

**Summary of the  
Laboratory Accreditation Systems Committee Meeting  
February 13, 2009**

1. Roll call: Attendance is recorded in Attachment A.

The meeting of the TNI Laboratory Accreditation Systems Committee (LASC) was called to order by June Flowers, Chair, on February 13, 2009 at 11 AM EDT. The meeting was adjourned at 12:30 PM.

2. Minutes

The Draft minutes from the January 14, 2009 meeting were distributed for review. Attendance was corrected and meeting times were added. June reviewed the final decisions on PT-3 and PT-24 for the benefit of those who were not able to attend the meeting in Miami. JoAnn will continue to work on Action Item #38.

A motion was made by Ann Marie to accept the minutes from 1/14/09 with the corrections and additions discussed above. The motion was seconded by Dan and unanimously approved. Ilona will submit to Webmaster for posting.

3. Flow Chart (Attachment B)

Ilona distributed a flow chart of next steps from the TNI Board of Directors. The Expert Committee Chairs still have questions about next steps. The TIA process for the AB Expert Committee is having some challenges. There have been multiple comments disagreeing with the recommended change. The AB Expert Committee will need to reconsider how to address the initial LASC concern.

3. Next Steps

The recommendation is now in the hands of the NELAP Board. They are reviewing it and will send comments back to LASC in March 2009. LASC will review the comments and work with the Consensus Standards Development Program (CSDP) and NELAP Board to resolve any potential issues.

The LASC will prepare a Final recommendation to give to the NELAP Board along with a copy of the TNI standard that will include the editorial and TIA language changes. The CSDP will prepare the updated copy of the TNI Standard that the LASC will review to confirm that the recommended changes were made.

The goal is to get the Final recommendation to the NELAP Board in May for their approval in May.

Concern was expressed as to whether the Expert Committee Chairs were aware of what was expected. June asked that the recommendation tables be split into separate tables for

each Expert Committee and that they be sent with a status note to each Chair. June and Ilona will prepare these and distribute them to each Chair prior to the next LASC meeting.

#### 5. Standards Interpretation Requests (SIRs)

Ilona will confirm that prepared responses are posted to the website.

Dale expressed concern that he had sent in a question, but had not received any response. Ilona will check into this.

#### 6. Committee Make-up

June reviewed committee membership. We have lost an AB (Jack McKenzie) and Marvelyn has expressed some concern regarding her availability. The group felt that there are other ABs on the committee and that it would not be necessary to replace this position. They felt strongly that we need to keep EPA representation. June will talk to Jerry and see if there may be some additional EPA volunteers from the regions where we have new states coming on board.

#### 7. Next Meeting

The LASC will meet via conference call on March 27, 2009 at 11am EST.

Action Items are included in Attachment C and Attachment D includes a listing of reminders.

The meeting was adjourned (Motion: Dale, Second: Judy Unanimously approved.)

**Attachment A****PARTICIPANTS****TNI LABORATORY ACCREDITATION COMMITTEE**

<b>Member</b>	<b>Affiliation</b>	<b>Contact Information</b>
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Jo Ann Boyd – present	Southwest Research Institute, Lab	T: 210-522-2169 E: <a href="mailto:iboyn@swri.org">iboyn@swri.org</a>
Lance Boynton - present	Absolute Standards, Inc., PT	T: 203-281-2917 E: <a href="mailto:lanceboyn@mac.com">lanceboyn@mac.com</a>
Carol Barrick - absent	FCC Environmental	T: 813-361-6911 E: <a href="mailto:cabarrick@msn.com">cabarrick@msn.com</a>
Brooke Connor – present	USGS	T: 303-236-1877 E: <a href="mailto:bfconnor@usgs.gov">bfconnor@usgs.gov</a>
Lewis Denny - absent	Florida DOH, AB	T: 904-791-1587 E: <a href="mailto:lew_denny@doh.state.fl.us">lew_denny@doh.state.fl.us</a>
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June Flowers – Chairperson present	Flowers Chemical Laboratories, Inc., Lab	T: (407) 339-5984 x212 E: <a href="mailto:june@flowerslabs.com">june@flowerslabs.com</a>
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Dan Hickman - present	Oregon DEQ, AB	T: 503-693-5777 E: <a href="mailto:hickman.dan@deq.state.or.us">hickman.dan@deq.state.or.us</a>
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Attachment B

**FLOW CHART - TNI STANDARD FINALIZATION (01-16-09-v0)**





