

TNI Information Technology Committee Meeting Summary December 20, 2018

1. Roll Call

Meeting notes were provided via email. No meeting/attendance taken.

Participants	Present
Daystrom, William	
Evans, Nick	
Friedman, Maria	
Harrison, Paul	
Hickman, Dan	
Kirkhman, Jennifer	
Parr, Jerry	
Shepherd, Mei Beth (Chair)	
Starr, Rip	
Ward, Keith (Vice Chair)	
Wlodarski, Jan	

2. Approval of September 2018 Minutes

Approved: Unanimous

Approval of October 2018 Minutes

Approved: Unanimous

3. Review and approval of draft annual report slides

Approved: Unanimous

4. Website Update:

- 1) Opened nominations for the Board of Directors
- 2) Updated the lab consultant list (Lab Accreditation | Help with Accreditation | Consulting Firms for Labs) to automatically update using current information from our aMember database
- 3) New training webcasts posted for TNI Lab Standards Series and registration announcements for the Lab Management Series, assessor trainings, and internal audits
- 4) Posted Standard Interpretations for voting
- 5) Routine updates to news, rosters, and committee minutes

Other:

- 1) Abstract submission process opened for 2019 NEMC
- 2) Updates to SSAS Database due to mergers/acquisitions among stack testing firms

Upcoming To-Do:

- 1) Posting of numerous Advocacy Committee docs
- 2) Modify website menus to add Corporate Sponsor page (<https://nelac-institute.org/content/sponsors.php>)
- 3) Add EPA Program (e.g. Air, DW, CW, RCRA) as a selectable field for FOAs in GenApp.
- 4) Update of training webcast software to remove Flash dependency

5. LAMS/GenApp/Method Compendium Updates:

- 1) Added filter for CAS # to Analytes table in LAMS
- 2) Added SSL encryption to Generic Application

Dan is finally nearly finished updating LAMS with the last MUR. He has added all the new methods and established method codes. Right now he am finishing the “approved by Part 141” filter.

We have 4 or 5 ABs interested in using the GenApp but they’ve asked us to add the EPA program to FOA (used mostly for accounting). Doesn’t seem that they need it in LAMS.

6. Conference Update:

Please remind your committee members to register for the conference and get a hotel room by 1/2/19 as that is the deadline to get a room at the conference rate.

Jerry will need a comparable IT annual report by 1/21/19.

7. Next Meeting:

The next IT Meeting was held in Milwaukee on January 28, 2019.

Attachment 1
AB Status Update as of 05-17-18

AB	Labs	Latest	FOAs	Latest
A2LA	0		0	
ANAB	0		0	
FL	317	4/3/2018	0	
IL	31	12/30/2014	4257	7/19/2016
KS	59	4/30/2015	0	
LADEQ	53	4/6/2018	1059	2/14/2018
LADHH	2	1/31/2018	2305	4/30/2018
MN	66	8/21/2017	23900	4/3/2018
NH	56	1/3/2018	40505	1/3/2018
NJ	35	9/13/2017	50874	8/23/2017
NY	406	5/6/2018	0	
OK	0		0	
OR	131	2/24/2018	75889	2/23/2018
PA	38	4/25/2018	196528	3/29/2018
PJLA	0		156	12/28/2017
TX	159	4/24/2018	68769	4/24/2018
UT	71	3/16/2018	40020	5/9/2018
VA	56	5/14/2018	60903	5/14/2018