

**Summary of the Laboratory Accreditation Body Expert Committee Meeting
Tuesday, October 17, 2017 1:00 pm**

1. Welcome and Roll Call

The Chair, Carl Kircher, opened the meeting. Attendance is recorded in Attachment 1. The minutes of June 20 and August 10 were approved. The committee did not meet in September.

2. Updates for the Committee

The Final International Draft of ISO 17011 was approved with the ballot concluded earlier in October. Once the document is published, TNI will obtain a copy that the committee can use as the basis for creating our revised standard. In the meanwhile, Carl has provided a clearly identified draft version for our use.

Carl asked that, before the next LAB Committee meeting, all committee members review the draft version of ISO 17011, the response to comments document and the TNI language from the committee-approved combined module (from former Modules 1 and 3 of Volume 2.) Each of these documents will be a vital part of the committee's revised standard.

Carl and Nilda agreed to do "crosswalks" between the previous and new versions of ISO 17011, and then compare the documents to create a final version for committee use.

Participants briefly discussed how to handle a formal comment submitted by Pennsylvania, as follows:

[Regarding the former] V2M3: Section 6.121.6 which states, "Only accreditation bodies are allowed to release assessment reports initially. An assessment report shall not be released to the public by an accreditation body until the report has been provided to the laboratory, and until the findings of the assessment and the associated corrective actions have been finalized."

This statement violates many/most/if not all of the State and Federal Freedom of Information Acts and Right To Know provisions. It definitely violates the laws of PA which require access to almost all information to the public at their request. It also unreasonably limits the information that secondary ABs have access to when making ongoing compliance and accreditation decisions.

This language was discussed within the committee during the process of combining the modules, earlier. Given that the issue, as presented, poses a potential veto, the committee may wish to invite Aaren Alger to discuss her thoughts on the best way to revise the language, if as needed, but also to ask Ms. Alger to ensure (through her interactions with the Accreditation Council) that any proposed solution does not conflict with other ABs' program requirements. It does seem clear that the relevant language of ISO 17011 §8.1.1 is inconsistent with governmental "open records" statutes. No resolution was proposed during this meeting.

The meeting was adjourned at 1:46 pm Eastern following a motion by Oommen, seconded by Nilda.

4. Next Meeting

The next teleconference meeting of the LAB Expert Committee is scheduled for **Tuesday, November 21, 2017, at 1:00 pm Eastern.** An agenda and documents will be distributed prior to the meeting.

Attachment A

LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
William Batschelet Batschelet.william@epa.gov	12/31/18	Other – US EPA R8, Lab QAO	Yes
Nilda Cox, Vice Chair nildacox@eurofinsus.com	12/31/2017	Lab – Eurofins Eaton Analytical Inc.	Yes
Virginia Hunsberger vhunsberge@pa.gov	12/31/2017	AB – PA Department of Environmental Protection	No
Oommen Kappil okappil@emsl.com	12/31/19	Lab – EMSL Laboratories, Inc.	Yes
Catherine Katsikis ckatsikis@ldcfl.com	12/31/2018	Other – Laboratory Data Consultants	Yes
Carl Kircher, Chair carl_kircher@flhealth.gov	12/31/2018	AB – Florida Department of Health	Yes
Marlene Moore mmoore@advancedsys.com	12/31/2018	Other -- Advanced Systems, Inc., Newark, DE	No
Mei Beth Shepherd mbshep@sheptechserv.com	12/31/2018	Other -- Shepherd Technical Services	Yes
Aurora Shields ashields@lawrenceks.org	12/31/2018	Lab – City of Lawrence, KS	Yes
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
Yumi Creason ycreason@pa.gov		AB -- Pennsylvania	No
June Main jmain@dep.nyc.gov		Lab – NYC DEP	No
Donna Ruokonen donna.ruokonen@microbac.com		Lab – Microbac	No
Bill Ray bill_ray@williamrayllc.com		Other – William Ray Consulting, LLC	No