

Radiochemistry Expert Committee (REC)

Meeting Summary

March 24, 2021

1. Roll Call and Minutes:

Terry Romanko, Chair, called the meeting to order at 1pm Eastern on March 24, 2021 by teleconference. Attendance is recorded in Attachment A – there were 9 members present. Associate members in attendance: Mark O’Neil and Keith McCroan (Guest).

Meeting minutes will be reviewed at the next meeting in April 2021.

2. Standard Update

Robert and Chrystal completed their review of the Standard. Some editorial changes (punctuation) were made and Ilona will work with Jan on formatting issues. There is a numbering fix needed in Section 7.3.4.

Once the Committee approves the DRAFT Standard, the Summary of Suggested Changes table will need to be updated to be posted with the DRAFT Standard. The document needs to summarize all the changes made to the Standard to help people review the Standard.

A motion was made by Robert to approve the DRAFT Standard sent by Terry on 2/15/21 with the editorial changes mentioned above. The motion was seconded by Jim and there was no further discussion. A roll call vote was taken:

Terry - Affirmative
Robert - Affirmative
Jim - Affirmative
Sherry - Affirmative
Chrystal - Affirmative
Stan - Absent
Amanda - Affirmative
Velinda - Affirmative
Mary Beth - Affirmative
Brian - Affirmative
Greg Respanti – Absent

Terry will follow-up by email with Stan and Greg to receive their votes. All expert committee members are required to vote on the DRAFT Standard.

(Addition: Stan provided a vote during the April 28, 2021 Radiochemistry Expert Committee meeting. Greg sent the Committee Chair an email on February 26, 2021 to notify him that he will be on leave through early June 2021 so it is not possible for him to vote.)

The motion passed.

The next step is to let LASEC know about any SIRs that were considered during the Standard update.

The CSDP Program Administrator (Bob Wyeth) will need to be notified once the Summary of Suggested Changes document is complete, the DRAFT Standard is ready for posting and the LASEC has been notified about SIRs. Bob will file the appropriate forms with ANSI.

The DRAFT Standard and Summary of Suggested Changes will be posted on the website for comment for 90 days from the website posting. Any comments received will need to be addressed using the procedures in SOP 2-101 (Procedures Governing Standards Development) – Section 5.4. A Response to Comment form will be used to track all comments. Ilona forwarded a copy of SOP 2-101 to Terry and Robert.

3. Committee Membership

The Committee has been reviewing membership Stakeholder groups. Ilona provided information from SOP 1-125 (Committee Application and Membership Tracking Procedures) to help with the discussion. Terry read through the procedure:

The default stakeholders groups are defined as

(a) Accreditation Bodies (this stakeholder group includes the National Environmental Laboratory Accreditation Program [NELAP]-recognized accreditation bodies, non-NELAP recognized accreditation bodies, the National Environmental Field Activities Program [NEFAP] accreditation bodies, and Proficiency Testing Provider Accreditors [PTPA]),

(b) Laboratories (stakeholder group includes commercial laboratories, municipal laboratories, state laboratories, federal laboratories, field measurement organizations, and field sampling organizations), and

(c) Other (this group can include federal agencies, regulated industries, and other stakeholder groups such as proficiency testing providers, vendors, contractors, and so forth).

Committees may define Stakeholder Groups differently, with the approval of the Board of Directors.

Terry asked that everyone review their Stakeholder group and let him know what they think they should be.

4. New Business

None.

5. Action Items

A summary of action items can be found in Attachment B.

6. Next Meeting and Close

The next meeting will be April 26, 2021 at 1pm Eastern.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

The meeting was adjourned at 1:45 pm Eastern. (Motion: Amanda Second: Robert Unanimously approved.)

Attachment A
Participants
Radiochemistry Expert Committee

Members	Affiliation		Contact Information
Terry Romanko Chair (2024) Present	TestAmerica Laboratories, Inc.	Lab	Terry.romanko@testamericainc.com
Sherry Faye (2022*) Present	Wadsworth Center, NY State DOH Albany, NY	Lab	sherry.faye@health.ny.gov
Velinda Herbert (2024) Present	National Analytical Environmental Laboratory	Lab	Herbert.velinda@epa.gov
Brian Miller (2024) Present	ERA	Other	bmiller@eraqc.com
Stan Stevens (2023*) Absent	Perma-Fix Environmental Services	Other	stanws@aol.com
Amanda Fehr (2023*) Present	GEL	Lab	amanda.fehr@gel.com
Jim Chambers (2023*) Present	Fluor-BWXT Portsmouth LLC	Other	jim.chambers@ports.pppo.gov
Greg Raspanti (2022*) On Leave	New Jersey Department of Environmental Protection	AB	Greg.Raspanti@dep.nj.gov
Robert Aullman (2022*) Present	Utah Department of Health	AB	aullman77@gmail.com
Chrystal Sheaff (2024*) Present	Energy Laboratories, Inc.	Lab	csheaff@energylab.com
Mary Beth Gustafson (2024*) Present	Virginia	AB	mary.gustafson@dgs.virginia.gov
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

Attachment B**Action Items – REC**

	Action Item	Who	Target Completion	Completed
90	Send note about method codes and concerns to the PT Expert Committee. Is there a way to limit the codes a lab can use to report PT data?	Bob	TBD	
105	Review Charter	All	TBD (Feb or Mar)	
106	Prepare 2021 goals.	All	TBD (by mid January)	
107	Send new membership to Chair of CSDP EC Affirmative approval.	Terry Ilona	2/24/21	
108	Review Final Draft of Standard Affirmative any needed changes.	Robert and Chrystal	3/23/21	
109	Complete SIR 399 and 403 by email.	Terry	3/23/21	
110	Review Stakeholder group and confirm it is what it should be.	All	3/23/21	

Attachment C – Back Burner / Reminders

	Item	Meeting Reference	Comments
5	Affirmativem subcommittee of experts in MS and other atom counting techniques to see that these techniques are adequately addressed in the radiochemistry module.	9/24/14	
6	From Action Item # 75: Prepare copy of Standard annotated with summary document language.		This is a project Carolyn was working on, but the committee decided it may duplicate the Small Lab Handbook. This project has been put on Hold.

