

Field Activities Expert Committee (FAC)

Meeting Summary June 11, 2018

1. Roll call:

Chair, Shannon Swantek, called the FAC meeting to order on April 27, 2018 at 11am Eastern by teleconference. Attendance is recorded in Attachment A – there were 6 members present. Associate Members: Maggie Cangro and Kirstin Diagle (Vice-Chair, NEFAP EC).

There was no May meeting.

Ilona got a message that Kyle is no longer working with Catalyst Air Management. Friday was his last day. This will be discussed below.

Meeting minutes are sent to the committee by email. If no comments are received within one week of the email notification, they are approved and are posted on the TNI website.

2. Update

New Orleans – A meeting is being planned to discuss the impact of the new ISO/IEC 17025:2017 Standard on the TNI Environmental Laboratory and Field Standards. Jerry is still working on the format of the meeting, but this Committee will likely need to pull information together to present at this meeting. This meeting will not have any other meetings scheduled at the same time so everyone who can wants to attend ... can.

Some of the topics discussed will include timing for the update (NELAP does not want an update for another 5 years) and sampling (some are concerned there will be too much overlap between NELAP and NEFAP accreditation). It will be an open discussion with audience participation.

Shannon thought it would be helpful to outline the difference between the Environmental and Field Standards. The Field Standards will be under a different time line than the Lab Standards. Their 5 year ANSI review will be sooner.

Kirstin noted that she has not gotten a chance to go through the new ISO/IEC Standards. The NEFAP EC is on standby. The NEFAP ABs gave their perspective on how the ISO/IEC 17025:2017 Standard impacts the Field Standard during the last NEFAP EC meeting. Justin Brown (Chair, NEFAP EC) is concerned that the special session isn't going to focus enough on NEFAP and he plans to talk to Jerry about the agenda. She noted that she just took an assessor training based on ISO/IEC 17025. It was noted that

you can only get ISO/IEC 17025 accreditation for sampling if you are also doing the testing. This emphasizes again the need for NEFAP.

Ilona noted that are other NGAB's have been asking about the question of accrediting for field sampling and they are being told that until a definitive statement comes out that says you can't ... you can. You don't have to have the testing portion too. There is still confusion on this.

3. Field Standard

Shannon asked for help on updating the ISO/IEC 17011:2017 with the TNI 2014 Standard language. This will give the committee a chance to begin working on the update of the Standard by seeing where the current language fits in the new format.

Shannon noted that one of the big changes in the 2017 ISO/IEC Standards is the emphasis on risk. There is also more information on sampling in the ISO/IEC 17025:2017 standard.

If you'd like to help Shannon with the Standard update by putting the current Field Standard into the new ISO/IEC 2017 format, please email Shannon. She will have something at the next meeting for the Committee to start looking at.

Shannon reminded people to be sure to register for the conference. The committee is not currently scheduled to have a phone available in New Orleans. It is still possible to ask for one in the next couple of weeks if the Committee thinks it will be doing business that it needs more Committee members present for than will be present at the conference.

The Committee will be considering an additional meeting on 7/23/18 if two meetings are needed before New Orleans.

No one on the call today felt the Committee should slow down on the update of the Standard because they continue to see the need for a Field Standard. Shannon would like to put together a time table during the next meeting.

Elizabeth will contact Shannon to help with the Standard rewrite. Kira is willing to help too.

4. Membership

Kyle has stepped off the committee with is recent job change. Maggie is willing to rejoin the committee. She would need to apply again and then could be added to the committee. She will need to check on her TNI membership detail.

Ilona asked if Shannon or Kevin will be attending the NEFAP EC and CSDP EC meetings. It can be the Chair or Vice-Chair. Shannon will talk to Kevin about this and let Ilona know.

5. New Business

None.

6. Action Items

The table in Attachment C summarizes all action items. See notes on table.

7. Next Meeting

The next meeting will be Monday, July 2, 2018 at 11am Eastern.

The meeting was adjourned at 11:40am Eastern.

