

**Microbiology Expert Committee (MEC)
Meeting Summary**

March 9, 2021

1. Roll Call:

Kasey, Chair, called the meeting to order at 1:30pm Eastern on March 9, 2021 by teleconference. Attendance is recorded in Attachment A – there were 14 members present. Associate: Carl Kircher, Jessica Jensen, Amy Hackman, Antoine Chamsi, Chris Fuller, Debbie Bond, Donaciano Cantu, Farid Ramezanzadeh, Joe Guzman, Kathleen Mitchell, Mike Blades, Paul Junio, Thekkekalathil Chandrasekhar, Nigel Allison, Patrick, Tiffany Carey, and Tina Buttermore.

The February minutes were distributed by email for review. A motion was made by Cody to approve the February 9, 2021 minutes as written with corrections to Kasey and Ashley's email addresses. The motion was second by Michael and unanimously approved. The minutes will be posted on the TNI website.

Kasey asked that Committee members let her know if they have taken the recorded Committee training. Ilona noted that the new training may be available by the end of the month or early April. The new training will apply to Committee members and the Chairs.

Kasey reviewed the agenda for the meeting and no changes were made.

2. Charter

Ilona sent some possible language to add regarding need for documenting standards development. The Charter is not due until 5/6/21.

Kasey decided to hold on this discussion until the Committee gets a chance to review the new TNI Voting SOP (SOP 1-102) so they can update the voting section. The Charter will be finished during the April meeting.

Ilona mentioned that Bob Wyeth is working on a list of what documents must be maintained. We will follow this and make sure we are storing all of this in our Dropbox folder.

3. Standards Development

The Committee will start shifting “shall” to “must” but will do entire document change when we get through the changes we want to make now.

The Committee worked on Section 1.7.3.3 – Duplicate counts:

- The Committee tried to simplify the language and heard examples of what labs do to meet the requirements.
- The Committee does not want to dictate that it has to be an environmental sample. It could be a Quality Control sample.

The language in Section 1.7.3.3 was changed to:

For all methods that specify a quantitative result, duplicate counts must be performed monthly on one (1) positive sample for each month that the test is performed. These counts may be performed on environmental samples or quality control samples. If the laboratory has multiple analysts, all analysts must count results on the same sample, when possible, with no more than ten percent (10%) difference between the counts. In a laboratory with only one (1) analyst, the same sample shall be counted twice by the analyst, with no more than a five percent (5%) difference between the counts.

This addresses the SIR question that had the Committee looking at this section.

4. Action Items

See Attachments B and C for updates to action items. Kasey will send Robin today's copy of the Standard so she can work on her action item.

5. New Business

Quality Systems has started work on the Technical Manager requirements, but the TNI Competency Task Force is now working on Technical Manager requirements. They have some new ideas. Debbie Bond (QS, Chair) will be joining these meetings to have a link between the Task Force and QS Expert Committee.

(Addition: Kasey will also be attending the Task Force meetings to help with the Technical Manager work.)

6. Next Meeting and Close

The next regular teleconference will be on April 13, 2021 at 1:30pm Eastern.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

Kasey adjourned the meeting at 2:58 pm Eastern. (Motion: Mike Second: Cody Unanimous approval.)

Attachment A

**Participants
Microbiology Expert Committee (MEC)**

Members	Affiliation	Balance	Contact Information
Kasey Raley (Chair) (2023) Present	Pace Labs	Lab	kasey.raley@pacelabs.com
Michael Carpinona (2022*) Present	NJ DEP	AB	Michael.Carpinona@dep.nj.gov
Cody Danielson (Vice-Chair). (2022*) Present	Oklahoma	AB	Cody.Danielson@deq.ok.gov
Jessica Hoch (2022) Present	TCEQ	Other	Jessica.Hoch@Tceq.Texas.Gov
Lily Giles (2022*) Present	Louisiana	AB	Lily.Giles@LA.GOV
Mary Robinson (2022*) Present	Indiana	AB	mrobinson@isdh.IN.gov
Robin Cook (2024*) Present – 2:15pm	City of Daytona Beach, EML	Lab	cookr@codb.us
Ashley Larssen (2024*) Present	KC Water	Lab	ashley.larssen@kcmo.org
Jody Frymire (2022*) Present	IDEXX	Other	Jody-Frymire@idexx.com
Vanessa Soto Contreras (2023) Present	Florida DOH	AB	Vanessa.SotoContreras@flhealth.gov
Elisa Snyder (2023*) Present	City of Austin – Austin Water Division	Lab	elisa.snyder@austintexas.gov
Hunter Adams (2023*) Absent	City of Wichita Falls – Water Purification	Lab	hunter.adams@wichitafallstx.gov
Enoma Omoregie (2024) Present	NYCDEP	Other	eomoregie@health.nyc.gov
Christabel Monteiro (2024) Present	Pace National, Analytical	Lab	christabel.monteiro@pacelabs.com
Patrick Roundhill (2023*) Present	New Leaf Management, LLC	Lab	patrickroundhill@gmail.com
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

**Attachment B
Action Items – MEC**

	Action Item	Who	Expected Completion	Actual Completion
76	Provide an update on what has been done with the method codes and database after Jennifer's review and internal EPA meetings.	Jennifer	4/10/18	6/9/20: Ask Jennifer for a follow-up. 11/9/20 – Not available for a follow-up. 1/12/20 – update – Complete Leave on Backburner/Reminder list.
104	Implementation Guidance for Equilibrium.	Committee	TBD	
105	Discuss definition of Lot with Chair of CSDP EC.	Kasey Paul Junio	2/11/21	Started, but ongoing.
107	Move sections of Standard into new places.	Robin	3/8/21	
108				

