

Proficiency Testing Expert Committee

Meeting Summary

March 1, 2019

The Committee met by teleconference on Friday, March 1, 2019, at 11:00 am EST. Chair Nicole Cairns led the meeting.

1 – Roll call

Jim Brownfield, ESC (Laboratory)	Present
Nicole Cairns, NYSDOH (Chair; Laboratory)	Present
Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Absent
Craig Huff, ERA (PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Absent
Reggie Morgan, Hampton Roads San. Distr. (Lab)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Matt Sica, ANAB (AB)	Absent
Ilona Taunton, Temporary Program Administrator	Present

Associate Committee Members present: Stacie Crandall, Kristina Vanchick, Audrey Cornell, Brian Stringer and Shawn Kassner (added at 11:18am).

2 – Previous Minutes

The November minutes will need to be re-voted on since the notes from the December meeting are missing and a record of their approval is missing. Nicole pieced together the minutes from December and January based on the Agenda.

Nicole presented the minutes for November 2, 2018, December 7, 2018, January 4, 2019 and the Milwaukee meeting minutes on January 28, 2019.

December minutes: Highlighted items are things Nicole wasn't sure she accurately included in all the information. Were Rachel, Chandra and Fred on the December call? Chandra was on the call. Other members confirmed that Rachel and Fred were on the call.

January 4, 2018: Rachel and Chandra – were they on the call? Both were on the call. She will need to confirm on Matt and Patrick. Other members on the call do not think they were. They will be marked as absent.

A motion was made by Jim and seconded by Craig to approve the November 2, 2018, December 7, 2018, January 4, 2019 and January 28, 2019 minutes as written with the editorial updates to attendance as discussed above.

Vote:

For – Jim, Nicole, Chandra, Craig, Reggie, Rachel

Against – None

Abstain – None

The motion passed and the minutes will be posted on the TNI website.

3 - Chair and Vice Chair

The vote for Chair and Vice Chair of the Committee is being redone due to missing minutes that contained the vote. The membership vote is being re-done also.

Craig motioned that Nicole remain as Committee Chair of the PT Expert Committee. The motion was seconded by Rachel.

Vote:

For – Jim, Nicole, Chandra, Craig, Reggie (*Addition: e-mail vote: Susan and Tim on 3/21/19.*)

Against – None

Abstain - None

Jim motioned that Craig take the role as Vice Chair of the PT Expert Committee. The motion was seconded by Chandra.

Vote:

For – Jim, Nicole, Chandra, Craig, Reggie (*Addition: e-mail vote: Susan and Tim on 3/21/19.*)

Against – None

Abstain - None

Craig motioned to add Rachel Bailey and Matt Sica as members of the PT Expert Committee. The motion was seconded by Jim.

Vote:

For – Jim, Nicole, Chandra, Craig, Reggie (*Addition: e-mail vote: Susan and Tim on 3/21/19.*)

Against – None

Abstain - None

Patrick, Susan, Tim, Rachel Ellis and Fred will be followed up with by email to obtain their votes.

(Addition: Patrick, Susan, Tim and Rachel were contacted for votes. All three motions passed. Nicole will remain committee chair, Craig will be committee vice-chair, and Rachael Bailey and Matt Sica have been added as committee members.)

4 – PTRL Guidance Document

It is now finalized and will be posted on the TNI website.

5 – PT Requirements – DoD vs TNI

Jerry had requested that the Committee take a look at the DoD requirements and compare them to the 2016 Standard. DoD completely disregarded the 2009 Standard. He would like to understand the differences.

Nicole commented that the DoD does not have a lot in their manual related to PTs. Chandra volunteered to compare the 2016 TNI Standard and the DoD Manual. TNI has a lot more information on how to report PTs compared to the DoD document. There are very minimal differences between the documents.

Nicole pulled up the DoD document Shawn sent by email regarding Proficiency Testing for Analytes in Isomer Groups. It was decided that this document is more relevant to work being done by the PTPEC. Nicole will forward this document to Maria Friedman. Nicole does not think anything from this document is relevant to the comparison this Committee is doing. This is an FoPT table discussion. The DoD relies on the PT Providers to use the TNI FoPT tables.

Nicole asked for comments on the review Chandra performed. There was general agreement that the document looked appropriate. Craig will add a narrative that will be reviewed on the next call and then this can be passed back to Jerry Parr.

6 – SIR Summary

The SIR chart was updated by Ilona to include all relevant SIRs. The format is the same as what this committee originally sent, but the previous work needs to be updated to add the SIRs that were missing. Nicole will work on this and bring it back to the Committee in April.

7 – New Business

- The Committee needs to update the TNI membership roster. Ilona will send format for this update to Nicole.
- Bob Wyeth is coming up to speed and Ilona will help until Bob is ready to take over the committee. Paul Junio has assumed the role of the CSDP Executive Committee Chair. They still need to vote in a vice-chair.

8 – Adjournment

The meeting was adjourned at 11:50 am Eastern. The next call will be on April 5, 2019 at 11am Eastern.