

TNI FoPT Formatting Subcommittee Meeting Summary

January 09, 2015

1. Roll call and approval of minutes:

Craig called the TNI FoPT Formatting Subcommittee meeting to order on January 09, 2015 at 2:04 PM Eastern. Attendance is recorded in Attachment A – All 5 subcommittee members were present. Affiliates Present: None

Call for vote on minutes from previous call--- Motion: Steve; Second: Nicole. Vote to approve: unanimous.

Craig submitted approved minutes to Ilona for posting on Jan 15, 2015.

2. New Business:

Craig confirmed that all subcommittee members received the Draft DW FoPT table pre-populated with CAS numbers, Technologies and Analytical Methods. Craig mentioned that the methods were derived from those reported to ERA by participants in the last 9 ERA Drinking Water PT studies, and that we needed to review this information for accuracy.

This raised the some questions of interpretation of the methods on the FoPT table. For example, would users of the FoPT table assume that the methods stated therein were the methods used to derive regression equations/acceptance criteria for each analyte? Would there be other implied meanings associated with the stated methods? Do we provide only approved methods? Nicole suggested that we focus on only approved methods.

Relative to the layout/format of the draft table, Shawn asked if we should list the methods horizontally in rows (by technology) on the table. Craig mentioned that he had tried listing the methods that way and it looked “busy”. The table would also be more difficult to sort and modify for any future modifications/revisions if we presented them that way. We agreed to present the methods in a vertical column by technology.

Andy noted that we may want to attach asterisks to those methods that were not approved methods for drinking water analysis and qualify as such in footnotes, *eg. Lead by method 200.7*. Additionally, Andy suggested that Method Codes may also need to be included on the table to help distinguish analytes-- i.e, Free Cyanide vs. Total Cyanide vs Cyanide. The subcommittee agreed to table this for further discussion in the next teleconference call.

Due to the sheer number of versions/revisions associated with many of the methods (i.e, Standard Methods- SM-XXXXXX-XXXX, rev 2010...rev 2007 etc). Andy suggested that we present these methods such that we minimize the number of revisions by stating them accordingly; “SM-XXXXXX-On-line”...if it is an approved method.

3. Action Items:

-See Attachment B

Attachment C

Backburner / Reminders – TNI FoPT Formatting Subcommittee

	Item	Meeting Reference	Comments
	Discuss the incorporation of Method Codes in the table	See Andy's comment above	Further clarification from PTPEC?