

TNI PT Program Executive Committee Meeting Summary

March 18, 2021

1. Roll call, approval of minutes and overview:

Chair, Shawn Kassner, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 1pm Eastern on March 18, 2021 by teleconference. Attendance is recorded in Attachment A – there were ten (10) members present. Associate members present: Tim Miller, Reggie Morgan, Amy DeMarco, Susan Jackson, Nicole Cairns, Eric Smith (until 2pm EDT), Christopher Ryan, Justin Brown, and Mike Blades (joined 1:15pm EDT).

Shawn asked for confirmation that everyone received the agenda and meeting information.

The February minutes were sent by email. A motion was made by Fred to approve the February 18, 2021 minutes with a couple of editorial changes (correct number of members present). The motion was seconded by Jennifer Bordwell and approved unanimously.

2. Update

Shawn is still working on getting PFAS and residual data for the Chemistry FoPT Subcommittee.

Some initial comments were received from the NELAP AC. Turns out that Ken Lancaster did not have an issue with the PCB language and the Committee can move forward.

No further update from IT Committee and impact of change requests. This will be further discussed below. Shawn feels strongly that a form needs to be completed when changes need to be made.

3. Volume 3 Implementation

There is an implementation date of March 31, 2021.

A2LA – all PT providers are current with Volume 3. A2LA has also implemented Volume 4. A2LA's next round of assessments will be next year.

4. SOP 4-107 – FoPT Table Management

Section 9.2: The section does not explain how the changes needed are communicated. Nicole highlighted that the ARA requires a sponsor. Will that be needed to make a name change or analyte code change? These may be considered editorial changes. When you start replacing analyte numbers, Shawn thinks an ARA should be used. We definitely need a process.

Tim asked what drives a name change. In this instance, LAMS had a different name and they are attempting to harmonize.

What should the process be to make changes to existing information? Look at Section 9.4 of the SOP. This section tells you what parts of the ARA need to be completed. Something similar could be done for changes to the table.

Section 8.2 – Modification to Existing FoPT Tables

These are changes that are not editorial. The current list doesn't discuss changing names or changing CAS numbers.

Shawn asked Rachel and Patrick Garrity if they use the LAMS naming conventions. There may be some changes. It is variable across the industry.

Editorial changes do not need to be reviewed by the Committee.

Add a section for requested modifications that require a sponsor. Shawn will be making the changes discussed and bringing them back to the Committee. Ilona suggested considering expanding information on helping to set effective dates – reaching out to programs. They can review for 45 days – they can comment on content and suggest time needed for implementation. The effective date would be sent after the comment period. There was general agreement that 45 days should be sufficient.

Section 9.4: There is no requirement to have a sponsor to remove an analyte. This should be changed.

The Committee will continue working on this SOP in April.

5. PTPA Evaluation

Ilona provided an update on the process – applications out April or May and evaluations should begin late 2021. Shawn and Ilona will have a call with Patrick Selig to provide ANAB with an update too. Fred Anderson may participate in this call. .

Shawn will volunteer to be part of an evaluation team. Andy also volunteered. Conflict of Interest and Confidentiality Statements will need to be completed as we get started.

6. Task List – Priorities

Shawn provided the following task list with the Agenda and reviewed each item:

2021 PTPEC Task List

- 2021 PTPA Evaluations completed
- Finish revisions for SOP 4-101 PT Acceptance criteria
- Mechanism to improve involvement of Non-TNI AB stakeholder group
(How to get more involvement from other ABs across the US. Should be a #1 priority. What is the barrier to getting them involved? Start working with Patrick, Rachel and Susan for ideas.)
- Perform feasibility studies to explore adding the following to the TNI PT Program.
 - Radiochemistry Uncertainty to PT evaluations
 - Technology based PTs
 - Adding preparation methods to the FoPT tables.
 - Development of PT Program metrics
 - Air and Emissions FoPT Table

(Shawn would like to start with metrics. There was general agreement. This could be done as a committee. This is really just something that needs to be done and does not need a feasibility study. Start after Charter completion.

The air and emissions would be one of the larger studies.

Tackle Radiochemistry with the Radiochemistry Expert Committee. Impact on Volume 1 Module 1.)
- Finish updates to the DW Radchem FoPT table
(SOP 4-101 needs to be completed before the Committee looks at this table again.)
- Review Charter and Membership Requirements
(Charter will be reviewed in April.)

2021 Tasks Started

- NH PFAS request added to the DW table

- Work to form WET FoPT Subcommittee to address WET EC requests to standardize WET PT Program

(Fred and Shawn will work on developing this subcommittee. Initial volunteers include:

Ginger Briggs

Pete De Lisle

Tom Widera

Fred Anderson

Shawn will talk to Rami about volunteering to Chair this subcommittee. Need to start working on a Scope for this subcommittee.)

