

# Proficiency Testing Expert Committee

## Meeting Summary August 5, 2020

The Committee met via teleconference on August 7, 2020 at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call is being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes. The agenda for the meeting is provided as Attachment 1. The agenda was approved by the committee.

### Roll call

Nicole Cairns, NYSDOH (Laboratory)	Present
Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Absent
Craig Huff, ERA (Vice-Chair; PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Absent
Reggie Morgan, Hampton Roads San. Distr. (Laboratory)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Amy Pollard, Occidental Chemical(Laboratory)	Present
Kirstin Daigle, Pace Analytical (Chair; Laboratory)	Present
Sennett Kim, A2LA (AB)	Present
Rachel Ellis, NJ DEP (AB)	Absent
Robert Wyeth, Program Administrator	Present

Associate Committee Members Stacy Crandall, Shawn Kassner, Danielle Pearman, Keith and Brian Stringer were also present. With a quorum present the meeting proceeded.

### Review and approve June, 2020 minutes

June 5, 2020 minutes were reviewed a motion was made by Nicole and seconded by Craig to accept the minutes. The motion was unanimously approved. The minutes will be forwarded to William for posting on the TNI website.

### Invalid SIR

### Wet PT

### Future Work Plan

The meeting adjourned at 12:15 AM ET on a motion by Craig, seconded by Reggie and passed unanimously by committee members present. The next meeting of the PT Expert committee is scheduled for September 4, 2020 at 11:00 AM ET but due to the Labor day holiday, the next meeting was changed to Friday September 11, 2020 at 11:00 AM ET and will utilize WebEx for discussion of ISO 17025.

## **Attachment 1**

### **TNI Proficiency Testing Expert Committee Agenda**

**08/07/20**

**11:00 AM – 12:30 PM EST**

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174**

1. Review and approve minutes from previous meetings
  - TNI\_PTEC\_06-05-2020\_draft
2. Invalid SIR
  - Non-Valid SIRs for PT
3. WET PT
  - A question about putting requirements for WET PTs...
4. Future Work Plan
  - Comments-Review of PT Standards 11.01.19