

Summary of the NELAP Accreditation Council Meeting
November 19, 2012

1. Roll call and Approval of Minutes

The NELAP Accreditation Council (AC) met at 1:30 pm EDT on Monday, November 19, 2012. Minutes of the November 5 meeting were approved. Those members in attendance are listed in Attachment 1.

Aaren noted that the new certificates have all been printed and signed, and asked that the remaining ABs provide their mailing addresses for shipment of these.

2. Action Items Pending

- SIR workgroup to modify recommendation for SIR #81 and add citations from TNI ELSS to SIRs #101, 129 and 139; upon AC consideration of SIR 81 modifications, Lynn to transmit full package from AC back to LAS EC
- Follow ABTFII addressing NGAB option – involvement of NELAP AC no longer under consideration, following for general interest only
- Final Response to Complaint from ACIL – pending completion of evaluation process for the AB (site report in final preparation)
- Policy Committee Review and request for revisions to Voting SOP (3-101)

3. Temporary extension of Recognition for LA DEQ and OR

LA DEQ's certificate expired November 15 and OR's is set to expire December 9. LA DEQ's evaluation was delayed while MN was fighting for survival; OR's evaluation is only a few weeks from closing out the final corrective actions.

Steve Arms moved and Myron Gunsalus seconded to extend the recognition of both ABs as necessary to complete the evaluation process. With 4 ABs absent, there were 10 "yes" votes cast and 1 abstention for each AB. The absent ABs will be asked to vote by email.

4. Scheduled Training for December 3 AC meeting

Aaren noted that she is comfortable with the draft meeting announcement offered by Cathy, and asked that Lynn send it to the AC members quickly. She also suggested that the AC members – the program managers – please encourage the assessors to participate in the discussion, and that if other ABs have documents relevant to the topic of traceability, would they please share those with the group.

5. EPA's Decision to Hand Off to States Certification of Labs Participating in the Second-Round of Monitoring for *Cryptosporidium*

EPA's Drinking Water Technical Support Center in Cincinnati announced earlier in the fall that it will not be re-certifying labs that participate in the second round of required *crypto* monitoring, required by regulation to occur in 2015. The Agency believes this task can be handled by states wishing to do the certification, although there are no firm plans in

existence. EPA has a separate Certification Manual for crypto and will offer a few additional training sessions for assessors.

Various ABs discussed whether they have crypto-trained assessors and whether they are contemplating adding crypto in response to this opportunity, but no one seemed enthusiastic. Apparently there is one "third party assessor" who has completed the crypto Certification Officer (CO) course, and at least 5 NELAP ABs have crypto-CO-trained assessors. Apparently MN and NJ offer crypto accreditation now, and PA plans to add crypto to its state primacy program.

The State Assessor Group will take up this issue at its November 26 call. An email sent from EPA Region 3 will be shared with AC members that includes training course schedule showing that a Crypto CO course will be offered in Cincinnati in April 2013. Jerry is arranging a meeting time for EPA and the state ABs to discuss this issue during conference in Denver, sometime on Tuesday.

6. Next Meeting

The next AC meeting will be Monday, December 3, 2012, at 1:30 pm Eastern. This will be the first of planned quarterly training sessions for NELAP assessors, with VA and PA leading discussion on the topic, traceability. An announcement was emailed November 19, with request that ABs share with their contract assessors, and also to please notify Lynn if more than 2 teleconference lines will be needed. A confirmation email will be sent the week before.

Items to be addressed at the AC's December 17 meeting are:

- Discuss needed documents and possible revisions for old policies and SOPs to make them current and usable, including Policy Committee feedback on the AC's Voting SOP (held over from November 19)
- Other items that may arise.

Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	Fred Choske 510-620-31745 F: 510-620-3471 E: fred.choske@cdph.ca.gov	yes
	Alternate: Dave Mazzera : 510-449-5600 E: david.mazzera@cdph.ca.gov .	no
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us	Yes
	Alternate: Carl Kircher E: carl_kircher@doh.state.fl.us	No
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	no
	Alternate: Janet Cruse T: 217-785-0601 E: Janet.Cruse@illinois.gov	no
KS	Michelle Wade E: MWade@kdheks.gov Ph: (785) 296-6198 Fax: (785) 296-1638	no
	Alternate: N. Myron Gunsalus ngunsalus@kdheks.gov 785-291-3162	yes
LA DEQ	Paul Bergeron T: 225-219-3247 F: 225-325-8244 E: Paul.Bergeron@la.gov	yes
	Altérnate: TBD	
LA DHH	Donnell Ward T: E: donnell.ward@la.gov	no
	Alternate: TBD	
MN	Susan Wyatt T: 651.201.5323 F: E: susan.wyatt@state.mn.us	no

	Alternate: Stephanie Drier E: stephanie.drier@state.mn.us	no
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov	yes
	Alternate: TBD	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 E: joseph.aiello@dep.state.nj.us	no
	Alternate : Rachel Ellis E: rachel.ellis@dep.state.nj.us	yes
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568 E: seo01@health.state.ny.us	yes
	Alternate: Dan Dickinson E: dmd15@health.state.ny.us	No
OR	Gary Ward T: 503-693-4122 F: 503-693-5602 E: gary.k.ward@state.or.us	yes
	Shannon Swantek T: 503-693-5784 E: Shannon.swantek@state.or.us	no
	Included for information purposes: Scott Hoatson T: (503) 693-5786 E: hoatson.scott@deq.state.or.us	No
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us	Yes
	Alternate: Dwayne Burkholder E: dburkholde@state.pa.us	No
TX	Steve Gibson E: jgibson@tceq.state.tx.us	yes
	Alternate: (temporary) Melissa Peters-Kelly E; Melissa.Peters-Kelly@tceq.texas.gov	yes
UT	David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov	no

	Alternate: Kristin Brown E: kristinbrown@utah.gov	yes
VA	Cathy Westerman T: 804-648-4480 ext.391 E: cathy.westerman@dgs.virginia.gov	no
	Alternate: Ed Shaw T: 804-648-4480 ext.152 E: ed.shaw@dgs.virginia.gov	no
NELAP AC PA and EC	Lynn Bradley T: 540-885-5736 E: lynn.bradley@nelac-institute.org	Yes
EPA Liaison	Marvelyn Humphrey T: (281) 983-2140 E: Humphrey.Marvelyn@epa.gov	no
NELAP QAO	Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com	no
	Oklahoma: David Caldwell	no