

**Summary of the TNI NELAP Board Meeting  
March 2, 2009**

1. Roll call

The NELAP Board met at 12:30 PM CST on March 2, 2009. Those members in attendance are listed in Attachment 1. Susan Wyatt, MN, AB applicant, also joined the call.

2. Minutes

Minutes from the 3-2-09 meeting were reviewed and approved for posting.

3. Issue from PT Expert Committee

The NELAP Board re-visited the issue brought up by the PT expert committee as a result of the LASC recommendations. Some labs with secondary accreditation in NY use PTs provided by New York for their PT's to their primary accreditor. However, if a lab does not have accreditation for the particular method in NY, the NY system marks the PT results as unacceptable regardless of the actual result. Also, it is an extremely rare occurrence that a lab would report a method not on their New York scope. The PT committee has not been able to find acceptable language to fix this issue without putting someone in violation of the standard, because the standard was not designed to consider an AB to be a PT provider.

Stephanie Ostrowski, NY, along with Dan Dickinson, had agreed to report back to the NELAP Board on this issue. Dan reported that NY's system for PT reporting did indeed mark a PT score as invalid if the lab was not accredited for that method in NY. He noted that an AB can change a PT score according to 7.3 of Module 3 of the new PT standards. Dan also noted that most ABs operating where this is an issue, know to check for this, and do in fact, change the scores. Dan Hickman noted that the PT expert committee had asked for help in resolving this matter and Dan H. asked Dan Dickinson to propose language for the PT expert committee. Dan D. suggested that it is out of sequence to propose language at this time. It does not qualify as a potential TIA.

3. Update on renewals

First round:

CA –Corrective action response date extended to March 11

FL –Recommendations are in draft form

NJ – Approved

Second round:

IL- Corrective action response due soon.

LADEQ – Extension for technical review response to March 25

OR – Onsite scheduled for March 17-18

TX – Onsite scheduled for April 20

New applications:

Minnesota anticipates having their application submitted by July '09.

6. Whole Effluent Toxicity FoPT Tables

Dan reminded all members that a vote on the WET FoPT tables would be taken at the March 16 meeting. This vote is very important so that Patrick Yellin of EPA can send a letter to labs advising them that if they are doing NELAP PTs they do not have to do DMRQA samples.

8. LASC recommendation for new TNI standards

Dan presented the LASC recommendations in the LASC Attachment 2 table for discussion beginning at No. 8 under quality systems.

LASC Recommendation #	NELAP Board Response	Comments
<b>Quality Systems Expert Committee</b>		
8. V1M4:1.6.3 No where does it say that on-going DOC is annual. The only place it does is (c). Should say something along the lines of: "each analyst shall annually demonstrate".	No objection	
9. V1M4: 1.7.1.1 "... and be appropriate for a given regulation or decision". This is EPA-speak. In other portions of the standard we use "for the intended use". This is better because not all agencies or laboratories are doing EPA work.	No objections	
10. V1M4, 1.7.1.1.h.i Missing word? "Prior to the analysis of samples, the zero point and single point calibration shall be analyzed..." Is the word "standard" missing here (after calibration)?	No objection	
11. V1M4: 1.7.4.2.a 3 <sup>rd</sup> paragraph. "A LCS that is determined..." should be "An LCS...."	No objection	
13. withdrew comment:n/a		
<b>Onsite Committee</b>		
1. V2:M36.12.46.12.2 Issue with 30 day requirement. ABs have	Parking Lot	Some concerned that there are not timeframes for AB

<p>expressed concerns that 30 days is not enough.</p> <p>Add language that if 30 day time frame can not be met, this must be communicated to the agency or lab to determine a new due date? Would this need to be put in a guidance document?</p>		<p>response. May be difficult to implement without a timeframe for lab response to a CAR. No regulatory control.</p>
<p><b>PT Expert Committee</b></p>		
<p>1. V1M1: 4.1.2, V2M2:5.2.2 This is inconsistent with V2. Use of non-accredited PT provider vs. recognized PT provider may cause confusion. See V2M2: 5.2.2. Items #4, #7 and #10 also address non-accredited PT providers.</p>	<p>Parking lot</p>	<p>Cannot implement or enforce.</p>

## 9. Next meeting

The next meeting of the NELAP Board will be March 16, 2009. Agenda items at the next meeting will include:

