

## **Field Activities Committee Meeting Summary September 23, 2010**

### 1. Roll call:

Chair Marlene Moore called the FAC meeting to order on September 23, 2010 at 11 am EST. Attendance is recorded in Attachment A. The meeting was adjourned at 11:34 am EST.

The minutes from the August 5<sup>th</sup> combined meeting with the NEFAP Executive Committee have been forwarded. Comments are needed by October 7, 2010. If no objections are received by that date, the minutes from the August 5, 2010 meeting will be approved as written and posted on the TNI website.

### 2. Review of Volume 1 and 2 of the Standard

Jan provided a list of changes the committee agreed to before finalization of the 2007 Standard that did not make it into the standard. Dave will follow-up with Jan and Dane on these items and a final listing will be provided to the CSDP to make the corrections to the 2007 Standard.

### 3. Standard Interpretation Requests (SIRs)

The committee approved the response to SIR #1 and it has been forwarded to the NEFAP Executive Committee for finalization.

There are two new SIRs (#2 and #3) that have been forwarded to the committee for a response. JoAnn will take a look at both of these and draft some language for the committee to use as a starting point.

Dane provided the following note by e-mail on 9/6/10:

*SIR #2: I will take a shot at getting historical reasoning behind the note. When this document was drafted most lab audits were on a one or two year cycle. Some labs choose not to address findings until a month or so prior to the next scheduled audit, therefore two years was selected as a minimum. I'll dig a little deeper and let you all know if there was any other reasoning.*

### 4. Changes to the Standard

Iлона will prepare two tables (one for Volume 1 and one for Volume 2) to track recommended changes to the standards as comments come to the committee. Kim Watson is reviewing some of Mike Miller's comments he made while working on the AB Checklist and will provide a starting list of recommend changes to Iлона.

Marlene will e-mail Iлона some detail on the mobile lab issue that also needs to be added to the tables.

#### 4. Open Action Items

See chart – Attachment B.

#### 5. New Items

JoAnn is planning to do a presentation at the EPA Region 6 meeting in Dallas on October 20<sup>th</sup>. She will check with Jerry to see if their presentations have any overlap.

#### 6. Next Meeting

The next meeting of the FAC will be October 22<sup>nd</sup> at 1pm EST.

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

**Attachment A  
Participants  
TNI Field Activities Committee**

<b>Members</b>	<b>Affiliation</b>	<b>Balance</b>	<b>Contact Information</b>	
Marlene Moore (Chair) <b>Present</b>	Advanced Systems, Inc	Other	(302)368-1211	<a href="mailto:mmoore@advancedsys.com">mmoore@advancedsys.com</a>
Dane Wren <b>Absent</b>	Wren Engineering, P.A.	Other	(407)833-0061	<a href="mailto:dwren47@aol.com">dwren47@aol.com</a>
John Moorman <b>Absent</b>	Water Quality Monitoring Division, South Florida Water Management District	FSMO	(561)753-2400 x4654	<a href="mailto:jmoorma@sfwmd.gov">jmoorma@sfwmd.gov</a>
David Speis <b>Present</b>	Accutest Laboratories	Accred. Lab.	(732)329-0200	<a href="mailto:davids@accutest.com">davids@accutest.com</a>
Jan Wilson <b>Absent</b>	CAMMIA Environmental	Other	(360)904-8416	<a href="mailto:WQL@aol.com">WQL@aol.com</a>
Jo Ann Boyd <b>Present</b>	Southwest Research Institute	Accred. Lab.	(210)522-2169	<a href="mailto:joann.boyd@swri.org">joann.boyd@swri.org</a>
Michael Miller <b>Absent</b>	Consultant	Other	(908)233-9624	<a href="mailto:mwmilleranaly@yahoo.com">mwmilleranaly@yahoo.com</a>
Brian Conner <b>Absent</b>	A2LA	AB	(301)644 3216	bconner@a2la.org
Robert P. DiRienzo <b>Absent</b>	AIHA (ALS)	AB	(801)266-7700	dirienzo@datachem.com
Justin B. Brown <b>Absent</b>	EMT	FSMO	(847)324 3350	<a href="mailto:jbrown@emt.com">jbrown@emt.com</a>
Virginia Murray <b>Absent</b>	NYCDEP- Distribution Water Quality Field Operations	FSMO	718-595-6315	Vmurray@dep.nyc.gov
Craig Forbes <b>Present</b>	HRSD- Pretreatment & Pollution Prevention Division	FSMO	(757)460-7043	CFORBES@HRSD.COM
Augie De La Vega <b>Absent</b>	Florida Power and Light	FSMO	(786)236-8614	Augie.DeLaVega@fpl.com
Ilona Taunton (Program Administrator) <b>Absent</b>	The NELAC Institute		(828)712-9242	<a href="mailto:ilona.taunton@nelac-institute.org">ilona.taunton@nelac-institute.org</a>

Attachment B

**Action Items – FAC**

	<b>Action Item</b>	<b>Who</b>	<b>Expected Completion</b>	<b>Actual Completion</b>
20	Prepare a list of what marketing material is available and what is needed. Consider Justin's poster he used at the Midwest Groundwater Conference.	Justin Jo Ann	12/31/09	
23	FAC review LQSR.	Lead Subcommittee	To Be Determined	
24	Provide Ilona with list of past presentations and future opportunities.	Justin, Dave, Jan	5/25/10	
27	Form Stack Subcommittee	Marlene	Next Meeting	
28	Follow-up with Jan and Dane regarding missing changes in the 2007 Standard.	Dave	10/1/10	
29	Prepare tables to begin collecting information on needed changes to the 2007 Standard.	Ilona	10/22/10	
30	Provide Ilona with language to include on change table regarding the mobile lab issue.	Marlene	10/7/10	

**Attachment C**

**Backburner / Reminders – FAC**

	<b>Item</b>	<b>Meeting Reference</b>	<b>Comments</b>
1	Review FAC Charter after NEFAP Board responsibilities are established.	10-29-09	
2			
3			
4			