

## SUMMARY

### TNI CHEMISTRY EXPERT COMMITTEE MEETING

#### January 6, 2021

The Chemistry Expert Committee (CEC) met by teleconference on Wednesday January 6, 2021, at 2:00 PM ET. The teleconference was recorded solely for the purpose of preparation of the minutes. The recording will be deleted immediately upon generation of the draft summary of the committee meeting. Chair Valerie Slaven led the meeting.

#### Roll Call

Valerie Slaven, PDC (Lab) – Chair	Present
Jay Armstrong, VA DGS (AB)	Present
Nicole Cairns, NYS DOH (Lab)	Present
Paula Blaze, NJ DEP (AB)	Present
Eric Davis, Horizon (Other)	Absent
Deb Gaynor, Independent Consultant (Other)	Present
Shawn Kassner, Pace (Lab)	Present
Max Patterson, UT DOH (AB)	Present
Charles Neslund, Eurofins (Lab)	Present
Colin Wright, Florida DEP (Lab)	Present
Calista Daigle, Quality Consulting (Other)	Absent
Tony Francis, Saw Environmental (Other)	Present
Ali Boren, State of Vermont (AB)	Present
Lee Wolf, Consultant (Other)	Present
Chad Stoike, ALS Global (Lab) – Vice Chair	Present
Michelle Wade, A2LA <a href="#">WorkPlace Training</a> (Other)	Present
Robert Wyeth, Program Administrator	Present

Bob recognized this as Valerie's and Chad's final meeting as Chair and Vice-Chair of the CEC. All members expressed their thanks to Valerie and Chad for their leadership of the committee. The attached agenda (Attachment 1) was presented and accepted by the committee. Bob added discussion of Status of SIR 396 to the agenda. A quorum was present and the meeting continued. Associate members present were Kelvin Yung, Joseph Manzella, Derick Sirico, Mike Delaney, Amy Pollard, Adrian Gonzalez, Crystal Sheaff, Hong Yu, Autumn Fetty, Chris Fuller, Karna Holquist, Antoine Chamsi and David Smith.

#### December Meeting Minutes

The December 2, 2020 minutes were presented for review and approval. The December minutes are embedded in the agenda as Item 3. Chuck motioned acceptance which was seconded by Deb and approved unanimously with an abstention by Colin. Minutes will be forwarded to William for posting.

#### Training Reminder

Bob reminded committee members of committee training on-line. He further advised that a new training program will be available for next year as CSDEC is currently addressing the issue. Records of training will be maintained in the future to assure training is completed.

## Status of AC/LASEC review of SIR 336, 387, 391 and 396

Valerie reported that the committee has yet to receive a response from the LASEC regarding the committee's comments on these SIRs. Bob will confer with Lynn as to status of these SIRs.

## Non-Valid SIRs, Table SIR 388 for future consideration

Valerie reviewed 3 non-valid SIRs as reported by Lynn to the CEC. Bob described the SIR process for some new committee members particularly relative to the process of determination of non-valid SIRs. The committee, as is its now standard practice, reviewed these non-valid SIRs as general information and potential inputs to any modifications to be proposed for Module 4. The specific SIRs are presented below.



Not valid SIR  
388-Chem.docx



Not valid SIR  
394-Chem.docx



Not valid SIR  
395-Chem.docx

While SIR 388 was considered as non-valid, the LASEC asked that language of the module regarding this issue be addressed in any proposed modifications to Module 4.

As all SIRs are critically reviewed in the process of developing any proposed changes to the module, the committee will review the language in question form SIR 388.

## Input for Annual Report/ Update for Advocacy

Bob advised the committee that the annual report was being prepared by the Program Administrator for each of the TNI committees. Bob reviewed his draft of the CEC inputs to the Annual Report. The CEC report focused on accomplishments of the committee as well as their goals and objectives for 2021. Accomplishments highlighted for 2020 included the handling and disposition of over 20 SIRs some of which required multiple responses. The report also discussed the continuing efforts in support of the QS committee on the definition of the Technical Manager. It was also communicated that issues with membership and balance had been resolved and that the committee now stood at 15 full voting members and approximately 30 Associate members. The report continued in discussion of the committee's planning efforts for proposed changes to the 2016 edition of EL V1M4.

