

Summary of the NELAP Accreditation Council Meeting

June 2, 2014

1. Roll Call and Approval of Minutes

The NELAP Accreditation Council (AC) met at 1:30 pm EST on Monday, June 2, 2014. The minutes from April 21 and the revised minutes from May 5 were approved. During roll call, Lynn noted that Ken Lancaster is the new Program Manager for Texas.

Those members in attendance are listed in Attachment 1.

2. Action Items Pending

- Review and approve Policy Committee-recommended revisions to the NELAP Evaluation SOP 3-102

3. NELAP Evaluation SOP 3-102

This SOP was most recently approved by the AC on October 3, 2013, and is in use with the current round of evaluations that began December, 2013, with a designation of "Provisional." Policy Committee reviewed the SOP in spring of 2014 and transmitted its comments to Aaren in April. Revisions were managed by Lynn with great support from the NELAP Evaluators group, and presented to the AC for review at this meeting.

Only one participant commented on the revisions, to say that the evaluators had helped and also that perhaps some of the requested changes might have come from comparison with the Evaluation SOP of the NEFAP. With only nine ABs represented on the call, we lacked the required two-thirds participation for conducting any business related to "matters of accreditation" (per the NELAP Voting SOP 3-101.) This SOP will be returned to the agenda for the next call, on July 7.

4. New Business – Drinking Water FoPT Table change

With time remaining on the call, Carl asked to discuss an upcoming revision to the Drinking Water Field of Proficiency Testing (FoPT) table. EPA has requested that the analyte "Total Cyanide" be renamed "Cyanide" due to the Agency's Maximum Contaminant Level (MCL) being set for "free cyanide," so that the wording of the FoPT table will match the MCL wording.

Carl wanted to know how the AC would react to this change, since various accredited methods measure various forms of cyanide (total, amenable-to-chlorination, free, simple, complexed-with-metals and possibly others), and the FoPT subcommittee will seek to determine how the PT sample(s) should be formulated in order to be appropriate for EPA drinking water purposes regardless of what cyanide species is being analyzed.

After considerable discussion, the consensus was to make the revision as simple as possible, and to include a footnote with a complete explanation for the change and what the PT Providers are expected to do to accommodate it.

Carl also noted that a revised Non-Potable Water (NPW) FoPT table will be presented to the AC soon, since it is being updated to include EDB and DBCP. A request was made not to use higher levels in the NPW table than are used in the drinking water table for those two analytes.

There followed a brief discussion about whether and how ABs notify laboratories when FoPT tables are revised. PA must officially publish the new table, and then labs have one year to comply with the change. FL encourages its labs to check the TNI website often. Mass emails are sometimes sent, but this was not a consistent pattern.

5. Attendance at Conference

Aaren asked for a poll of who plans to be at conference in DC. For now, FL, MN, OR, PA, TX, UT, and VA expect to have representatives in attendance, and KS, LA DEQ, NH, NJ and NY are uncertain. LA DHH and IL are not expected to attend. NOTE: IL advises that it will be in attendance, after the meeting.

6. Next Meeting

The scheduled meeting of the AC on June 16 is cancelled, since there are no SIRs awaiting discussion. The next meeting of the AC will be on Monday, July 7, 2014. As Vice Chair, Paul Bergeron will lead this meeting. An agenda and teleconference information will be sent out before the meeting.

Attachment 1

STATE	REPRESENTATIVE	PRESENT
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve.arms@flhealth.gov	no
	Alternate: Carl Kircher E: carl.kircher@flhealth.gov	Yes
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	No
	Alternate: Janet Cruse T: 217-785-0601 E: Janet.Cruse@illinois.gov	No
KS	N. Myron Gunsalus ngunsalus@kdheks.gov 785-291-3162 Fax: (785) 296-1638	No
	Alternate: none	
LA DEQ	Paul Bergeron T: 225-219-3247 F: 225-325-8244 E: Paul.Bergeron@la.gov	No
	Altérnate: TBD	
LA DHH	Donnell Ward T: E: donnell.ward@la.gov	Yes
	Alternate: TBD	
MN	Lynn Boysen E: lynn.boysen@state.mn.us	Yes
	Alternate: Susan Wyatt T: 651.201.5323 F: E: susan.wyatt@state.mn.us	No
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov	No
	Alternate: TBD	

NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 E: joseph.aiello@dep.state.nj.us	No
	Alternate : Rachel Ellis E: rachel.ellis@dep.state.nj.us	No
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568 E: seo01@health.state.ny.us	Yes
	Alternate: TBD	
OR	Gary Ward T: 503-693-4122 F: 503-693-5602 E: gary.k.ward@state.or.us	Yes
	Shannon Swantek T: 503-693-5784 E: Shannon.swantek@state.or.us	No
	Included for information purposes: Scott Hoatson T: (503) 693-5786 E: hoatson.scott@deq.state.or.us	No
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@pa.gov	Yes
	Alternate: Yumi Creason E: ycreason@pa.gov	Yes
TX	Ken Lancaster T: (512) 239-1990 Ken.Lancaster@tceq.texas.gov	Yes
	Ruthie Wedig Ruth.Wedig@tceq.texas.gov	Yes
UT	Kristin Brown T: (801) 965-2540 F: (801) 965-2544 E: kristinbrown@utah.gov	Yes
	Alternate: Jill Jones T: (801) 965-3899 jilljones@utah.gov	No
VA	Cathy Westerman T: 804-648-4480 ext.391 E: cathy.westerman@dgs.virginia.gov	Yes

	Alternate: Ed Shaw T: 804-648-4480 ext.152 E: ed.shaw@dgs.virginia.gov	No
NELAP AC PA and EC	Lynn Bradley T: 540-885-5736 E: lynn.bradley@nelac-institute.org	Yes
EPA Liaison	Marvelyn Humphrey T: (281) 983-2140 E: Humphrey.Marvelyn@epa.gov	yes
Oklahoma	David Caldwell David.Caldwell@deq.ok.gov	Yes
Guests:		