

## Proficiency Testing Expert Committee

### Meeting Summary October 1, 2021

The Committee met via teleconference on Friday October 1, 2021, at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes.

#### Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Present
Craig Huff, ERA (Vice-Chair; PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Present
Reggie Morgan, Hampton Roads San. Distr. (Laboratory)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Amy Pollard, Occidental Chemical (Laboratory)	Absent
Kirstin Daigle, Pace Analytical (Chair; Laboratory)	Present
Sennett Kim, A2LA (AB)	Present
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Present
Amy DeMarco, NYSDOH (PT Provider)	Present
Jim Todaro, Alpha Analytical (Lab)	Present
Marie Wu, Los Angeles County Sanitation District (Lab)	Absent
Robert Wyeth, Program Administrator	Present

Associate Committee Members: Audrey Cornell, Shawn Kassner, and Danielle Pearman were also present. With a quorum present the meeting proceeded.

The revised agenda is presented in Attachment 1. The revision was to item #4 regarding the committee response to SIR 413. A response to the LASEC has yet to be submitted. The agenda item was revised to present the Chair's thoughts on the committee's response.

#### Review and Approve September 2021 Minutes

The September 10, 2021, minutes were reviewed. After a minor correction, a motion to accept the minutes was made by Rachel Bailey and seconded by Tim. The motion was unanimously approved, and the minutes are presented below. The minutes will be forwarded to William for posting on the TNI website.



TNI\_PTEC\_09.10.2021\_  
Final.docx

## **TNI Committee Training**

Training is now available for all committee chairs and committee members through access using the following link:

<https://vimeo.com/594937775/6178b42864>

All committee members are required to complete the training and associate's participation in the training is recommended. Upon completion of the training please advise Kristin via email of said completion and copy Bob.

Kirstin thanked those members who have taken the training and encouraged those who have yet to complete said training to do so as soon as possible. Members completed the training should advise Kirstin and Bob when training has been completed.

## **Review Response to LASEC: SIR 413**

Kirstin reported she had yet to submit the committee's response to the LASEC reference SIR 413. As discussed previously, the opinion of the committee was that the SIR should be addressed to LAB and not PTEC. An e-mail response to the LASEC, through Lynn Bradley, that while the SIR maybe valid, it is not applicable to the PTEC. The response will be prepared and circulated for e-mail ballot prior to submission to the LASEC.

## **Compare V1M1 to V3**

### **5\_Comments\_Review of PT Standards 09.29.2021 (Line Item 4)**

Kirstin distributed a copy of the workbook regarding potential issues to be addressed in revisions to the PT standards and modules. The committee continued to review and prioritize potential issues in the PT volumes and modules. The results of those discussions are presented in the revised spreadsheet attached below.



Copy of 5\_Comments  
- Review of PT Standa

Kirstin suggested the committee develop an agenda for a future TNI meeting (with virtual access) to address this issue with a broader group of interested parties. Prior to this special session, the committee will develop the agenda for the session, notify other parties, etc. The target date was anticipated to be during the Winter meeting or shortly thereafter utilizing a webinar.

## **New/Old Business**

No other new or old business was presented to the committee for consideration.

Having completed all agenda items, the PTEC meeting adjourned at 12:05 PM ET. The next meeting is scheduled for November 5, 2021 at 11:00 AM ET.

## **Attachment 1**

### **TNI Proficiency Testing Expert Committee Agenda- Revised**

**10/1/21**

**11:00 AM – 12:30 PM EST**

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174**

1. Roll Call
2. Review and approve minutes from previous meetings:
  - TNI\_PTEC\_09.19.21\_draft
3. TNI Committee Training Reminder
4. Review Response to LASEC: SIR 413
5. Compare V1M1 to V3. There are scoring instructions in V3 that are not included in V1M1 and there is concern that the instructions in V1M1 may not cover technology specific differences, such as for Micro, Asbestos, and WET.
  - 5\_Comments\_Review of PT Standards 09.29.2021 (Line Item 4)
6. Review V3 Sections 5.4.3.1 -5.4.3.3
  - 5\_Comments\_Review of PT Standards 09.29.2021 (Line Item 5)
7. New Business