

**SUMMARY OF THE
TNI CONSENSUS STANDARDS DEVELOPMENT
EXECUTIVE COMMITTEE MEETING
AUGUST 7, 2018**

The Executive Committee met publicly at the Environmental Measurement Symposium, New Orleans LA, on Tuesday August 7, 2018, at 1:00 pm EST. Vice-Chair Paul Junio led the meeting.

Agenda item 1 – Roll call

Attendance:

Carl Kircher, LAB	Present
Shannon Swantek, FA	Absent
Valerie Slaven, Chemistry	Present
Robin Cook, At Large Member	Present
Tom Widera, Stationary Source Audit Sample	Present
Paul Junio, At Large Member	Present
Nicole Cairns, Proficiency Testing	Present
Jessica Jensen, Quality Systems	Present
Rami Naddy, WET	Absent
Kasey Raley, Microbiology	Present
Bob Shannon, Radiochemistry	Absent
Myron Getman, Asbestos	Absent
Bob Wyeth, Chairman, At Large Member	Absent
Ken Jackson, Program Administrator	Present

Agenda item 2 – Introduction

Paul welcomed those present and introduced the committee. He explained this would be a very short meeting.

Agenda item 3 – Committee Updates

Ken provided an update on standards tracking. He said several committees had already started work on the next revision cycle of the standards. Most recently, the Stationary Source Audit Sample Committee had published a Notice of Proposed Standards Activity for Modules 1 and 3. A webinar was planned in August to obtain input from stakeholders.

Eric Davis gave an update on the Chemistry Committee's guidance documents.

Paul asked if anyone wanted to raise any other issues. Hearing none, the meeting was adjourned at 1:30 pm CDT.

Bob reminded the chairs to have all members take the training, especially the new committee members.

Agenda item 4 – Updates to Standards Activity Spreadsheet

Ken presented the spreadsheet. There were no updates from the last meeting, but he identified two items that required attention. The Stationary Source Audit Sample Committee had published a Notice of Intent to modify V1 and V3 in July 2017, and it was now timely to publish a Notice of Proposed Standards Activity. Ilona said it was already done and she was already e-mailing it to Ken. Also, the Quality Systems Committee had published a Notice of Intent for V1M2 on April 19, 2018, so they could also publish a Notice of Proposed Standards Activity. Paul suggested they would do this soon after the August meeting in New Orleans.

Agenda item 5 – “Lessons Learned” response shared with LASEC and AC

It was learned that LASEC would wait for the Accreditation Council to consider the comments in September or October and would send the combined comments of LASEC and the AC back to the CSDEC.

Agenda item 6 – Glossary Update

Bob said the glossary had been reviewed by Jerry Parr and the Policy Committee, and Bob would be presenting it for discussion during the August meeting in New Orleans.

Agenda item 7 – NEMC 2018, New Orleans

Bob reported the CSDEC meeting schedule was done. He did a roll call on the members who would be at that meeting.

Agenda item 8 – Committee Reports

Field Activities – The standards re-write was on-going, and the committee was talking to stakeholders. They were preparing for the New Orleans session with Quality Systems to discuss concerns with the new ISO 17025.

Laboratory Proficiency Testing – Nicole said the committee had yet to meet in July, when it would be finalizing its presentation for the New Orleans meeting. A new vice chair would be appointed, and it was expected to complete the table comparing the 2009 and 2016 standards. Review of Standards Interpretation Requests would continue.

Quality Systems – Paul reported the New Orleans presentation on ISO 17025 in the TNI standard was being prepared.

Laboratory Accreditation Body – Carl said the committee had completed its first pass of a draft standard incorporating the new ISO 17011. Next, they would be looking at the old ISO 17011 to see if anything needed to be retained as TNI language in the standard. Also, they

would be looking at Chapter 6 (AB requirements) in the 2003 NELAC standard to decide if any of that material should be in the new standard.

Stationary Source Audit Sample - Tom reported they were working on the SSAS table SOP for expanding concentration ranges.

Chemistry – Val said the committee had finalized its guidance presentations for the New Orleans meeting. A comment on the calibration guidance document had been received that might merit a small change. This could accompany any changes requested by LASEC and the AC in the coming months.

Microbiology – Kasey reported technical manager qualifications were being considered. The committee would be meeting with the AC and EPA for discussion of method codes.

Whole Effluent Toxicity – Rami said the committee was discussing WET PT requirements with the PT Committee, and they were getting FoPT analyte codes from Craig Huff. They hoped to be on the ELAB agenda in New Orleans.

Radiochemistry – Ilona said the committee had not met during the previous two months, but it was actively preparing the training session for New Orleans. Also, FoPT limits for radiochemistry were being worked on.

Asbestos – Myron said the committee had completed its initial run through V1M3, and had a first draft of its proposed new standard.

Agenda Item 9 – New/Old Business

Paul gave a “heads-up” on topics to be considered during the joint session on ISO 17025 in New Orleans. The new ISO standard no longer requires a quality manual, instead focusing on risk assessment, so it must be considered if the manual should still be required by TNI. The new ISO standard now includes sampling in the laboratory requirements, so it must be decided how that will work between the laboratory and field TNI modules. Paul said a difficulty is that TNI does not have enough representation from the sampling people and engineering firms. Ilona pointed out that some NELAP ABs do accredit for sampling. A question was whether organizations just doing sampling could be TNI accredited. Carl wondered where the line should be drawn between laboratories that do sampling and FSMOs

Adjournment

There being no further business it was moved by Carl and seconded by Rami to adjourn at 2:00 pm EDT. All were in favor.

Consensus Standard Development Executive Committee
Conference Call
July 12, 2018; 1:00 PM EDT
Dial-in-number: 1-605-475-6333; 822174#

1. Roll Call
2. Approval of May 10, 2018 and June 14, 2018 Conference Call Minutes (attached)
3. Chair and Committee Member Training reminder
4. Updates to Standards Activity Spreadsheet
5. "Lessons Learned" response shared with LASEC and AC
6. Glossary Update
7. NEMC 2018, New Orleans LA
8. Committee Reports
 - a. Field Activities
 - b. Proficiency Testing
 - c. Quality Systems
 - d. Accreditation Body
 - e. Stationary Source Audit Sample
 - f. Chemistry
 - g. Microbiology
 - h. Whole Effluent Toxicity
 - i. Radiochemistry
 - j. Asbestos
9. New/Old Business