1. **Attendance**
   
   Joseph Aiello  Present  
   Dan Dickinson Present  
   Jane Wilson  Excused  
   Jeff Flowers  Present  
   Linda Geddes Present  
   Lynn Bradley Present  
   Sharon Mertens Present  
   Steve Arms Present  
   Steve Stubbs Excused  

2. **Minutes from Meeting March 17, 2009**

   Approved without changes.
   
   Action: *Jeff Flowers will post on TNI Website.*

3. **Consensus Standards Development Board**

   Steve Arms attended the April 9, 2009 teleconference for the ABC.  
   No issues requiring the ABC’s attention were discussed.  
   
   Action: *None needed.*

4. **Accreditation Body Checklists**

   Lynn Bradley attended the recent Evaluator Teleconference at which the  
   collection and sharing of Accreditation Body checklists were discussed.  
   Discussions focused on the value of making current checklists available to all  
   interested parties.  The checklists addressed mostly included those not considered  
   required technical checklists.  The ABC concluded that it would be beneficial to  
   collect and make available these checklists.  
   
   Action: *Ms. Bradley was asked to contact Jerry Parr to explore the possibility of  
   identifying a location on the TNI Website to post checklists.*

5. **SW846 Methods/ELAB**

   Jeff Flowers (ELAB Chair) discussed ELAB’s meeting with the ORCR, USEPA.  
   A draft ELAB document, dated March 26, 2009, *Potential Solution Strategies,  
   SW-846 Regulatory Status Uncertainty* was circulated to ABC members.  The  
   meeting focused on Potential Solution Strategies for a more straight forward  
   approach to updating SW846 Methods in regulatory structures.  Also discussed  
   was NELAP’s response to TNI’s request for a review and possible changes for  
   granting and documenting accreditation status by ABs.  Currently, it is NELAP’s  
   loosely held opinion that this is a regulatory program issue and not an AB issue.  
   
   Action: *None at this time, but will continue to monitor.*
   Cross Walk Document (NELAC Std-TNI Std)
   As a result of a meeting between several TNI BoD members and USEPA region staff a document discussing five items was generated by Jerry Parr. The document was distributed to ABC members as a FYI. ABC members discussed the document and agreed that no action was needed by the committee. As part of the discussion, Sharon Mertens noted that Jerry Parr had emailed the ABC to ask if there was a more simple analysis comparing the NELAC Std and TNI Std than the one currently posted on the TNI Website. Jeff Flowers responded to Jerry Parr informing him that this was the only one known to the ABC, and asked if there was any further help we could provide. The ABC has not received a response.
   Action: None at this time.

7. Associate/Affiliate NELAP Board Memberships
   Future options for membership types were discussed. ABC members chose to proceed with exploring the use of Associate/Affiliate memberships. ABC members also agreed that it would be good idea to add to the NELAP Board a USEPA representative as an ex-officio member. As part of this it was noted that the USEPA person selected should have the authority to represent all of the USEPA in areas of decision and policy making.
   Action: Committee members were asked to review the current table of rights and responsibilities for Recognized ABs, Associates and Affiliates, and to provide recommendations for revising and completing the table.

8. Meeting Adjourned (Motion: Jeff Flowers, Second: Sharon Mertens)