The Goals and Objectives of the Chemistry Expert Committee for 2021 will be presented as:

- Complete Expert Committee Training and comply with all TNI expert committee requirements,
- Continue to contribute to resolution of the Technical Manager issue,
- Respond successfully to all SIR received from the LASEC,
- Complete planning for necessary modifications to Module 4, and
- After approval of a Notice of Intent to Modify Module 4, initiate standards development consistent with SOP 2-100.

Following committee discussion, no additions or deletions were proposed for the CEC Annual Report.

## TNI Winter Forum; Agenda and Training

Bob reminded CEC members of the TNI Winter Meeting; Forum on Environmental Accreditation being held virtually from January 25 – 29, 2021 utilizing Webex as the presentation format. The CEC session is scheduled for 3 hours beginning at 10:00 AM ET on Wednesday January 17, 2021. All committee members who plan on attending one or more of the sessions during the Forum must register for the meeting which can be accomplished through the TNI website.

Training for the Webex presentation was being offered to all presenters, and Valerie and the new Chair will be invited to participate in said training from Ilona currently scheduled for Thursday, January 14, 2021 at 1:30pm Eastern and/or Wednesday, January 21, 2021 at 3:00pm Eastern

The committee then developed the following agenda for presentation at the Forum.

- Chemistry Expert Committee Year in Review
- Review/Status of SIR from 2020
- Technical Manager input to the Quality Systems Committee
- Potential modifications to TNI 2016 EL v1M4
  - Demonstration of Capabilities for analysts and the laboratory
- Goals and Objectives for 2021

A PowerPoint presentation will be required for use on Webex. Valerie and the new Chair will work collectively to develop the presentation with Bob's assistance.

#### **Continuing review of DOC language**

Due to the need to address the issue of committee membership in a timely manner, the continuing review of DOC language and other potential changes to be proposed for Module 4, discussion was tabled and will recommence with the February meeting.

#### **Old/New Business**

##### **-TNI Winter Meeting**

See above discussion

##### **- Technical Manager input to QS**

Tabled until a future meeting

#### **Committee Membership (held in closed session)**

The committee met in closed session at 2:50 PM ET to deal with CEC membership and leadership. Following the December meeting offers were made to fill vacant positions on the committee. Unfortunately, one such individual was unable to accept the offer of a full voting member.

Subsequently, discussion was opened as to potential additional candidates for consideration. After consideration and polling of the committee members, the decision was made to offer a full voting membership position to Joseph Manzella of the Orange County Sanitation District in

Orange County, California. Bob e-mailed Joe with the invitation and Joe is conferring with his management as to his possible acceptance.

The discussions then turned to the roles of Committee Chair and Vice-Chair. Bob advised that he had communicated with all full voting committee members as to candidates for these positions. The results of those communications were the nomination of Michelle Wade as Chair and Tony Francis as Vice-Chair. A motion to accept these candidates for the respective roles was made by Chuck and seconded by Shawn. Michelle and Tony were unanimously elected as Chair and Vice-Chair respectively.

Before adjourning the committee again extended it sincere appreciation to Valerie Slaven and Chad Stoike for their leadership and commitment to the CEC.

The meeting of the committee concluded at 3:20 PM ET on a motion by Shawn and a second by Deb. The motion to adjourn passed unanimously. The next scheduled conference call for the committee is Wednesday February 3, 2021 at 2:00 PM ET.

## Attachment 1

Chemistry Expert Committee Meeting  
January 6, 2021; 2:00 PM ET  
Call in: (712) 832-8330, code: 822 174#

### Agenda

Valerie Slaven, Chair  
Chad Stoike, Vice-Chair

1. Roll call
2. Approval/modifications of agenda
3. Review of December 2, 2020 committee minutes



CEC.minutes.12.2.2020  
0 DRAFT.docx

4. Training reminder
5. Status of AC/LASEC review of SIR 336, 387 and 391 (and SIR 396)
6. Non-Valid SIRs, Table SIR 388 for future consideration
7. Input for Annual Report/ Update for Advocacy
8. TNI Winter Forum
  - a. Training
  - b. Agenda
9. Continuing review of DOC language
  - a. Review of re-drafted language



**New DOC language  
comments -NC 07.25**

10. Old/New Business
  - a. Winter TNI meeting
  - b. Technical Manager input to QS

**Closed Session...Full voting members only**

11. Committee Membership status
  - a. Vote on 2021 membership
  - b. Committee Leadership