

**Summary of the TNI NELAP Board Meeting  
June 1, 2009**

1. Roll call

The NELAP Board met at 12:30 PM CST on June 1, 2009. Aaren Alger chaired the meeting in Dan Hickman and Steve Stubbs absence. Those members in attendance are listed in Attachment 1. In addition to those indicated, Lynne Boysen from MN joined the call.

2. Minutes

Minutes from the 5-20-09 meeting were reviewed and approved for posting.

3. Update on renewals

First round:

Completed. Final renewal letter sent to CA and evaluation team.

Second round:

IL- IL requested an extension until July 24 to respond to the technical review due to staff shortages. In Dan Hickman's absence, the Board agreed to grant the extension.  
LADEQ –Onsite scheduled for the week of July 13. Lab observations the week before.  
OR – Draft report from the onsite is in preparation. Lab observation underway this week.  
TX – Onsite and lab shadow completed. Draft report due.

New applications:

VA – Technical review results sent May 27, response due in 30 days.

MN – Legislature had granted authority to seek recognition as NELAP Accreditation Body. Exact date for application submittal uncertain, but could be as soon as September 2009.

Paul Ellingson indicated that he would have his QAO report for the Board by early next week.

4. San Antonio Program Update

Carol Batterton sent out the draft program for the San Antonio summer meeting. She explained that the program was organized topically, instead of by committee or function. The NELAP portion of the program will include presentations by other committees such as LASC and Advocacy.

5. Update on Evaluation SOP

Carol reported that the SOP work group was about half way through revisions to the

Evaluation SOP. Most of the revisions to date have been fairly straightforward. The workgroup is also incorporating suggestions from the QAO. The proposed revisions will be circulated to the NELAP Board and EPA evaluators soon for review.

#### 6. SW 846

Bill Hall requested that the NELAP Board consider the following question on an SW 846 related issue:

*I think we need to also explore what we all will do with things like 8270C-Extended, 8270 SIM and 8270 SIM-Extended (for example). I grant secondary accreditation to a number of PA labs and I don't have my FOA broken down in this form / detail. I just have 8270C. What are we to do if one AB lumps a compound under the generic 8270C, but someone else calls it 8270 SIM or one of the other choices?*

Bill indicated that he doesn't have the level of detail in his database to recognize the "extended" recognition. Aaren indicated that PA was considering dropping the "extended" on their accreditations. After discussion, it was agreed that NH should grant the closest they can for secondary under their system. Once the entire SW 846 issue has been resolved, database changes can be made.

#### 7. Logos and wording from the TNI Executive Director

Jerry Parr has recently circulated suggested new logos and wording for use by NELAP accredited labs. Jerry asked for the NELAP Board's opinion. The consensus was that the logos and wording should say "NELAP-recognized" as opposed to "TNI recognized". The logo with the world map was the preferred logo. It is similar to the current logo and easily recognizable.

#### 8. Question from LADEQ

Cindy Gagnon from LADEQ requested input from the Board on the following question:

*If the lab buys the testing organisms is it necessary to run a SRT monthly when there is no toxicity testing in that month?"*

After discussion, the consensus was that running the SRT with the regular analysis (quarterly) is sufficient.

#### 9. Next meeting

The next meeting of the NELAP Board will be June 15, 2009. Agenda items at the next meeting will include:

Update on renewals  
SW 846  
Standards Interpretations

Review of revisions of the Evaluation SOP

Carol Batterton will not be available to provide program support for this meeting. The call in number is **1-218-936-4700 access code 983225**.

**Attachment 1**

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: <a href="mailto:gkulasin@dhs.ca.gov">gkulasin@dhs.ca.gov</a>	Yes
	Alternate: Jane Jensen <a href="mailto:jjensen@dhs.ca.gov">jjensen@dhs.ca.gov</a>	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: <a href="mailto:steve_arms@doh.state.fl.us">steve_arms@doh.state.fl.us</a>	Yes
	Alternate: Carl Kircher <a href="mailto:carl_kircher@doh.state.fl.us">carl_kircher@doh.state.fl.us</a>	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: <a href="mailto:scott.siders@illinois.gov">scott.siders@illinois.gov</a>	No
	Alternate: TBA	
KS	Dennis L. Dobson 785-291-3162 <a href="mailto:ddobson@kdhe.state.ks.us">ddobson@kdhe.state.ks.us</a>	No
	Alternate: TBA	

LA DEQ	Paul Bergeron T: 225-219-3247 F: 225-219-3310 E: <a href="mailto:Paul.Bergeron@la.gov">Paul.Bergeron@la.gov</a>	Yes
	Alternante: Cindy Gagnon E: <a href="mailto:Cindy.Gagnon@la.gov">Cindy.Gagnon@la.gov</a>	
LA DHH	Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: <a href="mailto:lwales@dhh.la.gov">lwales@dhh.la.gov</a>	Yes
	Alternate: Ginger Hutto <a href="mailto:ghutto@dhh.la.gov">ghutto@dhh.la.gov</a>	
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: <a href="mailto:whall@des.state.nh.us">whall@des.state.nh.us</a>	Yes
	Alternate: Jeanne Chwasciak <a href="mailto:jcchwasciak@des.state.nh.us">jcchwasciak@des.state.nh.us</a>	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 <a href="mailto:joseph.aiello@dep.state.nj.us">joseph.aiello@dep.state.nj.us</a>	No
	Alternate : TBD	
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568 E: <a href="mailto:seo01@health.state.ny.us">seo01@health.state.ny.us</a>	Yes
	Alternate: Dan Dickinson <a href="mailto:dmd15@health.state.ny.us">dmd15@health.state.ny.us</a>	
OR	Dan Hickman T: (503) 229-5983 F: (503) 229-6924 E: <a href="mailto:hickman.dan@deq.state.or.us">hickman.dan@deq.state.or.us</a>	No

	<p>Alternate: Raeann Haynes  <a href="mailto:haynes.raeann@deq.state.or.us">haynes.raeann@deq.state.or.us</a></p>	
PA	<p>Aaren Alger  T: (717) 346-8212  F: (717) 346-8590  E: <a href="mailto:aaalger@state.pa.us">aaalger@state.pa.us</a></p> <p>Alternate: Bethany Piper  <a href="mailto:bpiper@state.pa.us">bpiper@state.pa.us</a></p>	Yes
TX	<p>Stephen Stubbs  T: (512) 239-3343  F: (512) 239-4760  E: <a href="mailto:sstubbs@tceq.state.tx.us">sstubbs@tceq.state.tx.us</a></p> <p>Alternate: Steve Gibson  <a href="mailto:jgibson@tceq.state.tx.us">jgibson@tceq.state.tx.us</a></p>	No
UT	<p>David Mendenhall  T: (801) 584-8470  F: (801) 584-8501  E: <a href="mailto:davidmendenhall@utah.gov">davidmendenhall@utah.gov</a></p>	Yes
	<p>Alternate: Kristin Brown  <a href="mailto:kristinbrown@utah.gov">kristinbrown@utah.gov</a></p>	
	<p>Program Administrator:  Carol Batterton  T: 830-990-1029 or 512-924-2102  E: <a href="mailto:carbat@beecreek.net">carbat@beecreek.net</a></p>	Yes
	<p>Evaluation Coordinator:  Lynn Bradley  T: 202-565-2575  E: <a href="mailto:Bradley.lynn@epa.gov">Bradley.lynn@epa.gov</a></p>	Yes
	<p>Quality Assurance Officer  Paul Ellingson  T: 801-201-8166  E: <a href="mailto:altasnow@gmail.com">altasnow@gmail.com</a></p>	Yes

