

Summary of the Laboratory Accreditation Body Expert Committee Meeting  
Tuesday, April 21, 2020 1:00 pm Eastern

1. Welcome and Roll Call

The Chair, Carl Kircher, opened the meeting. Attendance is recorded in Attachment 1. The minutes of March 17 & 19 (single document) were approved unanimously.

Lynn provided a short summary of the changes made in the revised Consensus Standards Development SOP 2-100, and noted that the summer conference scheduled for Minneapolis has been transformed into a virtual meeting due to the pandemic emergency. Additional information will be posted on the website once registration is open.

2. Continuing Discussion of Remaining Comments

§7.6.6.b (2) – the requested change to this section was edited to read that “assessed methods” be identified (along with prep methods) and that FoA matrices be listed rather than applicable matrices. Both key personnel and personnel interviewed will be listed as necessary for the report.

A new issue arose about 7.6.4.2 dealing with discovery of regulatory violations during an on-site assessment. The Committee elected to bring in relevant language from Section 3.6.2, second paragraph, of the 2003 NELAC Standards into V2M1 to resolve this issue.

§7.6.4.1 – the consensus of the group is that this clause does not belong in 7.4.2 at all, but rather should be a note in the definition of consultancy (§3.34 as revised).

Note following Section 7.4.2.2 – The Note is no longer needed as the issue is addressed in the revised (ISO/IEC) language of 7.4.2.

These changes are recorded in the spreadsheet containing comments still needing response, sent to committee members with these minutes.

3. Next Meeting

The next teleconference meeting will be Tuesday, May 19, 2020, at 1:00 pm Eastern. An agenda and documents will be distributed prior to the meeting.

**Attachment 1**

LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger <a href="mailto:Aaren.s.alger@gmail.com">Aaren.s.alger@gmail.com</a>	12/31/2022	Other – Alger Consulting & Training	Yes
Socorro Baldonado <a href="mailto:sbaldonado@mdwh2o.com">sbaldonado@mdwh2o.com</a>	12/31/2022 (1 <sup>st</sup> term)	Lab – Metropolitan Water District, La Verne, CA	Yes
William Batschelet <a href="mailto:Batschelet.william@epa.gov">Batschelet.william@epa.gov</a>	12/31/2021 (2 <sup>nd</sup> term)	Other – Retired from US EPA R8	Yes
Nilda Cox <a href="mailto:nildacox@eurofinsus.com">nildacox@eurofinsus.com</a>	12/31/2021 (1 <sup>st</sup> term)	Lab – Eurofins Eaton Analytical LLC	Yes
Catherine Katsikis <a href="mailto:catherinekatsikis@gmail.com">catherinekatsikis@gmail.com</a>	12/31/2021 (2 <sup>nd</sup> term)	Other – Laboratory Data Consultants	Yes
Carl Kircher, Chair <a href="mailto:carl_kircher@flhealth.gov">carl_kircher@flhealth.gov</a>	12/31/2021 (3 <sup>rd</sup> term, extended)	AB – Florida Department of Health	Yes
Marlene Moore <a href="mailto:mmoore@advancedsys.com">mmoore@advancedsys.com</a>	12/31/2021 (2 <sup>nd</sup> term)	Other – Advanced Systems, Inc., Newark, DE	Yes
Michael Perry <a href="mailto:michael.perry@lvvwd.com">michael.perry@lvvwd.com</a>	12/31/2022 (1 <sup>st</sup> term)	Lab – Southern Nevada Water Authority	No
Zaneta Popovska <a href="mailto:zpopovska@anab.org">zpopovska@anab.org</a>	12/31/2021 (1st term)	AB – ANAB	No
Alia Rauf <a href="mailto:arauf@utah.gov">arauf@utah.gov</a>	12/31/2020 (1st term)	AB – Utah Department of Health	Yes
Mei Beth Shepherd, Vice Chair <a href="mailto:mbshep@sheptechserv.com">mbshep@sheptechserv.com</a>	12/31/2021 (2 <sup>nd</sup> term)	Other – Shepherd Technical Services	Yes
Nicholas Slawson <a href="mailto:nslawson@a2la.org">nslawson@a2la.org</a>	12/31/2021 (1st term)	AB – A2LA	No
Program Administrator: Lynn Bradley <a href="mailto:Lynn.Bradley@nelac-institute.org">Lynn.Bradley@nelac-institute.org</a>	N/A		Yes
Associate Members:			
Yumi Creason <a href="mailto:ycreason@pa.gov">ycreason@pa.gov</a>		AB – Pennsylvania	Yes
Scott Haas <a href="mailto:shaas@etilab.com">shaas@etilab.com</a>		Lab – Environmental Testing, Inc., and Chair, FAC	No
Bill Ray <a href="mailto:bill_ray@williamrayllc.com">bill_ray@williamrayllc.com</a>		Other – William Ray Consulting, LLC	No
Aurora Shields <a href="mailto:Aurora.Shields@kcmo.org">Aurora.Shields@kcmo.org</a>		Lab – KC Water	No
Ilona Taunton <a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>		Other – TNI Program Administrator	No