

Proficiency Testing Expert Committee

Meeting Summary

June 3, 2022

The Committee met via teleconference on Friday, June 3, 2022, at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Susan Jackson, SC DHEC (Lab)	Absent
Reggie Morgan, Hampton Roads San. Distr. (Lab)	Present
Amy Pollard, Occidental Chemical (Lab)	Present
Kirstin Daigle, Pace Analytical (Lab) - Chair	Present
Ryan Pangelinan, State of Oregon (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Amy DeMarco, NYSDOH (Other)	Present
Patrick Selig, ANAB (AB)	Absent
Jim Todaro, Alpha Analytical (Lab) - Vice Chair	Present
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Mike Delaney, MWRA-Retried (Other)	Absent
Marie Wu, Los Angeles County Sanitation District (Lab)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members: Audrey Cornell, Shawn Kassner, and Tim Miller.

Approval of Agenda

The agenda is presented in Attachment 1 and was approved by the Committee.

Review and Approval of May Minutes

The May 2022 minutes were previously distributed and reviewed by the committee members present. After minor editorial corrections to the minutes, a motion to approve was made by Danielle and seconded by Chandra. The minutes were unanimously approved by the committee. The minutes were sent to William for posting on the TNI website.



TNI_PTEC_05-06-2022
_final.docx

During the May meeting a quorum was not present and the April minutes were subsequently approved by e-mail ballot. A copy of the approved April minutes are presented below;



TNI_PTEC_04-08-2022
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Draft Standard Working Groups

PTEC Work Groups were established to address the required/desired changes to the PT related Volumes and Modules. The Work Groups were established as follows:

- V1/V2- Chandra, Reggie Morgan, Susan Jackson, and Amy Pollard

Amy reported that the work group will be addressing Sections 1-3 in their next meeting. No specific recommendations for modified language were offered at this time.

Amy did request that to ensure appropriate communications between the work groups that the coordinators of each work group be invited to participate in the other work group. Both work groups agreed to do so.

- V3/V4 - Shawn Kassner, Tim Miller, Brian Stringer, Amy DeMarco, and Marie Wu

The meeting of the V3/V4 Work group was held on May 24, 2022. The work group reviewed the term Normative reference versus reference. They concluded that in V3 specific references would be moved to the Related Documents section and remaining ones would be recategorized as Normative References consistent with other Volumes/Modules of TNI. From the original spreadsheet of items to be addressed, the work group looked at the issue of “referee laboratory”. The glossary does not at this time help in clarification of this term and the question remains what is a Referee Laboratory?

NEMC/TNI Summer Meeting Information

Kirstin reminded committee members of the NEMC 2022/TNI Environmental Symposium scheduled for August 1-5, 2022 in Crystal City, Virginia. Registration is open and can be accessed through the TNI Website. The PTEC is scheduled to meet on

Wednesday, August 3, 2022 at 1:30 PM ET. Hotel reservation should be made as soon as possible to ensure discounted room rates.

New/Old Business

Bob advised the committee that Rachel Brewster had announced her departure from Advanced Analytical Solutions and her resignation from the PTEC. With a vacancy on the Committee, Bob will re-circulate applicable candidates for committee consideration.

Bob will prepare a draft agenda for the EMS and circulate for committee approval.

Having completed all agenda items, the PTEC meeting adjourned at 11:40 AM ET. The next meeting has been re-scheduled for July 8, 2022, at 11:00 AM ET due to the Independence Day holiday.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

06/03/22

11:00 AM – 12:30 PM EST

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174#**

1. Roll Call
2. Approval of Agenda
3. Approval of May Minutes
 - TNI_PTEC_05-06-22.draft
4. Draft Standard Working Group Updates
5. NEMC/TNI Summer Meeting Information
6. New Business