

Summary of the Laboratory Accreditation Body Expert Committee Meeting  
 Tuesday, November 17, 2020 1:00 pm Eastern

1. Welcome and Roll Call

The Chair, Carl Kircher, opened the meeting. Attendance is recorded in Attachment 1. The meeting agenda (Attachment 2) was approved by acclamation after the Chair noted that approval of the agenda was missing on the agenda. The minutes were approved unanimously with one edit to fix the date in the header, and Catherine abstained due to her absence at that meeting.

2. Consider and Resolve the Negative Vote with Comment about Draft V2M1

From the previous meeting (October 20), there were 11 votes to approve the Draft Standard with one negative vote that also provided alternate wording for the objectionable item and a technical edit. These votes are detailed in the table below, which also contains the votes taken during this meeting.

The Chair and all present agreed to accept the technical edit requested, which was to remove the term “on-site” from §7.4.7.1.

The comment with the negative vote requested that the term for FSMO be removed from Clause 1, where it had been added to comply with the language modifications requested by the Field Activities Task Force Report dated September 24, 2019, making the change “For this term ‘Conformity Assessment Body’ – substitute this term ‘Laboratory ~~or Field Sampling and Measurement Organization~~’”.

Marlene moved and Bill Batschelet seconded that the edited Draft Standard be approved and a roll call voice vote was taken during the meeting, with the one absent member voting by email later in the day.

The votes following the October 20, 2019 meeting to approve the Draft Standard as presented on that date are shown below, and the votes to approve the slight revision of the Draft Standard as described herein are shown as well.

Committee Member	Email Vote Begun 10/20/20	Voice Vote to Approve 11/17/20 Edits
Aaren Alger	In favor	In favor (email vote)
Socorro Baldonado	In favor	In favor
William Batschelet	In favor	In favor
Nilda Cox	In favor	In favor
Catherine Katsikis	In favor	In favor
Carl Kircher	In favor	In favor
Marlene Moore	Oppose	In favor
Michael Perry	In favor	In favor
Zaneta Popovska	In favor	In favor
Alia Rauf	In favor	In favor
Mei Beth Shepherd	In favor	In favor
Nicholas Slawson	In favor	In favor

3. Next Steps

Carl thanked everyone for the many months of hard work to accomplish the preparation of today’s Draft Standard. The next step is to prepare a brief summary of changes to accompany the Draft Standard and then submit it to the Consensus Standards Development Program Administrator for

publication soliciting public comment, in accordance with the current version of the Consensus Standards Development SOP 2-100.

A draft summary of changes was prepared and distributed to committee members for review and comment, with a response deadline of November 24. One minor addition was offered, and the package will be submitted for publication on the TNI website.

4. New Business

The LAB session during TNI's virtual conference will be the public meeting to discuss the Draft Standard. That session is scheduled for Wednesday, January 27, 2021, 2 – 5 pm Eastern. Carl plans to use the December meeting to review the presentation to be used for that session. Since he is not allowed to install the WebEx application on his office computer, Carl will present using his telephone and a local copy of the presentation, while Mei Beth manages the slide show for the virtual presentation itself. Current plans are that committee members will be "panelists" for the session (allowed to speak) but participants will need to submit questions electronically using the Q&A or chat functions of WebEx. Questions will then be addressed at the end of the presentation.

Nick moved and Socorro seconded that the meeting be adjourned at 1:53 pm.

5. Next Meeting

The next teleconference meeting will be **Tuesday, December 15, 2020, at 1:00 pm Eastern.** An agenda and documents will be distributed prior to the meeting.

Attachment 1

LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger <a href="mailto:Aaren.s.alger@gmail.com">Aaren.s.alger@gmail.com</a>	1/30/2023	Other – Alger Consulting & Training	No
Socorro Baldonado <a href="mailto:sbaldonado@mwdh2o.com">sbaldonado@mwdh2o.com</a>	1/30/2023 (1 <sup>st</sup> term)	Lab – Metropolitan Water District, La Verne, CA	Yes
William Batschelet <a href="mailto:wbatsche@aol.com">wbatsche@aol.com</a>	1/30/2022 (2 <sup>nd</sup> term)	Other – Retired from US EPA R8	Yes
Nilda Cox <a href="mailto:nildacox@eurofinsus.com">nildacox@eurofinsus.com</a>	1/30/2022 (1 <sup>st</sup> term)	Lab – Eurofins Eaton Analytical LLC	Yes
Catherine Katsikis <a href="mailto:catherinekatsikis@gmail.com">catherinekatsikis@gmail.com</a>	1/30/2022 (2 <sup>nd</sup> term)	Other – Laboratory Data Consultants	Yes
Carl Kircher, Chair <a href="mailto:carl_kircher@flhealth.gov">carl_kircher@flhealth.gov</a>	1/30/2022 (3 <sup>rd</sup> term, extended)	AB – Florida Department of Health	Yes
Marlene Moore <a href="mailto:mmoore@advancedsys.com">mmoore@advancedsys.com</a>	1/30/2022 (2 <sup>nd</sup> term)	Other – Advanced Systems, Inc., Newark, DE	Yes
Michael Perry <a href="mailto:michael.perry@lvvwd.com">michael.perry@lvvwd.com</a>	1/30/2023 (1 <sup>st</sup> term)	Lab – Southern Nevada Water Authority	Yes
Zaneta Popovska <a href="mailto:zpopovska@anab.org">zpopovska@anab.org</a>	1/30/2022 (1st term)	AB – ANAB	Yes
Alia Rauf <a href="mailto:arauf@utah.gov">arauf@utah.gov</a>	1/30/2021 (1st term)	AB – Utah Department of Health	Yes
Mei Beth Shepherd, Vice Chair <a href="mailto:mbshep@sheptechserv.com">mbshep@sheptechserv.com</a>	1/30/2022 (2 <sup>nd</sup> term)	Other – Shepherd Technical Services	Yes
Nicholas Slawson <a href="mailto:nslawson@a2la.org">nslawson@a2la.org</a>	1/30/2022 (1st term)	AB – A2LA	Yes
Program Administrator: Lynn Bradley <a href="mailto:Lynn.Bradley@nelac-institute.org">Lynn.Bradley@nelac-institute.org</a>	N/A		Yes
Associate Members:			
Yumi Creason <a href="mailto:ycreason@pa.gov">ycreason@pa.gov</a>		AB – Pennsylvania	Yes
Scott Haas shaas@etilab.com		Lab – Environmental Testing, Inc., and Chair, FAC	No
Muhammad Ramzan <a href="mailto:RamzanM@neorsd.org">RamzanM@neorsd.org</a>		Lab – Northeast Ohio Regional Sewer District	No
Bill Ray <a href="mailto:bill_ray@williamrayllc.com">bill_ray@williamrayllc.com</a>		Other – William Ray Consulting, LLC	No
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov		LAB – Cincinnati Metropolitan Sewer District	No
Aurora Shields <a href="mailto:Aurora.Shields@kcmo.org">Aurora.Shields@kcmo.org</a>		Lab – KC Water	No
Ilona Taunton <a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>		Other – TNI Program Administrator	No

## **Attachment 2 – LAB Expert Committee Meeting Agenda, November 17, 2020**

- Welcome and Roll Call
- Approval of Minutes (October minutes attached)
- Consider and Resolve the Negative Vote with Comment about Draft V2M1 (two email pdfs plus procedure plus draft V2M1, all attached)
- Vote Required if Draft V2M1 Altered
- Next Steps
- New Business, if any
- Adjourn