Attachment A

**Participants
TNI Field Activities Committee**

Members	Term Expires	Affiliation	Balance	Contact Information
Shannon Swantek (Chair) Present	2020	ESI	Other	sswantek@envstd.com
Kevin Holbrooks (Vice-Chair) Absent	2020	Jacksonville Electric Authority	Other	holbke@jea.com
Doug Berg Absent	2020*	PJLA	AB	dberg@PJLabs.COM
Michelle Bradac Absent	2020*	A2LA	AB	mbradac@a2la.org
Kyle Flowers Absent	2020*	Catalyst Air Management, Inc.	FSMO	Kyle.flowers@catalystair.com
Scott Haas Absent	2019*	Environmental Testing, Inc.	FSMO	shaas@etilab.com
Kieth Klemm Absent	2021*	ANAB	AB	kklemm@anab.org
Marlene Moore Absent	2021*	Advanced Systems, Inc.	Other	mmoore@advancedsys.com
Andora Nguyen Absent	2019*	Eurofins Eaton Analytical	Other	AndoraNguyen@eurofinsUS.com
Bill Ray Present	2021*	William Ray Consulting, LLC	Other	Bill_Ray@williamrayllc.com
Russell Schindler Present	2021*	SampleServe	FSMO	schindler@sampleserve.com
Kira Stokes Present	2021*	HRSD	FSMO	Kstokes@HRSD.com
Tyler Sullens Present	2021*	Alabama Power Company	FSMO	tasullen@southernco.com
Elizabeth West Present	2021*	Louisiana DEQ	AB	elizabeth.west@la.gov
Ilona Taunton (Program Administrator) Present		The NELAC Institute		Ilona.taunton@nelac-institute.org

Attachment B

NEFAP ADVOCACY SCHEDULE

Organization	Event	Type of Presentation	Event Dates	Presenter
Past Events				
Midwest Groundwater Association	2009 Annual Midwest Groundwater Conference	Poster	October 15, 2009	Justin Brown
National Groundwater Association	2010 National Groundwater Summit	Speaking	April 13, 2010	Justin Brown
US Department of Defense	2010 EDQW	Speaking	April 15, 2010	Justin Brown
AEHS Foundation, Inc	26th Annual International Conference on Soils, Sediments, Water, and Energy	Poster	October 18, 2010	Declined Invitation (nobody to present)
US Environmental Protection Agency	20 th Annual Quality Assurance Conference	Speaking	October 20, 2010	Jo Ann Boyd
Pacific Northwest Clean Water Association	2010 Annual Conference	Speaking	October 26, 2010	Keith Champman
NWEC	2010 Northwest Environmental Conference	Speaking	December 6, 2010	Scott Hoatson
Midwest Water Analysts Association	2011 Winter Expo	Speaking	January 28, 2011	Justin Brown
Battelle	Battelle for the International Conference on Remediation of Contaminated Sediments	Poster	February 7, 2011	Declined Invitation (nobody to present)
SSAAP	Stationary Source Sampling and Analysis for Air Pollutants XXXV Conference	Speaking	March 20, 2011	Scott Evans
American Water Works Association	2011 Watercon	Speaking	March 20, 2011	Justin Brown
US Department of Defense	2011 EDQW	Speaking	March 28, 2011	Justin Brown
ASQ	2011 ASQ Energy and Environment Conference	Speaking		Randy Query
US Environmental Protection Agency	2011 Annual EPA Quality Assurance Conference	Speaking	October 18, 2011	Jo Ann Boyd
Midwest Environmental Laboratory Stakeholders	2011 MELSS Annual Meeting	Speaking	December 2, 2011	Justin Brown
	2012 Environmental	Speaking		Calista Daigle

