

PTSOP minutes – July 7th, 2017

Attendees:

Nicole Cairns

Shawn Kassner

Stacie Crandall

Reggie Morgan

Stacie Fry

Gil Dichter

Not Present:

Susan Jackson

Meeting was called to order at 1:10 PM (Eastern Time)

Minutes from June 9th, 2017. A motion was made by Shawn to accept the amended minutes and was 2nd by Stacie Crandall. The minutes were approved by the committee. No one abstained or voted negative.

SOP 4-101: 6.0 Calculation of Acceptance Criteria for FoPT, Section 6.1 Chemistry.

- Both Nicole and Shawn had made proposed changes prior to the meeting. Their input and additional review was undertaken during this WEBEX-telconference. Extensive review of 6.1A and trying to define what can be removed as an anomalie.
- Review of all the tabular data results and statistical summary followed by the review of the data from a graphical view.
- We stopped at this point as this generated a lot of discussion and review with proposed changes.
- Shawn forward us information from ISO 13528 relating to “blunders”, what they are and how to handle this appropriately. This will be further discussed at our next meeting.

Meeting adjourned at 2:20 PM

Respectfully submitted

Gil