

TNI Information Technology Committee Meeting Summary March 20, 2014

1. Roll Call

Participants	Present
Caldwell, David	
Clark, Arthur	X
Daystrom, William	X
Friedman, Maria	X
Hickman, Dan	X
Kuhn, John (Chair)	X
Parr, Jerry	X
Pierrot, Rebecca	
Shepherd, Mei Beth	
Starr, Rip	X
Varner, Pam	---
Ward, Keith (Vice Chair)	
Wlodarski, Jan	X

Motion to Approve December 2013 Minutes: Dan Hickman

Second: Art Clark

Approved: Unanimous

Motion to Approve February 2014 Minutes: Dan Hickman

Second: Art Clark

Approved: Unanimous

This will be the last meeting for Art. Thank you for all the service you've provided over the years!

2. Vote to Elect IT Committee Chair from Existing Members for 2014 Year per SOP-1-101

We will hold a nomination and vote via email. John is willing to serve another term as Chair. No one else is interested at this time. Jerry will send the email for vote confirming John as Chair.

3. Request for form a TNI Electronic Data Informatics (EDI) Committee

We don't think this is something we want to tackle. Report this back to the BOD. Everyone agrees.

4. General Application Plan

William will begin building in about 3 weeks. He wants to get the website transferred to a new host first. See Website Update below for more information.

There may be a demonstration at the D.C. meeting, depending on how far William has gotten with the build.

There are now 14,000 non-duplicate records in that table for analyte/method connections. Next steps: All FOAs and have everything that is currently in our system. This will get us started.

5. Method Compendium Update

All but a handful or two of the approved water methods in the methods compendium now, including Standard methods – 2178 methods are now linked out of 4200. Dan is looking for contacts to help with methods that are really hard to fine. Maybe Rip can help Dan find methods. Jerry will help with Kerry Jackson.

6. LAMS Update

A question was brought up about listing FSMOs in LAMS. This is a completely different program and we don't know if it's against NILAC rules. Perhaps we should bring Kim into future call, and Jerry could chat with NGAB to see if they really want us to do it? If we do this, it would need to be a completely separate database.

It may have been just a question about whether they should consider it or just move on. We need to determine (Justin or Kim) what their interest is – haven't not seen anything official. John received an email from Justin asking about this. John will forward to Dan and Jerry.

To draw interest to LAMS, instead of a webinar, perhaps just put something on the website – something flashy to catch attention, to learn more about it before you actually get into it. Or a quick 15-minute webinar with slides or something.

Nearly finished with NJ. All primaries are in, almost done with secondaries. NY, PA, KS, IL, FL remain.

We will be including non-NELAP into database. We need to identify NELAP and Non-NELAP ABs and tie to them to accreditations. Need to do this. Dan/William to get started on this. Maybe they can come up with an easy solution.

7. Website Update

William is currently moving the site to a new webhost. He has compared and tested different alternatives and found a good one Optlink.net in Houston. The current contract ends 4/6 and he would like to be done by then or soon afterward. There should be little disruption with the possible exception of some email glitches while the new IP address populates.

10. Next Meeting:

April 17, 2014; 3pm EST