

**Microbiology Expert Committee (MEC)  
Meeting Summary**

**October 16, 2018**

1. Roll Call and Minutes:

Robin Cook, Chair, called the meeting to order at 1:30pm Eastern by teleconference on October 16, 2018. Attendance is recorded in Attachment A – there were 4 members present. Associate Members: None.

There are a few more minutes that were not approved at the previous meetings due to a lack of quorum. To save time for this meeting, these will be sent by email for vote or will be distributed for vote at the November meeting.

2. Standard Interpretation Request (SIR) #331

SIR #331 was reviewed by email over the last month and there was general agreement with the response developed in September with a few edits made by Jessica.

The final wording for the SIR:

The laboratory location using the materials is responsible for performing the sterility check. Using the example provided, each sister laboratory is required to perform their own sterility check. A sterility check does not need to be performed until the items are received in their final location of use. Again, using the example provided the initial receiving laboratory does not need to check sterility unless they are also using that lot.

There was an attempt made by email to begin voting on this response, but it is still missing a motion.

Deb made a motion to accept the revisions to the SIR response as written above and move it forward. Mike seconded the motion:

Vote:

Deb – For

Mike – For

Robin – For

*(Addition: Votes by email –*

*Lew – For (10/16/18)*

*Jessica – For (10/16/18)*

*Vanessa – For (10/16/18)*

*Patsy – For (10/16/18)*

*Kasey – for (10/16/18)*

*Christabel – For (10/16/18)*

*Enoma – For (10/16/18)*

*The motion passed and response will be forwarded by Robin to Lynn Bradley (LASEC Program Administrator).*

### 3. Changes to the 2016 Standard - Microbiology

Robin did a great job on 10-11-18. The class attendees really appreciated all the examples.

Robin will be doing a similar training in California in February.

### 4. Method Codes

Robin will review notes and come back up to speed on this topic in order to plan next steps. This topic will be added to an upcoming agenda.

### 5. Technical Director

The committee needs to finish work on this topic. Deb needs to prepare new language and will get this out to the committee before the next meeting so this can be discussed in November.

### 6. Action Items

A summary of action items can be found in Attachment B. The action items were reviewed and updated in the table.

### 7. New Business

None.

### 8. Next Meeting and Close

The next meeting will be held by teleconference on November 11, 2018 at 1:30pm Eastern.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

Robin adjourned the meeting at 2:03 pm Eastern.

Attachment A

Participants  
Microbiology Expert Committee (MEC)

| Members  | Affiliation                              | Balance | Contact Information  |
|--|--|---------|--|
| Robin Cook<br>(Chair) (2019)<br><b>Present</b>             | City of Daytona Beach<br>EML             | Lab     | <a href="mailto:cookr@codb.us">cookr@codb.us</a>   |
| Patsy Root<br>(2019)<br><b>Absent</b>                      | IDEXX Laboratories,<br>Inc               | Other   | <a href="mailto:patsy-root@idexx.com">patsy-root@idexx.com</a>                             |
| Lew Denny<br>(2021*)<br><b>Absent</b>                      | Flowers Chemical<br>Laboratories – North | Lab     | <a href="mailto:lewdenny@comcast.net">lewdenny@comcast.net</a>                             |
| Jessica Hoch<br>(2019*)<br><b>Absent</b>                   | TCEQ                                     | AB      | <a href="mailto:Jessica.Hoch@Tceq.Texas.Gov">Jessica.Hoch@Tceq.Texas.Gov</a>               |
| Deb Waller<br>(2019)<br><b>Present</b>                     | NJ DEP                                   | AB      | <a href="mailto:debra.waller@dep.nj.gov">debra.waller@dep.nj.gov</a>                       |
| Dwayne Burkholder<br>(2019)<br><b>Present</b>              | Pennsylvania DEP                         | AB      | <a href="mailto:dburkholde@pa.gov">dburkholde@pa.gov</a>                                   |
| Michael Blades<br>(2021*)<br><b>Present</b>                | ERA                                      | Other   | <a href="mailto:mblades@eraqc.com">mblades@eraqc.com</a>                                   |
| Brad Stawick<br>(2019*)<br><b>Absent</b>                   |  | Lab     | <a href="mailto:Brad.stawick@stawicklabbmgmt.com">Brad.stawick@stawicklabbmgmt.com</a>     |
| Kasey Raley<br>(Vice-chair) (2020*)<br><b>Absent</b>       | Eurofins Eaton<br>Analytical, Inc.       | Lab     | <a href="mailto:KaseyRaley@eurofinsUS.com">KaseyRaley@eurofinsUS.com</a>                   |
| Vanessa Soto Contreras<br>(2020*)<br><b>Absent</b>         | Florida DOH                              | AB      | <a href="mailto:Vanessa.SotoContreras@flhealth.gov">Vanessa.SotoContreras@flhealth.gov</a> |
| Gary Yakub<br>(2020)<br><b>Absent</b>                      | Environmental<br>Standards, Inc.         | Other   | <a href="mailto:gyakub@envstd.com">gyakub@envstd.com</a>                                   |
| Enoma Omoregie<br>(2021*)<br><b>Absent</b>                 | NYCDEP                                   | Other   | <a href="mailto:eomoregie@health.nyc.gov">eomoregie@health.nyc.gov</a>                     |
| Christabel Monteiro<br>(2021*)<br><b>Absent</b>            | ESC                                      | Lab     | <a href="mailto:cmonteiro@esclabsciences.com">cmonteiro@esclabsciences.com</a>             |
| Ilona Taunton<br>(Program Administrator)<br><b>Present</b> | The NELAC Institute                      | n/a     | <a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>   |

**Attachment B**

**Action Items – MEC**

|    | <b>Action Item</b>  | <b>Who</b>   | <b>Expected Completion</b> | <b>Actual Completion</b> |
|----|---|--------------|----------------------------|--------------------------|
| 1  | Review Method codes and send comments to Robin for Dan Hickman.   | Deb          | TBD                        |                          |
| 19 | Provide EPA interpretation on temperature readings to Ilona. She will have it posted on the website.          | Robin        | 1/31/14                    |                          |
| 74 | Send questions for ABs regarding method codes to Robin.   | ALL          | 3/15/18                    |                          |
| 76 | Provide an update on what has been done with the databases after Jennifer's review and internal EPA meetings. | Jennifer     | 4/10/18                    |                          |
| 78 | Forward link to PDFs on DW website with rule, method and analyte information.                                 | Jennifer     | 3/31/18                    |                          |
| 81 | <i>Addition: Forward response to SIR 331 to Lynn Bradley.</i>   | <i>Robin</i> | <i>11/13/18</i>            |                          |
| 82 | Send out update on Technical Director Language  | Deb          | 11/13/18                   |                          |
|    |   |              |                            |                          |
|    |   |              |                            |                          |

