

Proficiency Testing Expert Committee

Meeting Summary March 6, 2020

The Committee met via teleconference on March 6, 2020 at 11:00 AM ET. Chair Nicole Cairns led the meeting.

Roll call

Nicole Cairns, NYSDOH (Chair; Laboratory)	Present
Thekkekalathil Chandrasekhar (Chandra), FLDEP (Laboratory)	Present
Patrick Garrity, KYDOW (AB)	Absent
Craig Huff, ERA (Vice-Chair; PT Provider)	Present
Susan Jackson, SC DHEC (Laboratory)	Present
Tim Miller, Phenova (PT Provider)	Present
Reggie Morgan, Hampton Roads San. Distr. (Lab)	Present
Rachel Bailey, Advanced Analytical Solutions (PT Provider)	Present
Matt Sica, ANAB (AB)	Absent
Amy Pollard (Lab)	Present
Kirstin Daigle (Lab)	Present
Sennett Kim (AB)	Present
Rachel Ellis (AB)	Present
Robert Wyeth, Program Administrator	Absent

Associate Committee Member including Fred Anderson, Chris Ryan and Danielle Pearman were also present. With a quorum present the meeting proceeded. Attachment 1 presents the agenda for the meeting. Nicole welcomed the new committee members (Amy Pollard, Sennett Kim, Kirstin Daigle and Rachel Ellis) having been approved by the CSDEC Chair to the group and noted a balanced committee of 13 members. Some members did not receive conference call announcements and Bob will check to make sure all members and associates are included.

Review and approve minutes January 3, 2020; February 4, 2020 (Newport Beach Meeting) and February 21, 2020 Closed meeting for membership considerations

The January 3, 2020 meeting minutes were distributed previously for an e-mail ballot of committee members. The minutes were approved and forwarded to William for posting on the TNI website. A motion by Rachel Bailey and seconded by Chandra to confirm approval of the January minutes and to approve the February 4 and 21, 2020 minutes were passed unanimously with one abstention for the Newport Beach meeting minutes. The minutes from the February 4 and 21, 2020 meetings are presented as Attachment 2 and 3, respectively.

Newport Beach Meeting Re-Cap

Nicole re-capped the Newport Beach meeting of the committee by stating the strong attendance particularly from California stakeholders who are in the process of implementation of their version of the 2016 TNI Standard. Discussions focused on the PT scoring changes in the 2016 Standard and the PTRL Guidance Document. Nicole and the committee reviewed in detail the guidance document and how the new scoring would be implemented. The feelings of the committee was that this was a useful and well received presentation particularly as the Standard is just now being implemented by all of the participating ABs and is going to be implemented in California.

PTEC Membership – Chair/Vice Chair Elections

Nicole spoke to the membership of the committee (Roster presented as Attachment 4) and the need to elect a new Chair and Vice-Chair. Kirstin Daigle was nominated and agreed to serve as Chair if elected. Craig Huff, the current Vice-Chair was nominated and agreed to serve another year in this role. Tim made the formal motion and nomination of Kirstin and Craig as Chair and Vice-Chair of the committee, respectively. The motion was seconded by Reggie and the committee voted unanimously to approve Kirstin and Craig for these positions.

After congratulating Kirstin and Craig, Nicole committed to gathering appropriate files and records for transfer to Kristin along with a further commitment to meet with her to review these materials and the current status of the committee.

Nicole in her brief discussion of future actions advised the committee of her anticipation of a new SIR for the PT committee. A laboratory reported PT results for a method that they were not yet accredited for utilizing a particular technology. The PT results were not acceptable. This same laboratory was accredited for a different method utilizing the same technology (not the subject of this PT submission). Based upon the failure of the PT the AB revoked the accreditation of the laboratory for this method due to the same technology utilized. The SIR will need to address this situation and respond accordingly based upon the existing language of the 2016 Standard.

The meeting adjourned at 11:25 AM ET on a motion by Craig, seconded by Reggie and passed unanimously by committee members present. The next meeting of the PT Expert committee is scheduled for April 3, 2020 at 11:00 AM ET.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

03/06/20

11:00 AM – 12:30 PM EST

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174**

1. Review and approve minutes from previous meetings
 - TNI_PTEC_1-3-2020_draft.2.docx
 - TNI_PTEC_2-4-2020 draft_2.docx
 - TNI_PTEC_2-21-2020 Closed meeting ref membership.docx
2. Newport Beach, CA – Re-cap
3. PTEC Membership – Chair/Vice Chair Elections
 - 2020 PTEC Roster.doc

Attachment 2



TNI_PTEC_2-4-2020
_final.docx

Attachment 3



TNI_PTEC_2-21-2020
0 Closed meeting ref

Attachment 4



2020 PTEC
Roster.doc