

# TNI Information Technology Committee Meeting Summary

## September 20, 2012

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### 1. Roll Call

Participants	Present
Caldwell, David	X
Clark, Arthur*	X
Daystrom, William	X
DiRienzo, Bob	
Fitzpatrick, Tim	---
Friedman, Maria	---
Hickman, Dan	X
Kuhn, John	
Morgan, Judy	
Parr, Jerry	X
Pierrot, Rebecca	
Shepherd, Mei Beth	X
Starr, Rip	---
Varner, Pam	X
Ward, Keith	
Wlodarski, Jan	X

July 2012 Meeting Minutes: Approved. Ok to post.

### 2. News from Washington, DC Conference

Jerry has a document that he is close to sending to William to post on the website that summarizes the meeting. From the committee, we discussed methods codes and had a meeting with the Accreditation Council. We received acceptance of the proposal that you (Dan) are moving forward with. The plan to not proliferate new method codes, to not come up with new method codes for modified methods – all of those kinds of topics – are moving forward.

**Update:** part of the issue is that we are not doing extended method codes so anything that adds an analyte, we received agreement not to create a code for that. We also think we have a pretty good understanding of what EPA has approved through the MUR and that process has been completed. Not sure if we have agreement about modified methods or pbms kind of methods where the lab has its own special method. Last we heard we are still creating method codes for those very specific lab methods, which are often EPA methods that have been modified to work in specific examples. So I still creating method codes for those, although no one has asked for any in a while. On the other part, we got agreement that we should go ahead and retire a bunch of methods that are not the ones that EPA has approved and may show up as duplicate and confusing.

### 3. Website Updates

William has done a lot in the past few weeks including new banners on the home page. Wanted to bring better visibility to the training events, especially those that are time sensitive. The second slide is an Education and Training event slide that updates automatically from the training database and provides clickable links directly to the information. Policies and Procedures page have been updated a great deal. There are three classifications: 1) DRAFT – means the document is at a committee / committee working on it; 2) INTERIM FINAL – means the committee has approved it but it has not completed full review/approval cycle yet. These will be on the committee pages. Once the documents are approved, they will appear on the Policies and Procedures page. We still need committee pages for Radiochemistry

and Micro – there are places for them ready in the background – waiting for those committees to send information.

Webinar announcement of 9/19/12: People did receive it yesterday and people are registering already. These announcements are being sent to a list built from demographic data from LAMS plus TNI membership. Committees' email addresses need to be updated – Jerry/staff is working on.

Draft detailed agenda for next conference will be ready in the next week or so.

#### **4. LAMS Updates**

Most of my time has been spent on the Office of Water, working on getting all their updates in, updating the official titles, and finishing up method source documents. Office of Drinking Water – finished all of Drinking Water up to latest CFR 141, which has some alternate test procedures, which are the newer procedures as of this summer, 21<sup>st</sup> Edition of Standard Methods and a few of the other updated online versions. Will need to go back and finish with the source information for that. William has added the filter on the method page so you can filter for those approved under Part 136 and look only for those methods that are approved by EPA, which helps a ton. Also close to adding Part 141 so can look for methods by Drinking Water. Filter will allow both water and drinking water to be selected and approved methods be found.

Getting approximately 1 request/week for information that can be provided via reports. At some point would like to take about having William design some of these reports. Most should be pretty easy reports. And be able to print the results. Won't do a couple – contact info for all the labs (talking about letting them rent a mailing list once or twice a year for a fee – we will print the labels for them). Do not want them to have the data ready at their fingertips (although the info can be retrieved manually.)

Priority – getting other ABs to put their information in the system. Some have serious resource issues, but others simply are not doing it. Jerry will do some homework on this before he pushes it again – he will check the Standard to see what is required. We may have to have a policy and have the ABs vote on it.

Did anyone volunteer for peer review for EPA Office of Water method code updates? A request was made but no volunteers. Jerry may have someone he can approach to do this. Also will check with Lara to see if she has any ideas on this.

Does someone keep track of all the new EPA approvals? Jerry does and sends Dan an email every time something comes up. Jerry will routinely send Dan his newsletter that has all the new methods and approvals, etc.

#### **5. Next Meeting**

October 18, 2012, 3pm EST