

## Proficiency Testing Expert Committee

### Meeting Summary April 2, 2021

The Committee met via teleconference on Friday, April 2, 2021 at 11:00 AM ET. Vice Chair Craig Huff led the meeting. The call was being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes. The agenda is presented in Attachment 1. No changes and/or additions were proposed for the agenda which was approved by the committee.

#### Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Present
Craig Huff, ERA (Vice-Chair; PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Present
Reggie Morgan, Hampton Roads San. Distr. (Laboratory)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Amy Pollard, Occidental Chemical (Laboratory)	Absent
Kirstin Daigle, Pace Analytical (Chair; Laboratory)	Absent
Sennett Kim, A2LA (AB)	Absent
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Absent
Amy DeMarco, NYSDOH (PT Provider)	Present
Mike Blades, ERA (PT Provider)	Present
Jim Todaro, Alpha Analytical (Lab)	Absent
Robert Wyeth, Program Administrator	Present

Associate Committee Members Nicole Cairns, Marie Wu, Audrey Cornell, Brian Stringer, and Fred Anderson were also present. With a quorum present the meeting proceeded.

#### Training Reminder

Bob advised committee members that the new/revised Committee Chair and Member Training was presented as a webinar broadcast on Wednesday March 31, 2021. The training webinar was recorded and will be available through the TNI website. A schedule for presentations and/or a link to the Training webinar has not yet been developed but will be announced shortly. All Committee Chairs and committee members are required to participate in the training; associate members are encouraged to participate but are not required to do so.

## **Welcome New Committee Member: Ryan Pangelinan**

Bob welcomed Ryan to the committee based upon his election during the closed session during the March meeting.

## **Review and approve March 2021 Minutes**

The March 5, 2021 minutes were reviewed, and minor edits were made. A motion was made by Tim and seconded by Rachel Bailey to accept the edited minutes. The motion was unanimously approved, and the minutes are presented below. The minutes will be forwarded to William for posting on the TNI website.



TNI\_PTEC\_03-05-2021  
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## **Summer Meeting Information**

The committee was advised that the PTEC will have neither a face to face or virtual committee meeting during the TNI NEMC 2021 Summer meeting but will have the routinely scheduled conference call on the first Friday in August at 11:00 AM ET.

## **Update: Comment from 03/05/21 deferred to PTPEC: PTRL updates**

The issue as presented and discussed during the March PTEC conference call was presented to the PTPEC for their consideration and resolution. The PTPEC has accepted the task of addressing the issue. PTEC will be apprised of the PTPEC progress in this regard.

## **Add known V2M2, V3 and V4 items to Standards Review**

- **5\_Comments-Review of PT Standards 03.05.21 Update**

The updated spreadsheet was referenced as presented by Kirstin prior to the meeting. The consensus of the committee was that no further action relative to the items contained in the spreadsheet was necessary at this time. It was further the consensus of the committee that the other volumes and modules of the PT related standards need to be reviewed particularly relative to ISO 17025 and to ensure no conflicts between the volumes/modules.

## **New Business**

No new business was presented.

The PTEC meeting adjourned at 11:30 AM ET on a motion by Tim and a second by Chandra. The motion passed unanimously. The next meeting of the PTEC is scheduled for 11:00 AM ET on May 7, 2021.

## **Attachment 1**

### **TNI Proficiency Testing Expert Committee Agenda-** **04/02/21** **11:00 AM – 12:30 PM EST**

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174**

1. Recording Disclosure - Bob
2. Roll Call
3. Welcome New Committee Member: Ryan P.
4. Committee Member Training - Bob
5. Review and approve minutes from previous meetings:
  - TNI\_PTEC\_03-05-2021\_Draft\_2N
6. Summer Meeting Information
7. Update: Comment from 03/05/21 deferred to PTPEC: PTRL updates
8. Add known V2M2, V3 and V4 items to Standards Review
  - 5\_Comments-Review of PT Standards 03.05.21 Update
9. New Business