

Summary of the TNI NELAP Board Meeting May 17, 2010

1. Roll call

The NELAP Board met at 12:30 PM CDT on May 17, 2010. Aaren Alger chaired the meeting. Those members in attendance are listed in Attachment 1.

2. Minutes

Minutes from the 5-3-10 meeting were reviewed and approved for posting.

3. Update on new applications

Lynn Bradley reported that MN's onsite evaluation and lab observation have been conducted and the report is in preparation.

Lynn also added that the AB Committee is working on the new Evaluation SOP and evaluation checklist.

4. AB recognition fees

Carol Batterton reported that the letters and invoices for AB fees will be sent out at the end of the month. This will be consistent with the June date for sending invoices that was referenced in the October letters sent to each AB. There will be no due date for fee payment. Since there is no due date, ABs will not lose their AB status if they cannot pay due to budget or other issues. TNI will determine what level of service will be provided to those ABs that do not pay the AB fee, and if the AB can retain their AB status after the next renewal cycle.

5. DW FoPT

Steve Arms had sent the following comments to Aaren after discussion of the proposed DW FoPTs at the last meeting.

I looked over the table again, and I think it comes down to these things:

- 1) analytes appearing in more than one place in the table
- 2) new headings for "Purge and Trap Organic Parameters" and "Extractable Organic Parameters"
- 3) footnote 13 for EDB and DBCP under "Purge and Trap Organic Parameters": "This analyte's concentration range and acceptance criteria do not meet USEPA Safe Drinking Water Act (SDWA) requirements. See Regulated VOCs in the Extractable Organics section for the analyte that must be performed for USEPA SDWA compliance purposes."
- 4) footnote 16 for EDB, DBCP and 1,2,3-Trichloropropane under "Extractable Organic Parameters": "The acceptance criteria is technology specific for gas chromatography-electron capture detection."

- 1) Will we have to establish a policy to ensure all the ABs require the same thing? And how will it be communicated to labs?
- 2) These headings focus on sample prep, which up to now has not been included in the NELAC technologies. While they might make sense analytically, they appear to add criteria that do not exist elsewhere.
- 3) This seems like a step back into Program-based accreditation. Why are they saying that a lab has to run the "Extractables" PT when method 524.3 (P&T GC-MS) is an approved method for EDB and DBCP? True - the PT sample could be analyzed by either method, but the new headings seem to contradict this. If a lab successfully uses 524.3 to analyze the P&T sample, how will we deny them Drinking Water certification? Florida, for one, does not differentiate between certifications valid for regulatory purposes and those that are not. I think it may be a mistake to provide PTs for regulated DW contaminants that do not meet the EPA DW PT criteria.
- 4) Related to #3. This footnote further confuses the issue of which method a lab could use, and implies that 524.3 could not be used.

I think I understand what the PT Board was trying to do, but I am worried that either labs will get the wrong idea or that ABs will interpret the tables in different ways. (Remember what we went through to establish how we would handle the medium and low-level volatiles on the Solids table?) I would like to see some clear guidance or "notice of intent" or what have you for what we should be looking for and allowing from labs.

Aaren will forward these comments to Eric Smith and the PT Board for a response.

6. Response to TNI Board memo- Action Plan

Aaren asked for comments on the draft action plan to be sent to the TNI Board. Members had the following comments:

- P. 3 - 2nd paragraph needs to be communicated more clearly, specifically "procedure"
- p. 7 - after extensive discussion on the need to add more definition to training requirements and to have more options for providing training, it was determined not to call for a vote to rescind the earlier decision, but to modify the draft memo to say, "Nonetheless, the NELAP Board agrees to forward the issue for standard interpretation"
- P. 12 – A question was asked about the meaning of "transfer of accreditation" noting that it was not mentioned in the TNI Board's memo. Revised language was proposed: "Currently, the NELAP Board is working on a standard procedure for handling secondary accreditations. Although inconsistencies exist, the ABs are reviewing the issues on a case-by-case basis. The case-by-case approach is necessary due to prevailing state laws. Depending on the states involved in the recognition and the timeline for the transfer of accreditation, the solution may differ."
- Clarification was requested on the next to last paragraph about review of refresher training. Aaren indicated that the intent was for cross pollination and sharing of ideas.

Aaren indicated that she would like to finalize this action plan at the next NELAP Board

meeting so that it can be sent to the TNI Board for consideration at their next meeting.

7. SW 846 work group

Steve arms indicated there was no information to report. The work group has been unable to schedule a meeting.

8. SIR process

Carol Batterton reported that she had followed up with Ilona Taunton on the status of electronic approval of SIRs. Ilona reported that the NELAP Board had requested that the LASC review all SIRs for grammar and consistency of language before going forward with approval. Ilona reported that this review was ongoing and the SIRs were not ready for approval yet.

9. Next meeting

The next conference call of the NELAP Board will be June 7, 2010. Potential agenda items include:

- Approval of minutes
- Update on new applications
- Final review of action plan for TNI Board memo
- SW 846 work group report

Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: gkulasin@cdph.ca.gov	Yes
	Alternate: Jane Jensen jjensen@cdph.ca.gov	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us	Yes

	Alternate: Carl Kircher carl_kircher@doh.state.fl.us	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	Yes
	Alternate: TBA	
KS	Dennis L. Dobson 785-291-3162 ddobson@kdhe.state.ks.us F: (785) 296-1638	Yes
	Alternate: Michelle Probasco mprobasco@kdheks.gov	
LA DEQ	Paul Bergeron T: 225-219-1244 F: 225-219-8244 E: Paul.Bergeron@la.gov	Yes
	Altérnate:	
LA DHH	Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: lwales@dhh.la.gov	Yes
	Alternate: Ginger Hutto ghutto@dhh.la.gov	
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov	Yes
	Alternate: TBD	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 joseph.aiello@dep.state.nj.us	No

	Alternate : TBD	
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568	Yes
	Alternate: Dan Dickinson dmd15@health.state.ny.us	
OR	Irene Ronning T: 503-693-4122 F: 503-693-5602 E: irene.e.ronning@state.or.us	Yes
	Alternate: Raeann Haynes haynes.raeann@deq.state.or.us	
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us	Yes
	Alternate: Bethany Piper bpiper@state.pa.us	
TX	Stephen Stubbs T: (512) 239-3343 F: (512) 239-4760 E: sstubbs@tceq.state.tx.us	
	Alternate: Steve Gibson jgibson@tceq.state.tx.us	Yes
UT	David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov	
	Alternate: Kristin Brown kristinbrown@utah.gov	Yes
VA	Cathy Westerman T: 804-648-4480 ext.391 cathy.westerman@dgs.va.gov	Yes
	Alternate: Ed Shaw T: 804-648-4480 ext.152 ed.shaw@dgs.va.gov	

	Program Administrator: Carol Batterton T: 830-990-1029 or 512-924-2102 E: carbat@beecreek.net	Yes
EPA Liaison	Kevin Kubik T: 732-321-4377 E: kubik.kevin@epa.gov	Yes
	Evaluation Coordinator: Lynn Bradley T: 202-565-2575 E: Bradley.lynn@epa.gov	Yes
	Quality Assurance Officer Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com	Yes
	Minnesota Susan Wyatt Stephanie Drier	Yes
	Oklahoma David Caldwell Judy Duncan	Yes