Update on renewals

Vote on WET FoPT tables

Continued review and discussion of LASC recommendations on new TNI standards, starting with Recommendation # 2 under PT Expert Committee

## Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: <a href="mailto:gkulasin@dhs.ca.gov">gkulasin@dhs.ca.gov</a>	Yes
	Alternate: Jane Jensen <a href="mailto:jjensen@dhs.ca.gov">jjensen@dhs.ca.gov</a>	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: <a href="mailto:steve_arms@doh.state.fl.us">steve_arms@doh.state.fl.us</a>	Yes
	Alternate: Carl Kircher <a href="mailto:carl_kircher@doh.state.fl.us">carl_kircher@doh.state.fl.us</a>	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: <a href="mailto:scott.siders@illinois.gov">scott.siders@illinois.gov</a>	Yes
	Alternate: TBA	
KS	Jack McKenzie T: (785) 296-1639 F: (785) 296-1638 E: <a href="mailto:imckenzi@kdhe.state.ks.us">imckenzi@kdhe.state.ks.us</a>	Yes
	Alternate: Dennis L. Dobson 785-291-3162 <a href="mailto:ddobson@kdhe.state.ks.us">ddobson@kdhe.state.ks.us</a>	
LA DEQ	Paul Bergeron T: 225-219-3247 F: 225-219-3310 E: <a href="mailto:Paul.Bergeron@la.gov">Paul.Bergeron@la.gov</a>	Yes
	Alternate: Cindy Gagnon E: <a href="mailto:Cindy.Gagnon@la.gov">Cindy.Gagnon@la.gov</a>	

LA DHH	Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: <a href="mailto:lwales@dhh.la.gov">lwales@dhh.la.gov</a>	Yes
	Alternate: Ginger Hutto <a href="mailto:ghutto@dhh.la.gov">ghutto@dhh.la.gov</a>	
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: <a href="mailto:whall@des.state.nh.us">whall@des.state.nh.us</a>	No
	Alternate: Jeanne Chwasciak <a href="mailto:jcchwasciak@des.state.nh.us">jcchwasciak@des.state.nh.us</a>	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 <a href="mailto:joseph.aiello@dep.state.nj.us">joseph.aiello@dep.state.nj.us</a>	No
	Alternate : TBD	
NY	Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568 E: <a href="mailto:seo01@health.state.ny.us">seo01@health.state.ny.us</a>	Yes
	Alternate: Dan Dickinson <a href="mailto:dmd15@health.state.ny.us">dmd15@health.state.ny.us</a>	
OR	Dan Hickman T: (503) 229-5983 F: (503) 229-6924 E: <a href="mailto:hickman.dan@deq.state.or.us">hickman.dan@deq.state.or.us</a>	Yes
	Alternate: Raeann Haynes <a href="mailto:haynes.raeann@deq.state.or.us">haynes.raeann@deq.state.or.us</a>	
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: <a href="mailto:aaalger@state.pa.us">aaalger@state.pa.us</a>	Yes

	<p>Alternate: Bethany Piper  <a href="mailto:bpiper@state.pa.us">bpiper@state.pa.us</a></p>	
TX	<p>Stephen Stubbs  T: (512) 239-3343  F: (512) 239-4760  E: <a href="mailto:sstubbs@tceq.state.tx.us">sstubbs@tceq.state.tx.us</a></p>	Yes
	<p>Alternate: Steve Gibson  <a href="mailto:jgibson@tceq.state.tx.us">jgibson@tceq.state.tx.us</a></p>	
UT	<p>David Mendenhall  T: (801) 584-8470  F: (801) 584-8501  E: <a href="mailto:davidmendenhall@utah.gov">davidmendenhall@utah.gov</a></p>	Yes
	<p>Alternate: Kristin Brown  <a href="mailto:kristinbrown@utah.gov">kristinbrown@utah.gov</a></p>	
	<p>Program Administrator:  Carol Batterton  T: 830-990-1029 or 512-924-2102  E: <a href="mailto:carbat@beecreek.net">carbat@beecreek.net</a></p>	Yes
	<p>Evaluation Coordinator:  Lynn Bradley  T: 202-565-2575  E: <a href="mailto:Bradley.lynn@epa.gov">Bradley.lynn@epa.gov</a></p>	Yes
	<p>Quality Assurance Officer  Paul Ellingson  T: 801-201-8166  E: <a href="mailto:altasnow@gmail.com">altasnow@gmail.com</a></p>	No