Organization	Event	Type of Presentation	Event Dates	Presenter
	Regulatory and Compliance Conference			
US Environmental Protection Agency	2012 On-site testing conference	Speaking	January 23, 2012	Lauren Smith
US Department of Defense	2012 EDQW	Speaking	March 2012	Justin Brown/ Marlene Moore
Stack Testing Accreditation Council	2012 Source Evaluation Society Annual Conference	Speaking	March 7, 2012	Maggie Cangro
Texas Commission for Environmental Quality	2012 TCEQ Environmental Trade Fair and Conference	Speaking	May 1, 2012	Mike Shepard
US Environmental Protection Agency	2012 Annual EPA Quality Assurance Conference	Speaking	October 15, 2012	Jo Ann Boyd
PIANC USA/ COPRI ASCE	2012 Dredging PIANC/ COPRI ASCE	Speaking	October 22, 2012	Declined Invitation (nobody to present)
Environmental Protection Agency / Dept. of Homeland Security	2013 On-site Analysis Conference	Speaking	January 23, 2013	Lauren Smith
Louisiana Water Environment Association	21st Annual Technical Exhibition and Conference Louisiana Water Environment Association Conference	Speaking	April 18, 2013	Tracy Szerszen
Oregon Environmental Laboratory Association	OELA/ORELAP Annual Environmental Lab Workshop	Speaking	May 16, 2013	Kim Watson
Florida Society of Environmental Analysts	2013 FSEA Annual Spring Meeting and Technical Session	Speaking/ Technical Seminar	May 22, 2013	John Moorman
State Assessor Forum	Conference Call	Speaking / Q&A	July 22, 2013	Justin Brown Marlene Moore
US Army Corp of Engineers	Regional Workshop	Speaking	September 11 th , 2013	John Moorman
US Environmental Protection Agency	2013 Annual EPA Quality Assurance Conference	Speaking	October 14, 2013	Jo Ann Boyd
Florida Society of Environmental Analysts	Field Quality Systems Workshop	Speaking	October 23 rd , 2013	John Moorman
Illinois Association of Environmental Testing Labs	Midwest Environmental Stakeholder Summit	Speaking	December 6 th , 2013	Jerry Parr
TWUA	??	Speaking	March 10 th , 2015	JoAnn Boyd
US Environmental Protection Agency	2014 Annual EPA Quality Assurance Conference	Speaking	October 24, 2014	Jo Ann Boyd

Organization	Event	Type of Presentation	Event Dates	Presenter
TCEQ	TCQ Trade Fair	Speaking	May 5, 2015	Marlene Moore
NEMC/TNI	NEMC Conference – Full Day Training: Sample Collection Design and Accreditation – Is Your Sample Data Defensible?	Speaking	July, 17, 2015	Marlene Moore
FSEA	FSEA Meeting Workshop	Speaking	October 28, 2015	John Moorman (Additional: Mitzi Miller, Katie Strothman, Kelly feist, Mike Shepherd, Chris Gunning, Doug Berg)
FSEA	FSEA Meeting Workshop – NEFAP Forum	Speaking	May 25, 2016	John Moorman (Additional: Calista Daigle, Katie Strothman, Mike Shepherd, Chris Gunning, Doug Berg)
TNI	NEFAP Forum	Webinar	June 13, 2016	John Moorman
NEMC/TNI	NEFAP Workshop	Speaking	August 10, 2016	John Moorman
Dallas – Pretreatment Coordinators	Dinner Meeting	Speaking	March 6, 2017	Jerry Parr
Upcoming Events				

Attachment C

Action Items – FAC

	Action Item	Who	Expected Completion	Actual Completion
47	Update Presentation Summary and distribute before meetings. (Prepare table of speaking engagements. This will be added to minutes and website. Follow-up with Scott Hoatson, Jan and other committee members to find out about other speaking engagements to add to the summary table being prepared.)	JoAnn Justin	Each Meeting	Ongoing 1-15-13: Ilona meeting with William to set this up to add to website. 4/20/13: Ilona requested status update from William.
132	Plan Tools Subcommittee Meeting after the Orange County meeting.	Ilona/Kevin	8/31/16	In Progress
142	Send Scott Scope Subcommittee Charter and DRAFT update to Charter.	Kevin	7/17/17	
144	Review last Standard Update information in upcoming committee meeting.	All	TBD	
151	Send QS Expert Committee table to Shannon for help in Standard comparison.	Ilona	5/10/18	Complete
152	Compare 2014 FSMO Standard to new ISO/IEC 17025:2017. Move language into new format – first DRAFT.	Shannon	5/21/18	Still in progress.

Attachment D

Backburner / Reminders – FAC

	Item	Meeting Reference	Comments
2	Review charter in October 2018.	2/2/11	Standing task.
3	<p>Analyze container issue and present initial plan to committee. Started in 2014 and summarized 4/24/15 and at the Chicago meeting in July 2015.</p> <p>Subcommittee: Justin, Terrence, Kevin, Scott</p>	2014	There was not enough interest to form a subcommittee with the proper representation, so this has been tabled until there is more interest.
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