TNI Information Technology Committee Meeting Summary
July 20, 2017

1. Roll Call

Participants	Present
Daystrom, William	X
Evans, Nick	---
Friedman, Maria	X
Hickman, Dan	X
Kuhn, John (Chair)	X
Parr, Jerry	X
Shepherd, Mei Beth	X
Starr, Rip	
Ward, Keith (Vice Chair)	---
Wlodarski, Jan	X

2. Approval of June 2017 Minutes

Motion: William Daystrom
Second: Dan Hickman
Approved: Yes

3. Discuss Votes on Charter

The BOD approved the IT Charter on July 12. Jerry will send them in to be published.

We need to strip out Key Milestones to publish on website. Jan will make this change and send it to William for publishing.

4. Update on August TNI Conference

Jerry, Dan, William will be attending the conference. There are approximately 600 attendees registered so far.

NEMC agenda is fully available on the website. The TNI details still need to be set-up and hopefully will be available by the time the conference starts.

Mei Beth: Is the TNI mobile website going to be available? Yes. Go to nelac-institute.org/mobile to view it, on any device.

5. Website Update

William has been mostly working on putting up the mobile website for the conference and developing the PT Data Submission System for PTPEC, plus a few small things for LAMS.

6. LAMS / GenApp / Method Compendium (Dan)

The LAMS conversion went really well. William has been very responsive to fix those items that did come up. Dan has heard that it's working much faster than before. There is a list of things that people are requesting to add or change. Dan is not sending these requests to William right now (if it's not broken), until the meeting is over.

Method Compendium – Dan does not have copies of the new methods from the MUR. He is adding them to LAMS with approval button open until it is published in the federal register and he receives official copies.

GenApp – Kansas continues to use it the GenApp. They are compiling a database using the GenApp and Dan has received no feedback. If there was a problem, he would have heard so this is good news.

Is the GenApp on any of the upcoming AC meeting agendas? No, their schedule is very busy – Jerry is not sure how they could squeeze it in. We need to make an announcement/reminder that we are waiting for feedback from all the ABs. We don't want it to be sitting with no activity. An email reminder may be helpful, but a verbal reminder may be more effective. We'll do both.

Where do stand as far as which ABs have their data updated in LAMS: 4 remain that aren't putting their data in yet. KS, IL, NY, FL. Dan has been working with Carl and Vanessa, KS is using the approach with the GenApp, IL is struggling with IT help, and NY is just not interested. Dan will have face-time with the ABs at the meeting to see what he can help with.

A suggestion was made to add under LAMS the AB and what their status is – for all of them. Dan can put together a quick report and Jan will add it to the Minutes. 2 statuses: FOAs in or not.

7. Next Meeting: September 21, 2017 at 3pm EST