

**Microbiology Expert Committee (MEC)
Meeting Summary**

November 10, 2020

1. Roll Call:

Kasey, Chair, called the meeting to order at 1:30pm Eastern on November 10, 2020 by teleconference. Attendance is recorded in Attachment A – there were 10 members present. Associate: Jennifer Best, Tiffany Carey, Dwayne Burkholder, Tina Buttermore, Paul Junio, Carl Kircher, Erin Consuegra and Robin Cook.

The Committee has not met since July 14, 2020.

The meeting minutes from the July 2020 meeting were sent by email for review. A motion was made by Cody to approve the July 14, 2020 minutes as written. The motion was seconded by Christabel and unanimously approved.

Kasey asked that Committee members let her know if they have taken the recorded Committee training. Paul Junio is working on an updated version of the training, but it is not ready yet. It will be designed for anyone in TNI to take with specialized training for committee members and chairs.

Kasey reviewed the agenda for the meeting and no changes were made.

2. SIR 379, 382 and 384

SIR 379- Kasey let the Committee know that the response was posted to the TNI website. Paul confirmed that this should not have been an approved SIR and the process was not followed. Kasey noted this should be discussed outside of today's meeting because it will be a lengthy discussion. Paul and Kasey will set-up a time by email to talk.

SIR 382- Kasey read the SIR and explained why it was not considered a valid SIR. Jennifer Best commented that they are not allowed to add time onto the incubation time for DW, as it is contradictory to the method. Jessica asked about coming up with some guidance for what to do with the information. Jennifer suggested that labs do a load study so that they can plan accordingly. Tina said that her lab does the equilibrium study every year to monitor the performance of the incubator. Dwayne has it in PA's state regulations and offered to send it to the group. Paul asked what provisions are in place and Jennifer gave examples - don't overload, pre-warm samples, don't open the door, etc. After discussion the Committee decided implementation guidance would not be appropriate. The Committee's goal is to make people aware that there are a lot of variables that affect incubator performance, and the variables should be mitigated. Jennifer suggested guidance on how to do the loading study, and Paul said that labs would need to apply the

information to their situation. Cody and Kasey volunteered to start working on this, and Jennifer will check to see if she can provide information to help.

SIR 384- needs to be sent to Chemistry Expert Committee.

3. Public Webinar

Kasey gave an update and asked Ilona who needs to be present at the webinar. The invitation will be sent to the complete TNI mailing list. Ilona commented that it could be helpful to have multiple committee members who can respond to questions during the webinar. A final decision was made to do the webinar on December 1, 2020 at 1pm Eastern and Ilona will send out the notice.

4. Membership

Kasey will email the three members that are up for renewal to confirm whether they want to serve a new term. A vote will take place at either the December or January meeting. Kasey reminded associates that they can submit applications and encouraged Committee members to reach out to others who might be interested.

5. Action Items

See Attachments B and C for updates to action items.

6. New Business

None.

7. Next Meeting and Close

The next meeting will be held by teleconference on December 8, 2020 at 1:30pm Eastern. A Webex invite will be distributed earlier that day.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

Kasey adjourned the meeting at 2:42 pm Eastern. (Motion: Cody. Second: Jessica. Unanimous approval.)

Attachment A

**Participants
Microbiology Expert Committee (MEC)**

Members	Affiliation	Balance	Contact Information
Kasey Raley (Chair) (2023) Present	Pace Labs	Lab	Kasey.Raley@pacelabs.com
Michael Carpinona (2022*) Absent	NJ DEP	AB	Michael.Carpinona@dep.nj.gov
Cody Danielson (Vice-Chair). (2022*) Present	Oklahoma	AB	Cody.Danielson@deq.ok.gov
Jessica Hoch (2022) Present	TCEQ	Other	Jessica.Hoch@Tceq.Texas.Gov
Lily Giles (2022*) Present	Louisiana	AB	Lily.Giles@LA.GOV
Mary Robinson (2022*) Present	Indiana	AB	mrobinson@isdh.IN.gov
Michael Blades (2021*) Present	ERA	Other	mblades@eraqc.com
Jody Frymire (2022*) Present	IDEXX	Other	Jody-Frymire@idexx.com
Vanessa Soto Contreras (2023) Absent	Florida DOH	AB	Vanessa.SotoContreras@flhealth.gov
Elisa Snyder (2023*) Present	City of Austin – Austin Water Division	Lab	elisa.snyder@austintexas.gov
Hunter Adams (2023*) Absent	City of Wichita Falls – Water Purification	Lab	hunter.adams@wichitafallstx.gov
Enoma Omoregie (2021*) Present	NYCDEP	Other	eomoregie@health.nyc.gov
Christabel Monteiro (2021*) Present	ESC	Lab	cmonteiro@esclabsciences.com
Patrick Roundhill (2023*) Absent	New Leaf Management, LLC	Lab	patrickroundhill@gmail.com
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

**Attachment B
Action Items – MEC**

	Action Item	Who	Expected Completion	Actual Completion
76	Provide an update on what has been done with the method codes and database after Jennifer's review and internal EPA meetings.	Jennifer	4/10/18	6/9/20: Ask Jennifer for a follow-up. 11/9/20 – Not available for a follow-up.
98	Send SIR #371 response to LASEC.	Kasey	4/30/20	6/9/20 – Follow-up with Lynn to ensure response is correct. 11/9/20 - Complete
101	Work on Public announcement for TNI website and email to Stakeholders.	Cody, Kasey	8/11/20	Complete
102	Start working on public webinar presentation.	Kasey, Cody	TBD	11/9/20 – Webinar scheduled for 12/1/20.

