

On-Site Assessment Committee Meeting Minutes
January 13, 2010
1:00 PM – 2:25 PM EST

Attendance

Committee Members

Nilda Cox, Lab – absent Lisa Ramirez substituted
Don Cassano, other – present
Myron Getman AB - present
John Gumper, other – absent
Virginia Hunsberger, AB - Absent
Mark Mensik, other – present
Faust Parker, Lab - present
Denise Rice, EPA - present

Associate members:

Judy Quigley
Stacy Wissler
Nile Ludke

Approval of Minutes from December

The Chair did not have the minutes ready for review. She will send them by e-mail and have the committee vote via e-mail.

January Conference Agenda

We discussed what we would cover at the conference meeting.

- We will mention that all three guidance are finished products and will be posted once the disclaimer language and process for posting are decided on by the Policy Committee.
- We would like to have Jerry Parr put an announcement in the TNI packet to ask folks to take the assessor or laboratory survey in March. We will also mention it during the meeting.
- The remainder of the meeting will be a working session on the checklist for the OSA module.

Since many members will not be able to attend the meeting in person, some members will phone in to the meeting if possible. They will e-mail the Chair their numbers.

The Surveys

We also discussed survey distribution issues. We want more participation but getting e-mail addresses is a problem. Ms. Rice did get addresses for many assessors from Barbara Escobar of Arizona.

The following two items were not discussed due to time constraints:

Consideration of New Committee Members

Laboratory and Assessor Survey

Next Scheduled Meeting: February 10, 2010 at 1 PM EST