

Summary of the NELAP Accreditation Council Meeting June 3, 2019

1. Introductions

The NELAP Accreditation Council (AC) met at 1:30 pm Eastern on Monday, June 3, 2019. Minutes from May 5, 2019, were approved. Those present are listed in Attachment 1.

2. Discussion of DoD Memo about Isomers to ELAP Accreditation Bodies

PTPEC had earlier requested that Aaren submit an Analyte Request Application (ARA) requesting that FoPT tables (DW and SCM) include individual isomers as well as “total” concentrations for chemicals having multiple isomers, such as xylene. Then, the PTPEC Chair asked for an opinion from the Council about whether to retain the “total” as well as adding the individual isomers (e.g., ortho-, meta- and para-). Different NELAP ABs accredit the methods for these isomer groups according to what their state agency requires to be reported, but all agreed that it would be appropriate to include the isomers as well as total for DW and SCM as is done for NPW FoPT tables.

The PT Providers have stated they do not have adequate data to set limits for the isomers, but the ABs are comfortable with setting wider limits initially and narrowing them as more data are accumulated. NOTE: PTPEC has been informed that the NELAP AC would like to both add the individual isomers and keep the “total” compound in the FoPT tables.

3. Five Year Reviews of NELAP SOPs

Three draft revised SOPs were presented at the March meeting, but not addressed for the April meeting, due to time constraints. Two of these were distributed again, the NELAP Voting SOP 3-101 and the NELAP Provisional Recognition SOP 3-108. These are considered matters of general business.

NELAP Voting SOP 3-101 – this document was approved at the May meeting, and forwarded to Policy Committee for final approval. Policy requested a few revisions, which were made and returned to the Council for approval at this meeting. Carl moved and Cathy seconded that the Policy-recommended revisions to the Voting SOP 3-101 be accepted, and all present voted in favor.

NELAP Dispute Resolution SOP 3-104 – this document had only minor revisions and was quickly approved by unanimous vote after Paul moved for approval and Lynn Boysen seconded the motion.

Provisional Recognition SOP 3-108 -- revisions discussed during the May meeting were presented in a revised draft. Celeste moved and Ken seconded that the revised draft be approved and the vote was unanimous.

4. Revising the NELAP Evaluation SOP 3-102

This document underwent major revisions prior to beginning the current evaluation cycle, but needs some minor adjustments to accommodate the decoupling of evaluations from certificate issuance as well as to adjust the acceptable time for the site visit. The NELAP evaluators and LASEC have both offered comments on a draft revision, and Lynn presented

that draft with a request that the Council decide how they wished to proceed. Aaren indicated that she has a few revisions in mind but would like some input from others before undertaking a re-draft, so a small workgroup of Aaren, Yumi Creason, Cathy and Donna was formed to review the existing comments and revisions and consider what additional changes should be made.

5. Discussion of SIRs with “Needs Discussion” Votes

SIR 282 – this SIR will be returned to Chemistry with a request to please add language specifying that if the method requires an LCS, the laboratory can not substitute an MS for that LCS.

SIR 339 -- this SIR will be returned to Chemistry with a request to please add language clarifying that an IDOC is required for a new analyte accreditation, when if the method itself is accredited for other analytes already. Also, the request asks that the committee please consider whether responding to this question stretches the standard beyond its original content into previously unaddressed area. If that is so, then the question may not be answered through the SIR process, since an interpretation may only clarify the meaning but may not add any requirements to the standard.

SIR 340 -- this SIR will be returned to Chemistry with a request to please add language to state clearly that meeting the requirements of the EPA MDL procedure is not adequate to meet the requirements set forth in the TNI standard, so that if the EPA procedure is chosen, the lab must also address the TNI requirement.

6. Next Meeting

The next meeting of the Council will Monday, June 3, 2019, at 1:30 pm Eastern. The agenda and documents will be shared in advance.

Attachment 1

STATE	REPRESENTATIVE	PRESENT
FL	Carl Kircher E: carl.kircher@flhealth.gov	Yes
	Alternate: Vanessa Soto E: Vanessa.sotocontreras@flhealth.gov	No
IL	Celeste Crowley T: 217-557-0274 F: 217-524-6169 E: celeste.crowley@illinois.gov	Yes
	Alternate: Dave Reed Dave.Reed@Illinois.gov	No
	For information purposes: John South John.South@illinois.gov	No

KS	Paul Harrison paul.harrison@ks.gov	Yes
	Alternate: N. Myron Gunsalus 785-291-3162 E: ngunsalus@ks.gov	No
LA DEQ	Kimberly Hamilton-Wims T: 225-219-3247 E: Kimberly.Hamilton-Wims@la.gov	Yes
	Alternate: Elizabeth West elizabeth.west@la.gov	Yes
LA DOH	Grant Aucoin Grant.aucoin@la.gov	No
	Alternate: Scott Miles Scott.Miles@la.gov	No
MN	Lynn Boysen E: lynn.boysen@state.mn.us	Yes
	Alternate: Stephanie Drier 651-201-5326 E: stephanie.drier@state.mn.us	No
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov	Yes
NJ	Michele Potter T: (609) 984-3870 F: (609) 777-1774 E: michele.potter@dep.nj.gov	Yes
	Alternate : Rachel Ellis E: rachel.ellis@dep.nj.gov	No
NY	Victoria Pretti 518-485-5570 E: victoria.pretti@health.ny.gov	Yes
	Alternate: Lynn McNaughton E: lynn.mcnaughton@health.ny.gov	No
OK	David Caldwell (405) 702-1000 E: David.Caldwell@deq.ok.gov	Yes
	Alternate: Chris Armstrong (405) 702-1000 E: chris.armstrong@deq.ok.gov	No

OR	Alia Servin 503-693-4122 E: alia.d.servin@dhsoha.state.or.us	Yes
	Alternate: Lizbeth Garcia 971 865 0443 E: LIZBETH.GARCIA@dhsoha.state.or.us	No
	Included for information purposes: Ryan Pangelinan E: Ryan.pangelinan@dhsoha.state.or.us	No
	Included for information purposes: Sara Krepps Oregon Department of Environmental Quality (503) 693-5704 E: sara.krepps@state.or.us	No
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@pa.gov	Yes
	Alternate: Dana Marshall E: dmarschall@pa.gov	No
TX	Ken Lancaster T: (512) 239-1990 E: Ken.Lancaster@tceq.texas.gov	Yes
	Alternate: Kristy Deaver T: (512) 239-6816 Kristy.deaver@tceq.texas.gov	Yes
UT	Kristin Brown T: (801) 965-2540 F: (801) 965-2544 E: kristinbrown@utah.gov	No
	Alternate: Alia Rauf T: 801-965-2511 E: arauf@utah.gov	Yes
VA	Cathy Westerman T: 804-648-4480 ext.391 E: cathy.westerman@dgs.virginia.gov	Yes
	Alternate: Ed Shaw T: 804-648-4480 ext.152 E: ed.shaw@dgs.virginia.gov	No
NELAP AC PA and EC	Lynn Bradley T: 540-885-5736 E: lynn.bradley@nelac-institute.org	Yes
EPA Liaison	Donna Ringel T: 732-321-4383 E: Ringel.Donna@epa.gov	Yes

California	Christine Sotelo Christine.Sotelo@waterboards.ca.gov	No
Guests:		