7. Subcommittee Update(s)

Eric reported at 1:55pm EDT that he met with Carl and Mike Blades at the last PTP SOP Subcommittee meeting about 4-101. They finished the discussion and it will be considered at the next meeting. They will then send the SOP to the Chemistry FoPT Subcommittee to include some examples.

8. New Business.

None

9. Action Items

The action items can be found in Attachment C (new format). Attachment B includes a list of reminders.

10. Next Meeting

The next meeting will be on April 15, 2021 at 1pm Eastern. *(Addition: Meeting changed to 4/22/21 at 1pm Eastern.)*

Adjourned at 2:32pm Eastern. (Motion: Scott. Seconded: Andy – Unanimous).

Attachment A
Participants
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Shawn Kassner (2023*) (Chair) Present	Lab	Pace	shawn.kassner@pacelabs.com
Ilona Taunton, Program Administrator Present		TNI	tauntoni@msn.com
Carl Kircher (2024) Absent	AB	Florida Department of Health	Carl.Kircher@flhealth.gov
Andy Valkenburg (2024) Present – 1:55pm EDT	Other	QASE Inc.	cvalkenbur@aol.com
Jennifer Duhon (2022) Absent	Other	Millipore Sigma	jennifer.duhon@sial.com
Patrick Garrity (2022) Present	AB	Kentucky DEP	patrick.garrity@ky.gov
Michella Karapondo (2022) Present	Other	USEPA	karapondo.michella@epa.gov
Fred Anderson (2023) Present	Other	Advanced Analytical Solutions, LLC	Fred@advancedqc.com
Jennifer Bordwell (2023) Present	Lab	Upper Occoquan Service Authority	jennifer.bordwell@uosa.org
Scott Haas (2023) Present	FSMO/ LAB	Environmental Testing, Inc.	shaas@etilab.com
Rachel Ellis (2022*) Present	AB	New Jersey DEP	rachel.ellis@dep.nj.gov
Patrick Selig (2024*) Absent	AB	ANAB	pselig@anab.org
Sennett Kim (2024*) Present	AB	A2LA	skim@a2la.org
Prasanth (2024*) Present – 1:15pm EDT	AB	ISA	pramakrishnan@iasonline.org

Attachment B

Backburner / Reminders – TNI PT Executive Committee

	Item	Meeting Reference	Comments
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	In Progress
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	See meeting reference for details.
13	Charter needs to be reviewed/updated in November.	Ongoing	
18	Shawn noted that PTPEC should have some specific measurements. This should be passed along to the PTP SOP Subcommittee. Nicole noted that we need to determine which items to measure.	6-29-17	To be added to 2021 goals.

Attachment C: PTPEC Committee Action Item Summary – 2021

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
295	PTPA Checklist needs to be updated to 2016 Standard.		Ilona		TBD	April 2021		2/17/21: Ilona has a DRAFT for SASS. Shawn and Ilona need to develop PTPA's from 2016 Standard.
349	FoPT Table Subcommittee: - Review LAMS table vs FoPT table. - WET FoPT table format needs to be finalized.			4/20/17	4/20/17			2/17/21: Changes have been corrected for all tables except WET. The WET FoPT subcommittee will take this on as part of the development of the new table. The review of LAMS was completed.
368	Forward Jerry's question to Chemistry FoPT Subcommittee. (Analyte code change for the non-polar extractable materials.)			8/24/17	8/24/17			2/17/21: SMK to discuss this issue with the PTPEC as to the impact and process of database changes. 2/18/21: Shawn had communication with Jerry and Dan. HEM and HEM-Silica Gel changes made to FoPT table.
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19				2/17/21: Shawn to discuss with Mei Beth and Jerry.
432	DW FoPT Table – Lines 17-26 need to be reviewed with LAMS Administrator. PTPEC is going to use what was originally in the table instead of what is currently in LAMS.			10/31/19				2/17/21: Shawn will follow-up with Dan to complete.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data.
445	Send PCB survey to Ilona so she can arrange to have it sent out.		Shawn Ilona	6/18/20	6/18/20			9-17-20: Shawn is working on this and will get to Ilona when complete.
454	Form WET FoPT Subcommittee		Shawn	2/18/21				2/18/21: Shawn will ask Rami for membership recommendations. 3/18/21: Shawn to talk to Rami about chairing Subcommittee.
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21				2/18/21: Need procedures to make non-ARA changes to the table? 3/16/21: Received initial Policy Committee comments to review.
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples.
457	FoPT table updates sent by email	- DW FoPT - NPW FoPT - SCM FoPT - DW Rad FoPT		2/18/21	2/18/21			2/18/21: Shawn will check-in with PTPAs, NELAP AC, and PT Providers about implementation timing so PTPEC can set an effective date.
458	Improve communication with non-TNI AB stakeholders.			2/18/21				

