

### **Summer Meeting Update**

Summer TNI/NEMC meeting is to be held as both an in-person and virtual event. The CEC meeting is scheduled for August 2, 2021 at 1:30 PM PDT.

### **Unresolved SIR Review**

- **SIR 398**

A proposed response to SIR 398 was prepared by Lee and distributed to members prior to the meeting. After additional discussion the following response was agreed upon by the committee on a motion by Calista and a second by Tony. The motion was passed unanimously by committee members present. The response to SIR 398 is presented below and was submitted by Michelle to LASEC via Lynn Bradley.



SIR 398 to Chemistry  
- CEC Response.docx

- **SIR 402**

A summation of the March meeting discussion was distributed by Jay prior to the meeting. Debate amongst committee members continued. No response could be agreed upon by the committee members and will remain on the agenda for May 2021 meeting. Michelle will advise Lynn of the status of this SIR.

### **Review of SOP 2-100, Rev. 3.4**

This agenda item was tabled, due to lack of time remaining in the meeting, until the May committee meeting.

### **Module 4 (EL V1M4) Review**

This agenda item was tabled, due to lack of time remaining in the meeting, until the May committee meeting.

### **Old/New Business**

- CEC subcommittees

Michelle raised the concern that due to the time required to address the number of SIRs received by the CEC and the subsequent relative lack of progress by the committee that subcommittees be established to address issues separate from the monthly committee meetings. The work of subcommittees would result in recommendations to the full committee for consideration. Thoughts of potential subcommittees included SIR resolution and development of draft language for changes in EL V1 M4, but other potential areas of subcommittee work are also possible. Subcommittees would meet separately and on a yet to be determined schedule. Subcommittee would include volunteer participants from both voting and associate committee members. Michelle will prepare a "position paper" with further thoughts on the issue and deliver this document prior to the May meeting for the committee's formal consideration.

**-Technical Manager input to QS**

Tabled until a future meeting.

The meeting of the committee concluded at 3:30 PM ET on a motion by Shawn and a second by Deb. The motion to adjourn passed unanimously. The next scheduled conference call for the committee is Wednesday, May 5, 2021 at 2:00 PM ET.

## Attachment 1

Chemistry Expert Committee Meeting  
April 7, 2021; 2:00 PM ET  
Call in: (712) 832-8330, code: 822 174#

### Agenda

Michelle Wade, Chair  
Tony Francis, Vice-Chair

1. Roll call
2. Approval/modifications of agenda
3. Review of March 3, 2021 committee minutes



CEC.minutes.03.03.20  
21\_draft.docx

4. Training reminder
5. Summer Meeting Update
6. Unresolved SIR review

- 398 – Lee Wolf



SIR 398 to Chemistry  
- Draft response 0315

- 402- Jay Armstrong



SIR 402 to Chemistry  
021621.docx

- 404 – Tabled/ “Parking Lot”



SIR 404.docx

7. Review of SOP 2-100, Rev. 3.4; Procedures Governing Standards Development



SOP 2-100-Rev3.4  
Procedures Governing

8. Module 4 (EL V1M4) review



STD-ELV1M4-2017-R  
ev.2.2-Chemistry QS.d

9. Old/New Business

- a. Revisit Technical Manager input to QS