

Proficiency Testing Expert Committee

Meeting Summary November 5, 2021

The Committee met via teleconference on Friday November 5, 2021, at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Absent
Craig Huff, ERA (Vice-Chair; PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Present
Reggie Morgan, Hampton Roads San. Distr. (Laboratory)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Amy Pollard, Occidental Chemical (Laboratory)	Present
Kirstin Daigle, Pace Analytical (Chair; Laboratory)	Present
Sennett Kim, A2LA (AB)	Present
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Present
Amy DeMarco, NYSDOH (PT Provider)	Present
Jim Todaro, Alpha Analytical (Lab)	Absent
Marie Wu, Los Angeles County Sanitation District (Lab)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members: Audrey Cornell, Stacie Crandall, Nicole Cairns and Danielle Pearman were also present. With a quorum present the meeting proceeded.

The agenda is presented in Attachment 1. The Committee approved the agenda as presented.

Review and Approve October 2021 Minutes

The October 2021 minutes were reviewed. After a few minor corrections, a motion to accept the minutes was made by Tim and seconded by Craig. The motion was unanimously approved, and the minutes are presented below. The minutes will be forwarded to William for posting on the TNI website.

TNI Committee Training

Training is now available for all committee chairs and committee members through access using the following link:

<https://vimeo.com/594937775/6178b42864>

All committee members are required to complete the training and associate's participation in the training is recommended. Upon completion of the training please advise Kristin via email of said completion and copy Bob.

Kirstin thanked those members who have taken the training and encouraged those who have yet to complete said training to do so as soon as possible. Members completed the training should advise Kirstin and Bob when training has been completed.

LASEC: SIR 413

Kirstin reported That the LASEC had returned our response to SIR 413 with suggested language. The committee decided to generally accept their suggestion less the last "note." Essentially the PTEC response will be to state their agreement with the response provided by the LAB. A motion to this effect was made by Tim with a second by Craig. The committee unanimously approved the motion. Kirstin will respond to the LASEC accordingly. A copy of the response is attached below.



SIR 413 to LAB and
PTEC-response to LAS

FoPT Matrix: Consistency between Volumes/Modules/ FoPT Tables/ Glossary

- **5_Comments_Review of PT Standards 10.01.2021 (Line Item 8)**

Utilizing the October revisions to the PT Standards spreadsheet, the committee reviewed the issue associated with definition of "matrix" and the use of the term in the FoPT tables.

Discussion focused on the use of the term "method" as this was only applicable to the Drinking Water program and might best be note in the FoPT table and removed elsewhere in TNI terms and definitions. The committee believes that resolution be sought with the PTPEC. Any ultimate changes may involve FOA and Scope of Accreditation as well and may be quite controversial with ABs and other TNI members.

PTRL Definition

- **5_Comments_Review of PT Standards 10.01.2021 (Line Item 10)**

The Committee previously identified the current definition of PTRL as needing additional clarification. The Committee agreed that this issue may be resolved by adding the following phase to the existing definition; "...at the lowest concentration of the range."

Following the close of discussion on these issues, the attached spreadsheet illustrates the revisions appropriate for Committee's future considerations.



Copy of 5_Comments
- Review of PT Standa

Next Steps for Standard Update

The conclusion of the above discussion concludes the committee's activities relative to items within the Standards/Modules to be addressed in potential modifications to these documents.

The process forward involves production of Notices of Intent (NOI) to modify the Volumes and Modules, seeking CSDEC approval of said NOIs, appropriate notifications per SOP 2-100, announcements of these actions to ANSI (via the PINS process) and the collection and response if necessary to any comments received from the TNI and public announcements.

Following the close of the comment period, the committee will begin to prepare a revised Draft Standard (DS) for V1M1, V2M2, V3 and V4 of the Environmental Standard. Bob will prepare draft NOIs and circulate for review and ballot by the committee prior to the December meeting.

New/Old Business

As the end of the year approaches, the Committee will need to address the composition of the Committee and ensure balance for 2022. This will be addressed during the December meeting.

No other new or old business was presented to the committee for consideration.

Having completed all agenda items, the PTEC meeting adjourned at 12:05 PM ET. The next meeting is scheduled for December 3, 2021, at 11:00 AM ET.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda- Revised

11/5/21

11:00 AM – 12:30 PM EST

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174**

2. Roll Call
3. Review and approve minutes from previous meetings:
 - TNI_PTEC_10.01.21_draft
4. TNI Committee Training Reminder
5. LASEC: SIR 413
 - SIR 413 – Request for Approval
6. FoPT Matrix: Consistency between Volumes/Modules/ FoPT Tables/ Glossary
 - 5_Comments_Review of PT Standards 10.01.2021 (Line Item 8)
7. PTRL Definition
 - 5_Comments_Review of PT Standards 10.01.2021 (Line Item 10)
8. Next Steps for Standard Update
9. New Business