Summary of the TNI Competency Task Force Meeting
Wednesday, March 23, 2022   1:00 pm Eastern

1.   Welcome and Roll Call

Ken welcomed everyone to the meeting, as participants trickled in using the new-to-us Microsoft Teams screen-sharing tool. Attendance is recorded in Attachment 1. The minutes from January 26 were not approved due to the lack of a quorum, and will be retained for the April meeting.

2.   Review of New Spreadsheet for QM Digital Badge Courses

Since the February meeting, Ken created a spreadsheet from the Quality Manager KSA document to show the relationship of courses now available from TNI to the proposed digital badge requirements for each of the fourteen specialist categories identified. This allows for easy visualization of the relationship of available courses to specialist badges, but also brought up several issues, as follows:
- Considerable overlap exists between the available courses and the badge requirements.
- Some courses are duplicative – this indicates that course selection should be performed carefully.
- Ethics and data integrity courses are required to be offered by every lab, so is there a need for a TNI course on these topics?
- None of the current courses were designed for badge qualification. Optimally, one course (even if a rework of current course material) should be created to minimize the number of courses required.
- As the Customer Service Specialist badge presently would require eleven courses, this is prime candidate for course consolidation, with the existing courses possibly being retained as electives.

As the meeting time was running out, Jerry offered to prepare a "pilot" revision of §3.4, the Customer Service Specialist badge. This should be available for the April meeting.

Participants agreed that screen sharing worked well, and will likely be used in the future.

3.   Next Meeting

The next meeting of the Competency Task Force will be on **Wednesday, April 27, 2022, at 1 pm Eastern**. An agenda and any necessary documents will be sent in advance of the meeting.

Attachment 1

Competency Task Force Roster

NAME		EMAIL	AFFILIATION	Present?	
Aaren	Alger	aaren@alger-consulting.com	Alger Consulting & Tech.	No	1
Paul	Banfer	paul.banfer@eisc.net	EISC	No	2
Kenneth	Brown	kbrown@escondido.org	City of Escondido	Yes	3
Julia	Caprio	JKlensCaprio@Geosyntec.com	Geosyntec	No	4
Patricia	Carvajal	pmcarvajal@sara-tx.org	San Antonio River Authority	No	5
Kirstin	Daigle	Kirstin.daigle@pacelabs.com	Pace Laboratories	No	6
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Yes	7
Amanda	Dutko	adutko@fairwaylaboratories.com	Fairway Laboratories	No	8
Stacey	Fry	sfry@babcocklabs.com	Babcock Laboratories	Yes	9
Silky	Labie	elcatllc@centurylink.net	ELCAT	No	10
Harold	Longbaugh	Harold.Longbaugh@houstontx.gov	City of Houston	Yes	11
Mike	Michaud	Mike.michaud@abilenetx.gov	City of Abilene	No	12
Mitzi	Miller	Mitzi.MQC@gmail.com	MQC	No	13
Jerry	Parr	jerry.parr@nelac-institute.org	The NELAC Institute	Yes	14
Sharon	Robinson	Sharon.Robinson@doh.nj.gov	New Jersey DOH	No	15
Joann	Slavin	Joann.slavin@health.ny.gov	NY ELAP	No	16
Alfredo	Sotomayor	asotomayor@mmsd.com	MMSD	Yes	17
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	Yes	18
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director	Yes	
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator	Yes	