

**Summary of the Laboratory Accreditation System
Committee Meeting
April 13, 2007**

DRAFT

1. Roll call

The regular conference call meeting of the TNI Laboratory Accreditation System (LAS) was called to order by June Flowers, chair, on April 13, 2007, at 11:00 p.m. EST. Attendance is recorded in Attachment A. It was announced that Stacy Freeburg has resigned from the committee, due to changes in her work responsibilities. New member Brooke Connor from USGS and the TNI board has joined the LAS committee. Brooke will suggest to the Small Labs expert committee that they select a new chair, but she will be the LAS representative for small labs.

2. Previous minutes

Minutes from the March 9, 2007 meeting were reviewed and approved for posting on the TNI website with correction to the time zone of the meeting noted in the Roll call section.

3. SOP on Standards Interpretation

Lance Boynton will present the draft SOP to the committee by Friday, May 4th for presentation at the May 11 conference call. He will use a format similar to the draft SOPs that were circulated by Carl Kircher for the PT board. The goal is to have a final draft to the NELAP board by May 21st, 2007.

4. Discussion from strategy meeting

June provided a brief summary of the TNI strategy meeting held in San Antonio last week as it pertained to the LAC. First was the acronym name change to LAS from LAC. It was discussed that there was confusion regarding the individual roles of this committee and the Technical Assistance Committee (TAC). LAC implied support to labs only, while LAS (S for system) provides clarity to the role of this committee developing a system for NELAP. LAS will develop policy and procedures and the TAC, in turn, will identify the tools needed for assessors and labs to implement the policy.

5. Update from sub-committees

National Database Committee (NDC)

Dan Hickman reported that his committee met last week and they have completed the draft NDC Development Plan. This document will be forwarded for review with the goal of presenting it to NFSTC by August 2007. An RFI will be prepared by NFSTC with funding from the EPA grant. Details regarding management of the database will be discussed in the future.

Non-NELAP AAs

Ann Marie Allen reminded us that this group does not meet on a regular basis at this time. There are minutes from the Non-NELAP AA Denver meeting that Ann Marie will submit to Carol, or John Applewhite to put on the website. There will be more discussion pertaining to this group and how the LAS can keep them involved before the next TNI conference in Cambridge, Massachusetts.

6. New business

Lew Denny brought up two issues: 1-How can a PT be used by a lab as continuing demonstration of capability if the analyte was not present in the PT sample? 2-What is the consensus of the Accrediting Body's with respect to laboratory suspension. It was suggested that Lew submit in writing these questions to the NELAP chair, Dan Hickman. The committee had comments and suggestions, but will discuss these issues in the manner described in our SOP for Standards Interpretation.

7. Next meeting

The next conference call meeting of the LAS will be May 11, 2007, at 11:00 am EST.

Attachment A

PARTICIPANTS

TNI

LABORATORY ACCREDITATION COMMITTEE

Member	Affiliation	Contact Information
Ann Marie Allen	Massachusetts, Non-nelac AB	
Jo Ann Boyd	Southwest Research Institute, Lab	
Lance Boynton	Absolute Standards, Inc., PT	
Brooke Connor	USGS	
Lewis Denny	Florida DOH, AB	
George Detsis	Department of Energy, Government	T: 301-903-1488 E: george.detsis@eh.doe.gov
Dan Dickinson- Absent	New York DOH, AB	
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Stacey Freeburg - Absent	IA University Hygienic Laboratory, Lab	T: (518) 485-5570 E: dmd15@health.state.ny.u
Terry Grimes- Absent	Pinellas County Utilities, Municipal Lab	
Dan Hickman	Oregon DEQ, AB	
Marvelyn Humphrey	USEPA Region 6, EPA	
Roger Kenton	Eastman Chemical Company,	
Judy Morgan	Environmental Science Corporation, Lab	
Jack McKenzie	Kansas DHE, AB	
Leyla Perez- Absent	Babcock Laboratories, Lab	
Dale Piechocki	Underwriters Laboratories, Inc., Lab	
Ilona Taunton	TestAmerica Analytical Testing Corp., Lab,	
Carol Batterton -	TNI Administrator	