

Non-Governmental Accreditation Body Working Group
 TNI Non-Governmental Accreditation Body Recognition Committee
 September 20, 2016

1. Roll Call

Alfredo Sotomayor called the Non-Governmental Accreditation Body (NGAB) Working Group and the TNRC meeting to order at 9:00 am CDT on September 20, 2016. The following members were present:

Non-Governmental Accreditation Body (NGAB) Working Group:

Name	Stakeholder Group	Present
Alfredo Sotomayor, Chair	TNI Board Chair	✓
Kristin Brown	NELAP AB	✓
Jim Todaro	Laboratory	Absent
Cheryl Morton	Non-governmental accreditation body	Absent
Steve Arms	Chair, TNI Advocacy Committee	✓
Dave Speis	Chair, TNI Finance Committee	✓
Carol Batterton	TNI staff support	✓
Jerry Parr	TNI Executive Director	✓

TNI Non-governmental Accreditation Body Recognition Committee (TNRC):

Name	Stakeholder group	Present
Kim Watson	Accredited FSMO, NEFAP EC	✓
Judy Morgan	Laboratory, LASEC Chair	✓
Daniel Lashbrook	Laboratory	✓
Yumi Creason	State Accreditation Body	✓
Marlene Moore	Other, NEFAP Recognition Comm.	✓
Ilona Taunton	Evaluation Coordinator and Lead Evaluator	✓

Alfredo asked members to review minutes of the previous meeting and send any corrections to Carol.

2. Update on evaluations

Ilona reported that all of the AB applicants are working through their corrective actions and finishing up. Ilona believes that they are on target for October recognition. Alfredo noted that it does not make

sense to wait until the winter meeting in January to announce recognitions. We should go ahead and do it when the TNRC takes its final action.

3. Reorganization of TNI recognition activities

Alfredo reviewed the organizational structure that was presented and discussed at the summer meeting. He noted that the chart showed the TNI organization composed of three main activities: consensus standards development, administration and recognition, with a coordination committee over the recognition activities. Rather than have a “recognition coordination committee”, it has been suggested that there be a single committee that handles recognitions for all programs. Ilona has discussed this concept with NEFAP and PT and both seemed open to the concept, although PT was concerned about the additional layer of organization for their program. Both programs understand they will be part of the development of the implementation plan. If we go with this concept of an overall recognition committee, we will still need to show the NELAP AC as a separate entity. Alfredo noted that we should take care to develop a structure that is flexible enough to accommodate state situations, but make sure the structure is not designed just for one particular situation.

Alfredo will work on creating a new organizational chart reflecting this discussion. He indicated that the group was charged with having a plan by December 2016, but he was not certain about an implementation schedule.

4. Dispute/appeals SOP

Alfredo introduced the draft dispute and appeals SOP that Carol prepared for discussion. The draft was based on the NEFAP SOP. Time was running out for additional discussion, so Carol asked for comments to be emailed to her by October 4.

5. Next Meeting

The next meeting of the NGAB working group and TNRC should be on Tuesday, October 18, at 9:00 am Central time.