

Proficiency Testing Expert Committee

Meeting Summary February 4, 2020

The Committee met in a Face-to-Face format during the Forum on Environmental Accreditation held in Newport Beach CA. The meeting was conducted on February 4, 2020 at 1:00 PM local time. Chair Nicole Cairns led the meeting.

Roll call

Nicole Cairns, NYSDOH (Chair; Laboratory)	Present
Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Absent
Craig Huff, ERA (PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Absent
Tim Miller, Phenova (PT Provider)	Present
Reggie Morgan, Hampton Roads San. Distr. (Lab)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Matt Sica, ANAB (AB)	Absent
Robert Wyeth, Program Administrator	Present

Associate Committee Member including Fred Anderson, and Danielle Pearman were also present. With a quorum present the meeting proceeded. Attachment 1 presents the agenda for the meeting.

Review and approve minutes January 3, 2020

The minutes from the January 3, 2020 conference call/meeting were presented. Members presented indicated that they had not reviewed the minutes and no vote on approval was taken. Bob advised that January minutes would be subject of an e-mail ballot of all committee members. When approval is realized, the minutes will be submitted to William for posting on the TNI website.

Overview of Committee and Mission

Nicole and each committee member introduced themselves to the audience of approximately 50 attendees. Nicole then presented a PowerPoint presentation reviewing the mission and activities of the PT expert committee. The presentation is self-explanatory and is provided as Attachment 2.

2016 TNI PT Standard (V1M1)

The above presentation briefly discussed the implementation of EL V1M1 of the 2016 NELAC standard developed by the PT Expert committee. No specific questions were

presented to the committee but a question from Ms. Terry Garcia led the committee to an in-depth review of the PRTL guidance document.

Review of PRTL Guidance Document (GUID-3-114-PRTL_FINAL_2.15.19)

Nicole and the committee reviewed in detail the PRTL Guidance document and presented examples of reporting of PT data. The guidance document is provided as Attachment 3. While this is a repeat of previously presented information it was felt valuable to do so again for new TNI participants, the large number of CA attendees just being introduced to TNI and the implementation by ABs of the new 2016 Standard as of 1/31/2020.

Curtis Wood reminded attendees that under the new standard only numeric characters can be reported. Any reporting of alphabetic characters (i.e., <PTRL, <LOQ, etc) will not be accepted and will result in no evaluation. The question was also raised as to reporting of zero (“0”) which the committee acknowledged they would review.

The meeting adjourned at 2:30 PM local time. The next meeting of the PT Expert committee is scheduled for March 6, 2020 at 11:00 AM ET.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

02/04/20

1:00 PM – 3:00 PM PST

1. Presentation – Overview of Committee and Mission
 - TNI 2020 Newport Beach PTEC Meeting - FINAL 013120.pptx
2. Solicit feedback/take comments on the 2016 TNI PT Standard (V1M1)
3. Review of PTRL Guidance Document, if necessary
 - GUID-3-114-PTRL_FINAL_2.15.19.docx

Attachment 2



TNI 2020 Newport
Beach PTEC Meeting

Attachment 3



GUID-3-114-PTRL_FI
NAL_2.15.19[6022].c