

Summary of the Laboratory Accreditation Body Expert Committee Meeting
Tuesday, December 15, 2020 1:00 pm Eastern

1. Welcome and Roll Call

The Chair, Carl Kircher, opened the meeting. Attendance is recorded in Attachment 1. The meeting agenda (Attachment 2) was approved by acclamation. The minutes of November 17 were also approved by acclamation in the absence of a quorum.

2. Election of Alia Rauf for Second Term

Due to the lack of a quorum, this election was postponed until the next LAB meeting (likely February 2021).

3. Review of Draft PowerPoint for Conference Public Meeting on V2M1

Bill Batschelet had provided some edits which were incorporated into the version distributed with the meeting agenda, and he offered additional comments during this meeting. No others offered comments. NOTE: The conference organizers have provided a "wide-screen" PowerPoint slide format for the meeting. The existing presentation will be reformatted into this layout, along with yet more comments offered by Bill, and distributed with these minutes for a final review.

Participants affirmed Carl's preference to complete the presentation and then address questions submitted by the audience, during the conference session on January 28, 2-5 pm Eastern.

4. Review of Draft Technical Review Checklist for V2M1

Carl explained that the file he sent is a "rich text" file rather than a simple Word document, and that is the reason for its large size. He also explained that he included at the end the V2M2 checklist for the 2016 Standard plus Florida's V1M1 checklist and also items intended for ABs from V3 (for PT Providers, PTPs). Lynn noted that V3 is not part of NELAP, but rather pertains to accredited PTPs in the PT Program and is adopted and implemented by the PTP Executive Committee, so that items in that volume are not applicable to ABs recognized as compliant with Volume 2 and accrediting labs to Volume 1.

Participants discussed whether to retain the color-coding that was implemented when each Evaluation Team had a different Lead Evaluator (LE), now that there is one single LE with an alternate for instances where the LE has a conflict of interest. Carl expressed a strong preference for restoring the color coding to the checklist for the revised V2M1, as it may be useful to new ABs.

Carl then requested that each committee member review the checklist against the Draft Standard, and if there are comments or requested changes, that the item be identified by the line item number for ease of reference. No due date was set for this review, as the checklist cannot be finalized until the Final Standard is approved by the committee, but all believe that very little of the standard will be changed from what was published for comment this month.

4. New Business

There was no new business.

Zaneta moved and Bill seconded that the meeting be adjourned at 1:53 pm.

5. Next Meeting

The next meeting will be the public meeting at conference, **Wednesday, January 27, 2021, at 2 pm Eastern**. Committee members who are registered for conference will be able to sign in to this session through the conference portal (information you will receive upon registration).

The next teleconference meeting will be **Tuesday, February 16, 2021, at 1:00 pm Eastern**. An agenda and documents will be distributed prior to the meeting.

Attachment 1

LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger Aaren.s.alger@gmail.com	1/30/2023	Other – Alger Consulting & Training	No
Socorro Baldonado sbaldonado@mwdh2o.com	1/30/2023 (1 st term)	Lab – Metropolitan Water District, La Verne, CA	Yes
William Batschelet wbatsche@aol.com	1/30/2022 (2 nd term)	Other – Retired from US EPA R8	Yes
Nilda Cox nildacox@eurofinsus.com	1/30/2022 (1 st term)	Lab – Eurofins Eaton Analytical LLC	Yes
Catherine Katsikis catherinekatsikis@gmail.com	1/30/2022 (2 nd term)	Other – Laboratory Data Consultants	No
Carl Kircher, Chair carl_kircher@flhealth.gov	1/30/2022 (3 rd term, extended)	AB – Florida Department of Health	Yes
Marlene Moore mmoore@advancedsys.com	1/30/2022 (2 nd term)	Other – Advanced Systems, Inc., Newark, DE	No
Michael Perry michael.perry@lvvwd.com	1/30/2023 (1 st term)	Lab – Southern Nevada Water Authority	No
Zaneta Popovska zpopovska@anab.org	1/30/2022 (1st term)	AB – ANAB	Yes
Alia Rauf arauf@utah.gov	1/30/2021 (1st term)	AB – Utah Department of Health	Yes
Mei Beth Shepherd, Vice Chair mbshep@sheptechserv.com	1/30/2022 (2 nd term)	Other – Shepherd Technical Services	No
Nicholas Slawson nslawson@a2la.org	1/30/2022 (1st term)	AB – A2LA	No
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
Yumi Creason ycreason@pa.gov		AB – Pennsylvania	No
Scott Haas shaas@etilab.com		Lab – Environmental Testing, Inc., and Chair, FAC	No
Bill Ray bill_ray@williamrayllc.com		Other – William Ray Consulting, LLC	No
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov		LAB – Cincinnati Metropolitan Sewer District	No
Aurora Shields Aurora.Shields@kcmo.org		Lab – KC Water	No
Ilona Taunton Ilona.taunton@nelac-institute.org		Other – TNI Program Administrator	No

Attachment 2 – LAB Expert Committee Meeting Agenda, December 15, 2020

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (November minutes attached)
- Election (Alia Rauf for second 3-year term)
- Review of Draft PowerPoint for Conference Public Meeting on V2M1 (see attached, Bill's submitted edits already incorporated and some reformatting)
- Begin Review of Draft Technical Review Checklist for V2M1, time permitting (see attached)
- Decision on January 19 Meeting
- New Business, if any
- Adjourn