

PTSOP minutes – Sept. 16th, 2016

Attendees:

Stacey Fry

Nicole Carins

Shawn Kassner

Gil Dichter

- Meeting was called to order at 1:30 PM
- Minutes from July 11th, 2016 – Shawn made a motion to accept the minutes and was second by Nicole. All present voted to accept the minutes.
- SP4-105: The committee reviewed the Policy Committee comments and observations.
 - Changes were made for all comments and incorporated into the document and will be reviewed by the PT-SOP committee at our next meeting
 - Changes suggested and not accepted will need to be reconcile are:
 - 5.0 The PT-SOP committee agreed not to accept the recommendation of deleting the last bullet point in 5.0; “All voting items for subcommittees will follow the procedure of the general voting as states in this section (5.0)”
 - Clarification will be requested from Ilona on 6.3.4.3 definition of a body; is this an individual or committee or both? and 6.3.4.4 to clarify if it is a simple majority or 2/3’s majority
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- The meeting was adjourned 2:20PM. Motion by Shawn and second by Nicole to adjourn the meeting. All were in favor. The next meeting is scheduled for October 14th at 2PM
- The changes made for this SOP are in Green and will be forwarded with the minutes.

Respectfully submitted

Gil