

Summary of the Laboratory Accreditation Body Expert Committee Meeting
Tuesday, February 15, 2022 1:00 pm Eastern

1. Welcome and Roll Call

The new Chair, Aaren Alger, opened the meeting. Attendance is recorded in Attachment 1. As a quorum was not present, no business was conducted.

2. Thoughts from the Chair

Aaren explained her thoughts about changing the committee process, going forward. She noted that we are nearly done with reviewing comments, and would like to rule all remaining comments as either persuasive or non-persuasive, and then discuss the language to be used if changes are needed. This would avoid quorum issues at every meeting, as language could be discussed without a vote needed. She also proposed to assign particular sections for revision to address comments to individual committee members, with the revised language to be discussed either in full committee meeting or by email. No one present objected to these proposed changes.

Aaren also asked that future meeting agendas specify the sections to be discussed and that the NELAP AC members be notified so that they may join in the conversation for particular sections, if they so desire.

Aaren would also like to update the AB application form, as used for new ABs and renewal applications. In the past, when that form was updated, Lynn did it (as the Evaluation Coordinator) but it can certainly be revised by LAB, and likely better for the additional input.

Another issue raised was the need to review the Standard as a “big picture”, to check that the document is internally consistent without reiterations or missing pieces. Marlene noted that NEFAP has looked at its Volume 2 and brought in some language from the Environmental Lab Sector Standard.

Lastly, Aaren noted that there are three comments at the very end of the spreadsheet that are completely blank, except for a name and contact information of a submitter – each comment a different submitter. Lynn agreed to track down those comments, but then later found that all comments submitted are already in the spreadsheet, so apparently, there were extra rows accidentally added when filling in the submitter names and comment numbers, but with no actual information to be entered as comment, those blank rows fell to the end when the spreadsheet was sorted by section number. The three blank comments have been removed.

3. Next Meeting

The next teleconference meeting will be **Tuesday, March 15, 2022, at 1:00 pm Eastern.** An agenda and documents will be distributed prior to the meeting.

Attachment 1

LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger, Chair Aaren.s.alger@gmail.com	1/30/2023	Other – Alger Consulting & Training	Yes
Socorro Baldonado sbaldonado@mwdh2o.com	1/30/2023 (1 st term)	Lab – Metropolitan Water District, La Verne, CA	No
Nilda Cox nilda.cox@eurofinset.com	1/30/2025 (2nd term)	Lab – Eurofins Eaton Analytical LLC	Yes
Yumi Creason, Vice Chair ycreason@pa.gov	1/30/2025 (1 st term)	AB – Pennsylvania	No
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov	1/30/2025 (1 st term)	LAB – Cincinnati Metropolitan Sewer District	Yes
Michael Perry michael.perry@lvwd.com	1/30/2023 (1 st term)	Lab – Southern Nevada Water Authority	No
Zaneta Popovska zpopovska@anab.org	1/30/2025 (2nd term)	AB – ANAB	No
Alia Rauf arauf@utah.gov	1/30/2024 (2nd term)	AB – Utah Department of Health	No
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
William Batschelet wbatsche@aol.com		Other – Retired from US EPA R8	No
Scott Haas shaas@etilab.com		Lab – Environmental Testing, Inc., and Chair, FAC	No
Paul Junio paulj@nslab.com		LAB – Northern Lake Services	No
Catherine Katsikis catherinekatsikis@gmail.com		Other – Laboratory Data Consultants	Yes
Carl Kircher, Chair carl_kircher@flhealth.gov		AB – Florida Department of Health	No
Marlene Moore mmoore@advancedsys.com		Other – Advanced Systems, Inc., Newark, DE	Yes
Mei Beth Shepherd, Vice Chair mbshep@sheptechserv.com		Other – Shepherd Technical Services	No
Aurora Shields Aurora.Shields@kcmo.org		Lab – KC Water	No
Nicholas Slawson nslawson@a2la.org		AB – A2LA	No
Ilona Taunton ilona.taunton@nelac-institute.org		Other – TNI Program Administrator	No
Cathy Westerman cathy.westerman@dgs.virginia.gov		AB – VA DCLS	No

Attachment 2 – LAB Expert Committee Meeting Agenda, February 15, 2022

1:00 Welcome and Roll Call

1:05 Approval of Agenda

1:10 Approval of Minutes (December 21 and January 19 minutes attached)

1:15 Resume Review and Discussion of Comments beginning with Comment #84, line 80 of spreadsheet, referring to §7.6.7.1 (see attached spreadsheet and current draft of revisions to V2M1)

2:20 New Business, if any

2:30 Adjourn