

**SUMMARY OF THE
TNI LABORATORY PROFICIENCY TESTING EXPERT COMMITTEE
MEETING**

JUNE 21, 2013

The Committee met by teleconference on Friday, June 21, 2013, at 11:00 am EST. Chair Mitzi Miller led the meeting.

1 – Roll call

Fred Anderson, Advanced Analytical Solutions (Other)	Present
Stephen Arpie, Absolute Standards (Other)	Present
Kareen Baker, Veolia Water N. American (Other)	Present
Yumi Creason, PA DEP (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Scott Hoatson, Oregon DEQ (AB)	Present
Shawn Kassner, Phenova (Other)	Present
Roger Kenton, Eastman Chemical Co. (Lab)	Present
Stacie Metzler, Hampton Roads San. Distr. (Lab)	Absent
Mitzi Miller, Dade Moeller Assocs. (Chair; Other)	Present
Judy Morgan, Env. Science Corp. (Lab)	Absent
Virgene Mulligan, Amrad (Lab)	Absent
Joe Pardue, P2S (Other)	Present
Jim Todaro, Alpha Analytical (Lab)	Absent
Lisa Touet, MA DEP (AB)	Present
Ken Jackson, Program Administrator	Present

Associate Committee Members present: Susan Butts, SCDEC; Audrey Cornell, ERA; Bob O'Brien, Sigma-Aldrich; Brian Stringer, ERA.

2 – Previous Minutes

It was moved by Scott and seconded by Shawn to approve the June 7 minutes. All were in favor, except Roger and Joe who abstained. Therefore, the minutes were approved.

3 – Volume 1, Module 1 and Volume 2, Module 2

Shawn agreed to send the edited document to Mitzi, who would in turn send to the committee for approval. Some comments on the WDS had not been resolved or voted on, and Mitzi agreed to send these out to the group for discussion. Mitzi would talk to Aaron Alger about her comment “Alger9”, and re-draft a resolution to the comment. Committee members would then vote by e-mail by July 2.

4 – Webinar

Ken was asked to schedule a webinar on V1M1 and V2M2 for July 18 at 1:00 pm EDT. Participants would be asked to sign up by July 11 or 12. He would ask Lynn Bradley to urge the NELAP ABs to attend. Mitzi agreed to take the lead on the webinar, and said all registered participants should get a copy of the MWDS in advance.

5 – Volume 3

Discussion continued on the 3 options for Volume 3. It was pointed out that PT verification (homogeneity and stability) may be the only relevant parts of ISO Guide 34. Ken again emphasized that retaining V3 without incorporating ISO could lead to copyright problems, even if derivative language was used. He recommended option iii, which would be a TNI standard to be used for accreditation of PT Providers who are already accredited to ISO 17043 and Guide 34. He said that was not an option for other parts of the standard that incorporate ISO 17025 and 17011 language, because state ABs did not have the authority to separately accredit to ISO 17025/ISO 17011. After further discussion, it was agreed to drop option ii (a combined ISO/TNI standard analogous to the QS general Requirements laboratory module).

Options i and iii were presented for a straw poll. Those on the call voted unanimously for option iii. Mitzi said she would solicit e-mail votes from the Committee Members not on the call (Stacie, Judy, Virgene, and Jim). NOTE: subsequent to the call all four members voted for option iii.

6 – Adjournment

The meeting was adjourned at 12:05 pm EST. The next meeting was scheduled for July 5, 2013, and later re-scheduled for July 12, 2013 at 11:00 am EDT.