The committee decided that the the agenda for our August 20th meeting at the Symposium in Cambridge would include: (a) a summary of the improvements made to the website since our meeting at Denver and (b) a Question & Answer session to get feedback from TNI and other attendees about the website. Art will prepare the summary with input from John Applewhite and Brooke Connor.

The committee would like to have the website open and projected on a screen during the meeting.

Art reported that the committee's meeting room will be available from 9 to 12 (Mon. Aug. 20).

The committee prefers to have U-shaped seating with the screen in the open part of the "U".

Discussion of moving old NELAC documents to TNI website locations was postponed until the next meeting.

The next meeting will be Thursday, August 9, at 3:00 p.m. Eastern time.