

Laboratory Accreditation System Executive Committee Meeting Minutes
Thursday, February 18, 2021 1:30 pm Eastern

1) Welcome and Introductions

Maria welcomed everyone to the meeting. Attendance is recorded in Attachment A. Minutes of December 17 were approved unanimously and the minutes of the January 28 conference session were approved with Aaren and Mike abstaining.

2) Election for 2021 Membership and Leadership

Re-election of one member, Silky Labie, for a second term was overlooked in December. Louise moved and Aaren seconded that Silky be approved for a second term and all present voted in favor. Thank you for continuing, Silky!

3) Updates from Conference

The LASEC session is summarized in the January 29 minutes as approved.

Dorothy reported that the Mentor Session was well attended (approximately 175 participants) with good presentations. The lack of interaction made this conference's session much different than others in recent history but there were many more attendees, so people who could not have participated for an in-person conference were able to join in. The late afternoon networking session also went well. Several potential topics for the summer conference scheduled for Bellevue, WA, were mentioned – control limits, evaluating outliers, what constitutes a gross failure and what defines a claim of accreditation, plus possibly detection limit issues.

The Assessment Forum had no one present to report, but Maria committed to watching the video and reporting at the March meeting.

4) Still More Revisions to SIR Management SOP 3-105

A revised draft reflecting the additional edits requested in December was distributed. Since that time, LASEC was asked to add a clause to §5.4.2 about removing personally identifiable information or in appropriate language from submitted interpretation requests, so that language was also added to this latest draft.

Members decided this clause should also be added as a footnote on the SIR submission form. Stacey moved and Mike seconded a motion to that effect, and approval was unanimous. That request has been sent to the webmaster.

5) Review of V2M1 Draft Standard

The comment period for the Draft Standard V2M1 was extended to March 28 at the request of the NELAP AC. No comments were offered by LASEC members in response to the Chair's request for review and comment. Final comments will be considered at the March 18 meeting, if any are offered.

6) New Business

There was no new business.

Mike moved and Harold seconded that the meeting be adjourned.

9) Next Meeting

The March teleconference meeting is rescheduled due to Maria's availability, and will be **Thursday, March 18, 2021, at 1:30 pm Eastern time**. An agenda and documents will be provided prior to the meeting. The SIR Subcommittee will meet immediately after the full committee meeting, if needed.

Attachment A TNI LABORATORY ACCREDITATION SYSTEMS EXECUTIVE COMMITTEE ROSTER

	NAME	EMAIL	Term End Date	INTEREST	AFFILIATION	S/H CATEGORY	PRESENT
1	Maria Friedman, Chair-Elect	gamfriedman@gmail.com	1/23 (first term)	SIRs	CA ELAP	AB	Yes
2	Dorothy Love, Vice Chair	dorothylove@eurofinsus.com	1/22 (2nd term)	Mentor Session	Eurofins Environmental	Lab	Yes
3	Aaren Alger	Aaren.s.alger@gmail.com	1/23 (first term)		Alger Consulting & Training	Other	Yes
4	David Caldwell	david.caldwell@deq.ok.gov	1/23 (first term)	Assmt. Forum, SIRs	OK DEQ	NELAP AB	Yes
5	Sumy Cherukara	Cherukara.sumy@epa.gov	1/23 (2nd term)		EPA R2	Other	No
6	Stacie Crandall	scrandall@hrsdc.com	1/24 (first term)		Hampton Roads Sanitation Distr.	Lab	Yes
7	Mike Delaney	mike@mikedelaney.org	1/23 (first term)		Retired (MWRA)	Other	Yes
8	Jack Farrell	aex@ix.netcom.com	1/22 (first term)	Mentor Session	Analytical Excellence	Other	No
9	Silky Labie	elcatllc@centurylink.net	1/21 (first term)	SIRs	ELCAT	Other	No
10	Bill Hall	George.Hall@des.nh.gov	1/22 (first term)		NH ELAP	NELAP AB	No
11	Harold Longbaugh	harold.longbaugh@houston.tx.gov	1/23 (2nd term)	SIRs	Houston Lab	Lab	Yes
12	Louise McGinley	louise.mcginley@tceq.texas.gov	1/22 (first term)	SIRs	TCEQ	NELAP AB	Yes
13	Michele Potter	michele.potter@dep.nj.gov	1/21 (first term)		NJ DEP	NELAP AB	No
14	Scott Siders	siders6six@yahoo.com	1/21 (first term)	Mentor Session	Retired	Other	No

Associate Members

	Debbie Bond	DBOND@southernco.com			Alabama Power	Lab	Yes
	Myron Gunsalus	ngunsalus@kdheks.gov			KS Lab Director	NELAP AB	No
	Adam Kinion	info@radellc.org			RADE LLC	Lab	No
	Carl Kircher	carl.kircher@doh.state.fl.us		SIRs	FL DOH	NELAP AB	No
	Mitzi Miller	mitzi.miller@moellerinc.com		Mentor Session and Assessment Forum	Dade Moeller	Other	No
	Judy Morgan	Judy.Morgan@pacelabs.com		SIRs, Assessment Forum	Pace Analytical	Lab/FSMO	No
	Kasey Raley	kasey.raleigh@pacelabs.com			Pace Analytical	Lab	no
	William Ray	Bill_Ray@williamrayllc.com			Wm Ray Consultants	Other	No
	Mohan Sabaratnam	msabaratnam@iasonline.org			IAS	AB (non-gov.)	No

	Nick Straccione	nstraccione@emsl.com		Mentor Session	EMSL	Lab	Yes
	Gale Warren	gigwarren@gmail.com		SIRs	Retired (NYDOH)	Other	No
	Program Admin. Lynn Bradley	Lynn.bradley@nelac-institute.org					Yes