The On-Site AB Program NEFAP Evaluation Process

**Purpose:** to conduct a comprehensive evaluation of the AB’s accreditation program to determine the accuracy of information contained in the AB application and the AB’s conformance to the NEFAP Standards.

### START

- Application complete and satisfactory.
  - AB is Notified to schedule on-site evaluation

### On Site

- Before on-site, the Team will send logistics to AB
  - ≤60 d to conduct the on-site

#### WHAT TO EXPECT

- Review of Training Records
  - ≤30 d

- Interviews with staff
  - ≤30 d

- Review of Record Keeping
  - ≤30 d

#### On-Site

- The Evaluation Team reviews the accuracy of AB documentation during the on-site.
  - ≤30 d
  - On-Site must occur within 60 days of the completion of the technical review

#### CAR

- CAR Rejected
  - No Deficiencies

- Deficiencies
  - ≤30 d
  - Do not exceed 30 days to get CAR to Team!

- CAR Accepted
  - ≤30 d
  - Corrective Action Report Submitted or Resubmitted.

- CAR Rejected (first time)
  - ≤30 d

### RESULT

- Recommend Approval to the NEFAP Recognition Committee

- Recommend Denial of Recognition to the NEFAP Recog. Committee

- Rejected (first time)
  - ≤30 d

- No Deficiencies
  - Recommend Approval to the NEFAP Recognition Committee

- CAR Accepted
  - ≤30 d